

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY  
SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)  
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2022)  
Fiscal period: January 1, 2022 - December 31, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA							IMPLEMENTATION DATES													
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	Request for Expression of Interest, if applicable						Request for Proposals and award of contract							
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REQ	REQ CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR & RFP DOCUMENT	INVITATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL AND FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) & PAYMENT	
PLANNED	1	RFP No. NAFAA/LCS/SBA/0 01/2022	Legal Retainer Services	M-6910	1 FIRM	36,000.00	LCS	2/4/2022	N/A	N/A	N/A	N/A	2/10/2022	2/15/2022	2/18/2022	3/18/2022	3/25/2022	3/29/2022	4/12/2022	12/30/2022
UPDATE																				
ACTUAL																				
PLANNED	2	RFP No. NAFAA/SS/SBA/00 1/2022	Software Maintenance	J-6201	1 FIRM	4,000.00	SS	1/31/2022	N/A	N/A	N/A	N/A	2/14/2022	2/21/2022	2/24/2022	3/10/2022	3/14/2022	3/17/2022	3/24/2022	12/29/2022
UPDATE																				
ACTUAL																				
				GRAND TOTAL		40,000.00														

Prepared By: Patrick K. Mailli  
PROCUREMENT DIRECTOR

Approved by: Emma Metteli Glasco  
DIRECTOR GENERAL


Date: 14-Feb-2022




14 Feb 2022  
14 Feb 2022

National Fisheries and Aquaculture Authority  
Explanatory Notes  
SBA Core Budget Procurement Plan (Consultancy Services)  
January 1, 2022 to December 31, 2022

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/LCS/SBA/001/2022	Legal Retainer Services	This contract package is intended to hire the services of a legal firm to represent NaFAA in litigation issues that may arise. The firm will also be contracted to provide every piece of legal advice to the Authority. This contract will be funded from the budget line "Professional Services".
2.	RFP No. NaFAA/SS/SBA/001/2022	Software Maintenance	This contract package is intended to recontract SMART SYSTEMS to continuously maintain the financial and human resource management software developed for and in use by the Authority since 2018. This contract will be funded from the budget line "Communication and ICT"

Prepared by:   
**Patrick B. Kiadii**  
Procurement Director

Approved by:   
**Emma Metieh Glassco**  
Director General

Date: 14-Feb. 2022

