

NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWSHC)
NON SBA PROCUREMENT PLAN
Source of Funding: GOL FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA								IMPLEMENTATION DATES									
Item NO	Code	Contract Package	Business Activity Code	Quantity	Est.Cost	Procurement Method	Technical specification	Prepare Bidding document	Entity PC Approval	Advertisement Release	Bid submission and opening	Bid Evaluation	Entity PC Approval	Contract Award/ Signing	Advance Payment	Delivery	Acceptant Final payment
Plan	1	IFB NO. NWASHC/RFQ/	FOREIGN MEANS OF TRAVEL														
Update	1	001 /2022	H4920	3 trips	\$9,000	RFQ	17/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	1/3/2022	8/3/2022	17/3/2022	24/3/2022	29/3/2022	15/12/2022
Actual																	
Plan	2	IFB NO. NWASHC/RFQ/	DOMESTIC MEANS OF TRAVEL														
Update	2	002/2022	H5110	8 trips	\$4,000	RFQ	17/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	1/3/2022	8/3/2022	17/3/2022	24/3/2022	29/3/2022	15/12/2022
Actual																	
Plan	3	IFB NO. NWASHC/RFQ/	SCRATCH CARDS														
Update	3	003 /2022	J6190	200 pcs	\$1,000	RFQ	14/1/2022	18/1/2022	24/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	28/2/2022	3/3/2022	9/3/2022	12/12/2022
Actual																	
Plan	4	IFB NO. NWASHC/RFQ/	FUEL - VEHICLES														
Update	4	004/2022	G4661	750 gals	\$3,000	RFQ	14/1/2022	18/1/2022	24/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	28/2/2022	3/3/2022	9/3/2022	12/12/2022
Actual																	
SUB TOTAL																	
					\$17,000												

Prepared by: M. S. Quaye
Procurement Manager

Approved By: Hon. Bobby Whitefield
CEO, NWSHC

Date: Jan 13, 2022



Approved
January 24, 2022

NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)
NON SBA PROCUREMENT PLAN

Source of Funding: GOL FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	1
BASIC DATA								IMPLEMENTATION DATES										
Item NO	Code	Contract Package	Business Activity Code	Quantity	Est. Cost	Procurement	Technical specification	Prepare Bidding document	Entity PC Approval	Advertisement Release	Bid submission and opening	Bid Evaluation	Entity PC Approval	Contract Award/ Signing	Advance Payment	Delivery	Acceptant / Final payer	
Plan 5	IFB NO. NWASHC/RFO/ 005/2022	FUEL - GENERATOR	G4661	375 gals	\$1,500	RFO	14/1/2022	18/1/2022	24/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	28/2/2022	3/3/2022	9/3/2022	12/12/2022	
Update																		
Actual																		
Plan 6	IFB NO. NWASHC/RFO/ 006/2022	CLEANING MATERIALS	G4773	Assorted	\$2,400	RFO	14/1/2022	18/1/2022	24/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	28/2/2022	3/3/2022	9/3/2022	12/12/2022	
Update																		
Actual																		
Plan 7	IFB NO. NWASHC/RFO/ 007/2022	STATIONERY	G4761	Assorted	\$2,300	RFO	14/1/2022	18/1/2022	24/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	28/2/2022	3/3/2022	9/3/2022	12/12/2022	
Update																		
Actual																		
Plan 8	IFB NO. NWASHC/RFO/ 008/2022	EVENTS CATERING	I5621	3 Events	\$2,097	RFO	17/1/2022	31/1/2022	7/2/2022	15/2/2022	22/2/2022	1/3/2022	8/3/2022	17/3/2022	24/3/2022	29/3/2022	15/12/2022	
Update																		
Actual																		
SUB TOTAL					\$8,297													
GRAND TOTAL (NON SBA BUDGET)					\$25,297													

Prepared by: M. Quaye
Maria S. Quaye
Procurement Manager

Approved By: [Signature]
Hon. Bobby Whitefield
CEO, NWASHC

Date: Jan. 13, 2022



[Signature]
January 24, 2022

NATIONAL WATER, SANITATION AND HYGINE COMMISSION (NWASHC)
NON SBA PROCUREMENT PLAN EXPLANATORY NOTES

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. NWASHC/Rfq/001/2022	FOREIGN MEANS OF TRAVEL	This contract package is intended to purchase round trip tickets for three travels out of the country to attend Water and Sanitation related events.
2	IFB NO. NWASHC/Rfq/002/2022	DOMESTIC MEANS OF TRAVEL	This contract package is for the hiring of vehicles to implement eight trips in other counties out of Monsterrado to carry out the inspection of pumps, latrines, Water Mineral Companies etc. Also the trips will cover monitoring activities in the NWASHC county offices.
3	IFB NO. NWASHC/Rfq/003/2022	SCRATCH CARDS	This contract package is for the purchase of 120 Orange Cards and 80 Lonestar Cards at the cost of USD 5.00 per card. The cards will be used for communication purposes.
4	IFB NO. NWASHC/Rfq/004/2022	FUEL-VEHICLES	This contract package is intended to purchase 600 gallons of fuel and 200 gallons of gasoline at an estimated price of USD 4.00; to be used in two vehicles to facilitate the transportation in getting the Commission's work done.
5	IFB NO. NWASHC/Rfq/005/2022	FUEL-GENERATOR	This contract package is intended to purchase 375 gallons of fuel at USD 4.00 per gallon to be used in the Generator as a standby option when LEC is not on.
6	IFB NO. NWASHC/Rfq/006/2022	CLEANING MATERIALS	This contract package is intended to purchase clorax, detol, disinfectants, brooms, mobs, towels etc. to clean the offices and bathrooms.
7	IFB NO. NWASHC/Rfq/007/2022	STATIONERY	This contract package is intended to procure sheets, inks, stick on pads, staples, folders, box files, pens, makers, pads, potefator etc to be used to carry out the day to day work of the Commission.
8	IFB NO. NWASHC/Rfq/008/2022	EVENTS CATERING	This contract package is intended for the hosting of three major workshops for employees aimed at improving their skills and effectiveness in their duties.

Prepared By: M. Sany
Procurement Manager

Approved By: [Signature]
CEO, NWASHC
Date: Jan. 13, 2020



P. N. N. N.
Jan/24/2020





Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref. PPCC/RL/CEO/047/'22

January 24, 2022

Hon. Bobby Whitfield
CHIEF EXECUTIVE OFFICER
National Water Sanitation and Hygiene Commission
Republic of Liberia

Dear Mr. Whitfield:

Subject: **PROVISIONAL APPROVAL OF NATIONAL WATER SANITATION AND HYGIENE COMMISSION NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the National Water Sanitation and Hygiene Commission in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

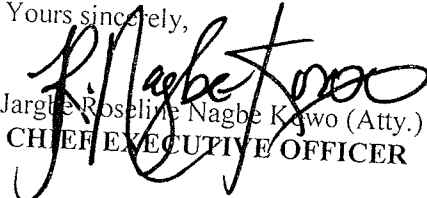
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for NASHC's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargle Roseline Nagbe Kwo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia