

# PHEBE HOSPITAL & SCHOOL OF NURSING

Suakoko District, Bong County

P.O. BOX 10-1046 1000 MONROVIA 10, LIBERIA, WEST AFRICA

Cell #: +231886251215/0770531393/0775310319; [alexason2g11@yahoo.com](mailto:alexason2g11@yahoo.com)

January 9, 2023

Mrs. Jargbe Nagbe Kowo  
**Executive Director**  
Public Procurement & Concessions Commission (PPCC)  
Capitol Hill, Executive Mansion Ground  
Monrovia, Liberia

Dear Mrs. Kowo:

**Ref: Request for Approval for the Budget Year, 2023 Procurement Plan**

We are kindly seeking the Commission's approval of the **2023 Procurement Plan** for the Phebe Hospital & School of Nursing (**Budget Year, 2023**) as it is required by **Section 40 Subsection 3 of the Amended and Restated PPC Act of 2010**.

Our **Procurement Plan** was drawn up in accordance with the hospital's needs and its approved budget. Implementation dates on the plan were set in view of **PPCC Lead Times**, funds availability, and having contract packages finalized into contracts at the most appropriate times such that the hospital can operate as smoothly as possible.

Attached herewith, are a copy of the said **Procurement Plan**, a list of **Procurement Committee's Members**, **Cash Plan**, **Operational Budget**, and a list of the **Procurement Unit's Members**, for your revision and consideration.

Best regards,

Sincerely yours,

Signed By: \_\_\_\_\_

Alexander Anderson  
**Procurement Officer**

Phebe Hospital & School of Nursing  
0886251215/0770531393

Approved By: \_\_\_\_\_

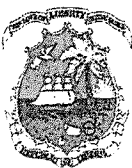
Dr. Jefferson Sibley

**Medical Director/Procurement Committee's Chair**

Phebe Hospital & School of Nursing  
Cell #: 0776540813 / 0886540813



Received:  
Dennis Taylor  
Jan 11, 2023  
Time: 2:46pm



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/019/'23**

January 24, 2023

Dr. Jefferson Sibley  
**MEDICAL DIRECTOR**  
Phebe Hospital and School of Nursing  
Monrovia, Liberia

Dear Dr. Sibley:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2023**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Phebe Hospital and School of Nursing SBA Core Budget Procurement Plans for FY 2023 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the Fiscal Year 2023 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for Phebe Hospital and School of Nursing's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2023 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended 2022 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely, Yours,

  
Jacob Rosemond Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

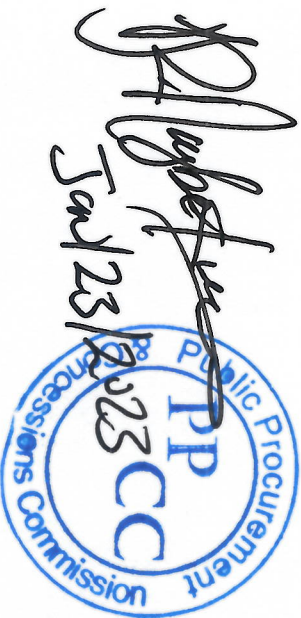
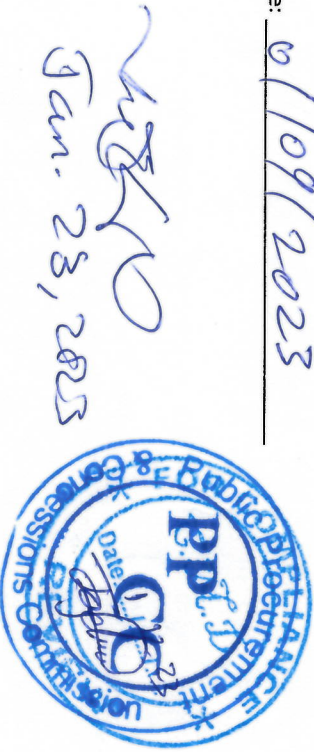
PHEBE HOSPITAL & SCHOOL OF NURSING  
Core Budget Procurement Plan  
SOURCE OF FUNDING: GOL  
Fiscal Period: 2023

