

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
EU SECTORIAL SUPPORT PROJECT PROCUREMENT PLAN
Source of Funding: EU SECTORIAL SUPPORT FUNDS 2020/2021
Fiscal period: July 1, 2020 - June 30, 2021

BASIC DATA																			IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/REMARKS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCUMENT PRICE	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNED	ADVANCE PAYMENT (REIMBURSEMENT)	DELIVERY INSPECTION (SUBSISTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS									
PLANNED	1	IFB No. NAF/AA/EU/SS/00 1/19/20	Internet Subscription	J-6190	1 firm	26,400.00	SS	5/12/2020	5/19/2020	5/24/2020	5/29/2020	6/12/2020	6/19/2020	6/24/2020	7/1/2020	N/A	6/16/2021	6/30/2021										
UPDATE																												
ACTUAL																												
PLANNED	2	IFB No. NAF/AA/EU/SS/00 2/19/20	VMS Subscription	J-6201	1 firm	26,000.00	SS	5/12/2020	5/19/2020	5/24/2020	5/29/2020	6/12/2020	6/19/2020	6/24/2020	7/1/2020	N/A	6/16/2021	6/30/2021										
UPDATE																												
ACTUAL																												
PLANNED	3	IFB No. NAF/AA/EU/NCB/ 001/20/21	Office Consumables	G-4722	Assorted	15,070.00	NCB	7/16/2020	7/23/2020	7/28/2020	8/2/2020	8/10/2020	8/14/2020	8/19/2020	9/2/2020	N/A	5/20/2021	6/3/2021										
UPDATE																												
ACTUAL																												
					GRAND TOTAL	67,470.00																						

Prepared By: Patrick B. Jacditi
PROCUREMENT DIRECTOR

Approved by: Emma Metch Glassco
DIRECTOR GENERAL

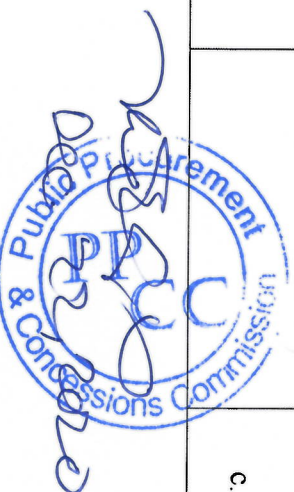
Date: Nov 20, 2020



**National Fisheries and Aquaculture Authority
Explanatory Notes**

**EU Sectorial Support Project Procurement Plan
July 1, 2020 to June 30, 2021**

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	IFB NO. NaFAA/EU/SS/001/20/21	Internet Subscription	This contract package is intended to hire the services of the Liberia Telecommunications Corporation to provide internet services for NaFAA's two (2) offices. LIBTELCO, being solely the provider of Fiber Optic Internet cables and services and given authorization to provide same to all government M/As, will be contracted to provide internet services for the year to both of NaFAA offices. This contract, intended to complement funding from our internally generated revenue for internet services, will be funded from the budget line "Communications and ICT".
2.	IFB NO. NaFAA/EU/SS/002/20/21	VMS Subscription	There has been a long standing arrangement with FIMS LTD. to enable NaFAA/GOL subscribe to a vessel monitoring system used internationally. Unfortunately, there has not been a standing contract with said provider. Since the inception of the current leadership team at NaFAA, they thought it wise to enter into a formal contract for said subscription. For the last 2 years, since the current leadership assumed office, a formal contract, on an annual basis, has been entered into. The draft of the contract is available, and attached to this plan, we seek the approval of the Commission for sole source to continue with FIMS Ltd. for the current fiscal period under consideration at the same cost. This contract will be funded from the budget line "Communications and ICT".
3.	IFB NO. NaFAA/EU/NCB/001/20/21	Office Consumables	This contract package is intended to procure assorted office consumables for use by NaFAA. Those supplies include Water, Juices, Coffee, Tea, Sugar, Milk, etc. This will be funded from the budget line "Office Supplies".
4.		Membership Fees	This budget line is used toward payment of membership fees to organizations that the Fisheries Authority of Liberia is a part of. For the below listed organizations, the following fees have been earmarked: a. The International Commission for the Conservation of Atlantic Tunas (ICCAT) – US\$8,950 b. The Fishery Committee of the West Central Gulf of Guinea (FCWC) – US\$8,000 c. The Ministerial Conference on fisheries cooperation among African States bordering the Atlantic Ocean (ATLAFCO) – US\$10,000;

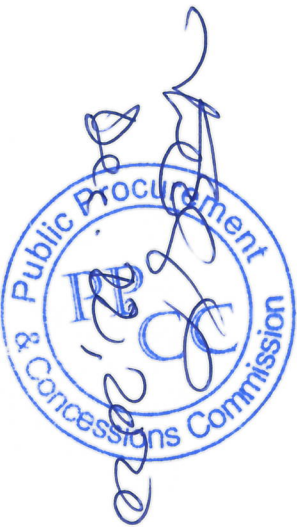


NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
5.		Capacity Building	This budget line is used towards foreign capacity building initiatives that the Authority intends to undertake and that has been in the pipeline from time past. US\$30,000 is intended to cater to the fees and allowances of a PHD Student in Iceland while US\$20,880 is intended to pay for and contract trainers for other staff. This is handled by the Human Resource and Finance Departments.

Prepared by: 
Patrick B. Kiadii
Procurement Director

Approved by: 
Emma Metieh Glassco
Director General

Date: Nov. 20, 2020



Fiscal period: July 1, 2020 - June 30, 2021

Prepared By:


Approved by:

Date _____

Nov. 20, 2020

National Fisheries and Aquaculture Authority
Explanatory Notes
SBA Core Budget (Consultancy Services Procurement Plan)
July 1, 2020 to June 30, 2021

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP NO. NaFAA/ICS/SBA/001/20/21	Health, Safety and Environment Study	This contract package is intended to hire the services of an individual to conduct health and safety training studies for the National Fisheries and Aquaculture Authority and recommend measures for a conducive work environment. Said study and recommendations are expected to be in compliance with ISO 9001. This contract will be funded from the budget line "Professional Services".
2.	RFP NO. NaFAA/ICS/SBA/002/20/21	HR Policy Review	This contract package is intended to hire the services of an individual consultant schooled in Human Resource Management to review the Human Resource policy of NaFAA and advice on its consistency with Liberian National Laws and Regulations and international best practices. This contract will be funded from the budget line "Professional Services".
3.	RFP NO. NaFAA/LCS/SBA/001/20/21	Legal Retainer Services	This contract package is intended to hire the services of a legal firm to represent NaFAA in litigation issues that may arise. The firm will also be contracted to provide every piece of legal advice to the Authority. This contract will be funded from the budget line "Professional Services".

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Patrick B. Kiadii
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Emma Metieh Glassco
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Date: Nov 20, 2020