



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1065/'20**

March 3, 2020

Mrs. Nyemale W. Gibson
CHIEF OF OFFICE STAFF
Paynesville City Corporation
Republic of Liberia

Dear Mrs. Gibson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Paynesville City Corporation (PCC) SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending corrections as indicated.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for PCC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

CONSULTANCY PROCUREMENT PLAN
Paynesville City Corporation
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL AND INTERNAL REVENUE GENERATION
FISCAL YEAR: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS /PERS ONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	RFPNO.PC C/LCS/001 /19/20	Legal Consultant	1	9,757.55	LCS	M6920	5/27/19	6/03/20	6/24/19	7/08/19	7/22/19	8/12/19	9/05/19	9/12/19	10/03/19	11/29/19	12/05	03/03/20
UPDATE																			
ACTUAL																			
GRAND TOTAL					\$9,757.55.00														

Prepared by: M. M. Sheriff
Mr. Mohammed M. Sheriff
Procurement Officer

Approved by: Mrs. Nyemah W. Gibson
Mrs. Nyemah W. Gibson
Chairman Procurement Committee/Head of Entity

Date: 3/3/2020

2/23/2020

2/23/2020

PAYNESVILLE CITY CORPORATION
Procurement Plan: (SBA)
Explanatory Notes
Fiscal Year: 2019/20

1	REP NO.PCC/SBA/LCS/001/19/20	Professional	This Package is taken from the budget line professional services and is intended to hire a legal consultant for the Paynesville City Corporation.
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Prepared by: M. M. Sheriff
Mr. Mohammed M. Sheriff
Procurement Director

Approved by: [Signature] Date : 3/3/2020
Mrs. Nyemah W. Gibson
Chairman Procurement Committee

[Signature]
03/03/2020

[Signature]