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES.												REMARK
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Codes)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION ON/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFBNO.PHSN/ RB/001/23	Medicine & Medical Supplies	G-4772	Assorted	\$409,200.00	RB	12/12/2022	12/26/2022	1/2/2023	1/10/2023	2/10/2023	2/24/2023	3/3/2023	3/24/2023	N/A	12/1/2023	12/31/2023		
UPDATE																				
ACTUAL																				
PLANNED	2	IFBNO.PHSN/ NCB/001/23	Building Materials	G4663	Assorted	\$22,450.00	NCB	12/12/2022	12/26/2022	1/2/2023	1/10/2023	2/10/2023	2/24/2023	3/3/2023	3/24/2023	N/A	12/1/2023	12/31/2023		
UPDATE																				
ACTUAL																				
PLANNED	3	IFBNO.PHSN/ NCB/002/23	Vehicles Spare Parts	G4530	Assorted	\$53,600.00	NCB	12/12/2022	12/26/2022	1/2/2023	1/10/2023	2/10/2023	2/24/2023	3/3/2023	3/24/2023	N/A	12/1/2023	12/31/2023		
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$485,250.00														

Prepared by: [Signature] Date: 6/10/2023  
Procurement Officer

Approved By: [Signature]  
Head of Entity/Chairman Proc. Com

Date: 9/5/2023



PHEBE HOSPITAL & SCHOOL OF NURSING  
Core Budget Procurement Plan  
SOURCE OF FUNDING: GOL  
Fiscal Year: 2023


Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFBNO.PHSN/RB/001/23	Medicine & Medical Supplies	<p>This contract package in the amount of Four Hundred Nine Thousand Two Hundred United States Dollars (USD409,200.00) is intended to procure assorted medicine and medical supplies for the operation of the hospital.</p> <p>Lot 1</p> <p><b>Medical Drugs</b></p> <p>Acetylsalicylic acid 300mg an/1000 Acyclovir 200mg can/1000 Acetylsalicylic acid 81mgmg can/1000 Amitriptyline HCl 25 mg, tablets can/1000 Artemether 20 mg/ml, 1 ml, injection amps. Artemether 80 mg/ml, 1 ml, injection amps. Atropine sulfate 1 mg/ml, amps. Albendazole 400 mg, chewable tabs can/1000 Albuterol soln vials Aluminium hydroxide 500 mg, can/1000 Aminophylline injectionamps.etc</p> <p>LOT 2</p> <p><b>MEDICAL SUPPLIES</b></p> <p>Syringe 2cc Syringe 5cc Syringe 10cc Autoclave tape Foley Catheter # 16 Foley Catheter # 14 Spinal Needle 22g</p>


Sum  
23, 2023



PPCC  
Jan 23 2023

			Surgical Glove # 7.5 Surgical Glove # 8 Vircyle # 2-0 Vircyle # 2 Vircyle # 3.0  Urine Test strips Blood Bag 450ml Typing Sera Sets A, B&D Glucose Test Strips etc
2	IFBNO.PHSN/NCB/001/23	Building Materials	This contract package in the amount of Twenty Two Thousand Four Hundred Fifty United States Dollars (USD22,450.00), is from the budget line Repairs and Maintenance Civil and it is intended to procure building materials to repair and maintenance the various Buildings within the compound of the hospital.
3	IFBNO.PHSN/NCB/002/23	Vehicles Spare Parts	This contract package in the amount of Fifty Three Thousand Six Hundred United States Dollars (USD53,600.00) is from the budget line Repairs and Maintenance Vehicles and it is intended to Maintain the ambulances and other vehicles own by the hospital. (Buying Spare parts, Lubricants and Servicing)



Prepared by: 
 Date: 01/09/2023

Approved by: 
 Date: 9/Jan/2023

Procurement Director/ Manager
 Head of Entity/Chairman Proc. Committee



  
 Jan. 23, 2023

  
  
 Jan/23/2023

PHEBE HOSPITAL & SCHOOL OF NURSING  
SBA Procurement Plan  
SOURCE OF FUNDING: GOL  
Fiscal Period: 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
ITEM NO.		BASIC DATA										IMPLEMENTATION DATES.									REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATE D COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOO/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRAC T AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT			
PLANNED	1	IFBNO.PHSN/ SBA/RB/001/2 3	Petroleum Products	G4661	44,000 gals	\$264,000.00	RB	12/12/2022	12/26/2022	1/2/2023	1/10/2023	2/10/2023	2/24/2023	3/3/2023	3/24/2023	N/A	12/1/2023	12/31/2023			
UPDATE																					
ACTUAL																					
PLANNED	2	IFBNO.PHSN/ SBA/NCB/001/ 23	Cleaning Materials	G4773	Assorted	\$34,130.00	NCB	12/12/2022	12/26/2022	1/2/2023	1/10/2023	2/10/2023	2/24/2023	3/3/2023	3/24/2023	N/A	12/1/2023	12/31/2023			
UPDATE																					
ACTUAL																					
GRAND TOTAL						\$298,130.00															

