NATIONAL FISHERIES AND AQUACULTURE AUTHORITY

SBA PROCUREMENT PLAN

Source of Funding: INTERNALLY GENERATED REVENUE (NaFAA APPROVED BUDGET 2020/2021)

Fiscal period: July 1, 2020 - June 30, 2021

		Prepared By:		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED		
						7			on .			Сл			4			ω			N			٠	TEM NO.	4
	Patrick B Kiadii PROCUREMENT DIRECTOR	X		}		IFB No. NaFAA/RB/SBA/002/2 0/21			IFB No. NaFAA/RFQ/SBA/004 /20/21			IFB No. NaFAA/RFQ/SBA/003 /20/21			IFB No. NaFAA/RFQ/SBA/002 /20/21			IFB No. NaFAA/RFQ/SBA/001 /20/21			IFB No. NaFAA/NCB/SBA/001 /20/21			IFB No. NaFAA/RB/SBA/001/2 0/21	PACKAGE NUMBER (CODE)	2 3
)						Security Guard Services			Office Equipment _Repairs and Maintenance			Vehicle Rental			Fumigation Services			Sanitation Services			Catering Services			Petroleum Products	CONTRACT PACKAGE	
A						N-8010			S-9511			H-4922			N-8129			E-3821/E- 3811			1-5621			G-4661	Business Activity Code	BASIC
			SUB TOTAL			1 Firm			Assorted			Assorted			1 Firm			1 Firm			Assorted			38,035 gals @3.60	QT7	BASIC DATA
			202,888.18			22,350.00			2,000.00			8,000.00			5,000.00			3,600.00			25,000.00			136,938.18	ESTIMATED COST (USD)	7
						RB			RFQ			RFQ			RFQ			RFQ		*	NCB			RB	PROCUREMENT METHOD	
		Approved by:				6/3/2020			8/25/2020			8/20/2020			10/20/2020			7/20/2020			7/20/2020			6/15/2020	TECHNICAL SPECS/BOQ/DRAWINGS	riscal period: July
	Emin	NA	FI	8H	1	6/10/2020			9/1/2020			8/27/2020			10/27/2020			7/27/2020			7/27/2020			6/20/2020	PREP. OF BID DOCUMENT	1 15
*	Emma Metieh Glassco DIRECTOR GENERAL	Sept 2	170			6/17/2020			9/6/2020			9/1/2020			11/1/2020			8/1/2020			8/3/2020			6/25/2020	PC APPROVAL - BID DOC/TECH BID INVITATION & RELEASE OF BID DOC	2020 - June 30, 2021
1	180	HI	nv '	M		6/22/2020			9/11/2020			9/6/2020			11/6/2020			8/6/2020			8/8/2020			6/28/2020	BID INVITATION & RELEASE OF BID DOC	12
						7/20/2020			9/25/2020			9/20/2020			11/20/2020			8/20/2020			9/5/2020			7/12/2020	OPENING OPENING	IMPLE
						7/27/2020			9/29/2020			9/25/2020			11/25/2020			8/25/2020			9/12/2020			7/19/2020	SUBMISSION OF SID EVALUATION REPORT	13 14 IMPLEMENTATION DATES
						8/3/2020			9/30/2020			9/30/2020			11/30/2020			8/30/2020			9/19/2020			7/26/2020	PG APPROVAL - BID EVALUATION REPORT	ES 16
		DATE:				8/17/2020			10/14/2020			10/14/2020			12/14/2020			9/13/2020			10/3/2020			8/9/2020	CONTRACT AWARD & SIGNING	16
		Aug				NIA			NIA			N/A			N/A			N/A			NIA			N/A	ADVANCE PAYMENT (MOBILIZATION)	17
7	11	4202	3			6/23/2021			5/2/2021			5/2/2021			1/13/2021			5/21/2021			6/10/2021			6/13/2021	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
シブン		0				6/28/2021			5/16/2021			6/1/2021			2/12/2021			6/20/2021			6/24/2021			6/27/2021	ACCEPTANCE & FINAL PAYMENT	18 19
	1	6	3																						REMARKS	

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	Pre			ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED		
	Prepared By:					3			10			9			8	пен но.	-
	Pario R. Kiadii PROCURSAIENT DIRECTOR	3				IFB No. NaFAA/RFQ/SBA/007 /20/21			IFB No. NaFAA/RFQ/SBA/006 Maintenance _ ICT /20/21 Equipment			IFB No. NaFAA/NCB/SBA/002 /20/21			IFB No. NaFAA/RFQ/SBA/005 /20/21	PACKAGE NUMBER (CODE)	2
	Kiadii					Shipping and Handling			Repairs and Maintenance _ ICT Equipment			Air Tickets			Office Building - Repairs and Maintenance	CONTRACT PACKAGE	
$\frac{8}{\sqrt{3}}$						S-9511			S-9511			N-7911			F-4330	Business Activity Code	BASI
2		GRAND TOTAL	SUB TOTAL			Assorted			Assorted			Assorted			1bldg	QTY	BASIC DATA
		264,888.18	62,000.00			6,500.00			4,000.00			31,500.00			20,000.00	ENTHATED COST (USD)	
						RFQ			RFQ			NCB			RFQ	PROGUNEMENT METHOD	
	Approved by:_				And the country was a second	9/3/2020			9/3/2020			9/3/2020			10/25/2020	тесника. вресивоогоплиния	9
	D SENAL DO	TSH				9/10/2020			9/10/2020			9/10/2020			11/1/2020	PREP. OF BID DOCUMENT	
	Emma Metieh Glassoo DIRECTOR GENERAL		TO SERVICE)		9/17/2020			9/17/2020			9/17/2020			11/6/2020	PC APPROVAL - BID DOCITECH BID INVITATION & RELEASE OF BID DOC	11
	ENDRIGHT	MIL	3.2			9/22/2020			9/22/2020			9/22/2020			11/11/2020		21
						10/6/2020			10/6/2020			10/20/2020			11/25/2020	оничение от в стать в	IMPLE
						10/11/2020			10/11/2020			10/27/2020			11/29/2020	SUBMISSION OF BLD EVALUATION REPORT	IMPLEMENTATION DATES
						10/18/2020			10/18/2020			11/3/2020			11/30/2020	PC APPROVAL - BID EVALUATION REPORT	S
Ze.	Date:					11/1/2020			11/1/2020			11/17/2020			12/14/2020	CONTRACT AWARD & BIGNING	ā
80 7	y. out					N/A			N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZATION)	
	-12022					2/9/2021			6/9/2021			6/5/2021			5/13/2021	DELIVERY, INSPECTION (BURSTANTIAL COMPLETION)	
The state of the s	4					3/1/2021			6/29/2021			6/19/2021			5/27/2021	ACCEPTANCE & FINAL	-
																77 1	