Prepared by: [Signature]  
Procurement Officer

Date: 01/09/2023

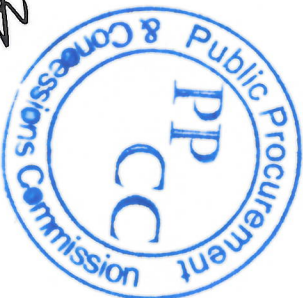
Approved By: [Signature]  
Head of Entity/Chairman Proc. Comm

Date: 9/Jan/2023

[Signature]  
Jan 23, 2023



[Signature]  
Jan 23, 2023



**THEBE HOSPITAL & SCHOOL OF NURSING**  
**SBA Procurement Plan**  
**SOURCE OF FUNDING: Government of Liberia**  
**Fiscal Year: 2023**

Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFBNO.PHSN/SBA/RB/001/23	Petroleum Products	<p>This contract package is intended to procure the following Petroleum Products:</p> <ol style="list-style-type: none"> <li>(US\$264,000.00/US\$6.00 = 44,000 @6 per gallons).               <ol style="list-style-type: none"> <li>Generator Fuel ---- US\$220,000.00/US\$6 -----36,666.67 @ \$6 per gallons</li> <li>Vehicles Fuel ---- US\$44,000.00/\$6-----7,333.33 @ \$6 per gallons</li> </ol> </li> </ol> <p>This contract package in the amount of Thirty Four Thousand One Hundred Thirty United States Dollars (USD34,130.00) is intended to procure the following Cleaning Materials for the cleaning of the hospital:</p> <ol style="list-style-type: none"> <li>Tide Soap</li> <li>Quality Tissues</li> <li>Hand Washing Soap Liquid</li> <li>Cloax</li> <li>Hand Washing Soap Cake</li> <li>Rexoguard Delta</li> <li>Soft Brooms</li> <li>Towels</li> <li>Air Freshener</li> <li>Spray Gone</li> <li>Floor Mob</li> <li>Buckets120cm</li> <li>Heavy duty Gloves</li> <li>Hand Hard Brooms</li> <li>Commode Brushes</li> <li>Commode Puncher</li> <li>Mob Buckets</li> <li>Dust Pen</li> <li>Garbage Bag 120cm x 100cm</li> <li>Faucet for Bucket</li> <li>Rain Coat / Suit</li> <li>Rain Boot</li> <li>Single Bed Sheet with pillow</li> </ol>
2	IFBNO.PHSN/SBA/NCB/001/23	Cleaning Materials	

Prepared by:   
 Procurement Director/ Manager

Date: 01/09/2023 Approved by: 

Head of Entity/Chairman Proc. Committee


  
 Jan. 23, 2023

  
 Jan/23/2023

<b>General Information</b>
Phebe Hospital and School of Nursing
Budget Year Procurement Report
Budget Year 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/ Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPCC VR Status	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFBNO.PHSN/RB/001/22	Drugs & Medical Supplies	RB	GOL	February 4, 2022	February 28, 2022	3	March 16, 2022	USD182,011.75	T-Choithram & Sons (Lib) Inc.	Registered	April 4, 2022	December 1, 2022	December 31, 2022	USD182,011.75	Closed in
2	IFBNO.PHSN/NCB/001/22	Building Materials	NCB	GOL	February 7, 2022	March 2, 2022	3	March 16, 2022	USD22,450.00	Marconi & Company	Registered	April 4, 2022	December 1, 2022	December 31, 2022	USD22,450.00	Closed in
3	IFBNO.PHSNNCB/002/22	Vehicles Spare Parts	NCB	GOL	February 7, 2022	March 2, 2022	1	March 16, 2022	USD53,600.00	Thunder Bird	Registered	April 4, 2022	December 1, 2022	December 31, 2022	USD53,600.00	Closed in
4	IFBNO.PHSN/SBA/RB/001/22	Petroleum Products	RB	GOL	February 4, 2022	February 28, 2022	1	March 16, 2022	USD264,000.00	Amanita & Sons Inc.	Registered	April 4, 2022	December 1, 2022	December 31, 2022	USD264,000.00	Closed in
5	IFBNO.PHSN/SBA/NCB/001/22	Cleaning Materials	NCB	GOL	February 7, 2022	March 2, 2022	2	March 16, 2022	USD34,130.00	ShopRite Liberia	Registered	April 4, 2022	December 1, 2022	December 31, 2022	USD34,130.00	Closed in

Prepared by:   
 Alexander Anderson  
 Procurement Officer

Date: 01/09/2023  
 Approved by:   
 Dr. Jefferson Sibley  
 Head of Entity/ Chairman