National Fisheries and Aquaculture Authority July 1, 2020 to June 30, 2021 **SBA Procurement Plan Explanatory Notes**

	7.	6.	5.	.4	3.	2.	1.	NO.
	IFB NO. NaFAA/RB/SBA/002/20/21	IFB NO. NaFAA/RFQ/SBA/004/20/21	IFB NO. NaFAA/RFQ/SBA/003/20/21	IFB NO. NaFAA/RFQ/SBA/002/20/21	IFB NO. NaFAA/RFQ/SBA/001/20/21	IFB NO. NaFAA/NCB/SBA/001/20/21	IFB NO. NaFAA/RB/SBA/001/20/21	PACKAGE CODE
THE SERVICE OF THE SE	Security Guard Services	Office Equipment _ Repairs and Maintenance	Vehicle Rental	Fumigation Services	Sanitation Services	Catering Services	Petroleum Products	CONTRACT PACKAGE
	This contract package is intended to hire the services of a professional security firm to provide security services at three (3) locations; namely, NaFAA's Head Office, Mesurado Pier office, and a site in Paynesville. This contract will be funded from the budget line "Professional Services".	This contract package is intended to hire the services of an individual or a firm to repair and maintain all office equipment owned by NaFAA that cannot be repaired by our internal staff. Equipment of such nature includes: Printers, Air Condition, Photocopiers, etc. The package will be conducted into LOTS.	This contract package is intended to hire the services of a firm to supply vehicles for local travel by NaFAA staff to areas within and outside Monrovia. Considering that the locations have not been established yet, the type and number of vehicles cannot be established here. This contract will be funded from the budget line "Rentals".	This contract package is intended to hire the services of a firm to provide fumigation services (spraying of the Head Office and other offices) for NaFAA. This contract will be funded from the budget line "Professional Services".	This contract package is intended to hire the services of a firm to provide sanitation services (garbage collection from the Head office and other offices) for NaFAA. This contract will be funded from the budget line "Professional Services".	This contract package is intended to hire the services of a firm to provide catering services as refreshment for meetings and programs organized by the National Fisheries and Aquaculture Authority, within Monrovia and throughout the nine (9) coastal counties. This contract package will be funded from the budget line "Entertainment - Refreshment for Meetings and Programs".	This contract package is intended to procure fuel and gasoline for use in NaFAA vehicles and generators and for other operations including benefits to staff and other officials. At an estimated unit cost of US\$3.60, we intend to procure 38,035 gallons of petroleum products. This will be procured from the budget line "Fuel".	DETAILED DESCRIPTION



NaFAA.		TAUT LEADER OF THE TAUTHER THE	
This contract package is intended to contract the services of a firm to handle shipping and handling activities of the Authority. A custom brokerage firm will be contracted to perform this service in close consultation with	Shipping and Handling	IFB NO. NaFA A/R FO/SRA/007/20/21	11.
will be funded from the budget line "General Repairs and Maintenance"			
maintenance and the plan is to have a service provider that will serve our needs, when need be. This contract			
NaFAA has servers, routers, etc. at both of its offices that are prone to breakdown and will need repairs and	 ICT Equipment 	NaFAA/RFQ/SBA/006/20/21	
This contract package is intended to hire the services of a firm to repair the ICT equipment owned by NaFAA.	Repairs and Maintenance	IFB NO.	10.
be used as payment for daily sustenance to staff visiting other countries			
"Foreign Travel – Foreign Travel – Air Tickets. Note that Foreign Travel – DSA amounting to U\$43,500 will			
staff are travelling out of Liberia for meetings and conferences. This will be funded from the budget line		NaFAA/NCB/SBA/002/20/21	
This contract package is intended to hire the services of a travel agency to supply air tickets to NaFAA when	Air Tickets	IFB NO.	9.
from the budget line "Building Maintenance".			
Freeport) and that of the Technical Office (Coast Guard Base Area) of NaFAA. This contract will be funded	and Maintenance	NaFAA/RFQ/SBA/005/20/21	
	Office Building - Repairs	IFB NO.	8.
	PACKAGE		
DETAILED DESCRIPTION	CONTRACT	PACKAGE CODE	NO.

Prepared by: _

Procurement Director Patrick B. Kiadii

Approved by: _

Emma Metieh Glassco **Director General**

Date:

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