

Date: April 3, 2023

Cllr. Jargbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Ref: Quarterly Procurement Report

Dear Cllr. Kowo:

The Procurement Committee of the Public Procurement and Concessions Commission (PPCC) herewith submits to your office its *First Quarter* Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities implemented at the PPCC for the period under review.

Kind Regards.

Sincerely yours,

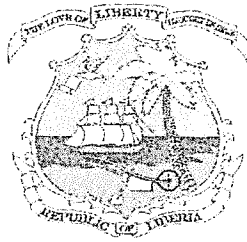


Stevenson S. Yond
Director of Finance and Administration/Chairman Procurement Committee

Received:
Theophilus Kollie
August 10, 2023
Time: 12:30pm

REPUBLIC OF LIBERIA

Public Procurement and Concessions Commission



Quarterly Procurement Report

FY 2023

For the 1st *Quarter (January-March 2023)*

Date of Submission: April 3, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *the first quarter of FY 2023*, for your review and consideration.

During the period under review, the Public Procurement and Concessions Commission has completed the implementation of nine activities out of the fifteen contract packages within our approved procurement plan for 2023 fiscal year.

Eight of the contract packages were implemented using the RFQ method of procurement, whilst one activity was conducted through Restricted Bidding (RB) Procedures, petroleum products. Please see details attached in appendix A.

2.0 Challenges

The PU is faced with logistical challenges in pursue of its functional and administrative objectives in keeping with requirements of the PPCA.

3.0 Recommendations

The function of procurement Unit is critical support to the overall operation of the Commission. The procurement Unit seeks resource support (Assigned Vehicle) to meet its logistical challenges to efficiently execute its functional responsibilities in keeping with section 29 of the PPCA.



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
FIRST QUARTER: JANUARY 1, 2023 – March 31, 2023



FIRST QUARTER PROCUREMENT REPORT NON-SBA GOL - 2022																		
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bidding	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract	Estimated Contract Value	Actual Contract Value	Variance Between Planned and Actual	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPC VR Status	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract Marks	Remarks
1	IFB No. PPCC/RFO/001/23	Cleaning Materials	RFO	GO	9/1/2023	13/01/2023	2	1/3/2023	\$ 1,375.00	\$ 922.40	\$ 452.60	Harbel Supermarket Corp	Yes	7/2/2023	15/12/23	12/31/2023	Contract marks	Contracting
2	IFB No. PPCC/RFO/002/23	Stationery	RFO	GO	12/1/2022	28/12/2022	4	1/3/2023	\$ 4,998.00	\$ 1,772.00	\$ 3,226.00	SOURCE IT	Yes	16/01/2023	15/12/23	12/31/2023	Contract marks	Contracting

Prepared By: Karide Troh
Procurement Manager

Date: _____
Approved by: Stevens S. Yond
Director, Finance & Administration

Date: 08/08/23



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
FIRST QUARTER, JANUARY 1, 2023 – March 31, 2023



3	IFB No. PPCC/RFQ/ 003/2023	Food stuff/Co msumabl es	RFQ	GO L	10/1/202 3	16/01 /2023	1	1/3/2 023	\$ 3,00 0.00	\$ 614. 15	\$ 2.38 5.85	Harbel Supermarket	Yes	7/2/2 3	15/12/23	12/31 /2023	Con trac t mgn t ong ong	
4	IFB No. PPCC/RFQ/ 004/22	Rice	RFQ	GO L	4/1/2023	9/1/2 023	3	1/3/2 023	\$ 5,00 0.00	\$ 396. 00	\$ 4.60 4.00	Saksouk Shopping Center	Yes	4/1/2 023	15/12/23	12/31 /2023	Pen ding	
5	IFB No. PPCC/RFQ/ 008/2023	Mach & Other Equip	RFQ	GO L	13/01/20 23	19/01 /2023	3	1/3/2 023	\$ 1,00 6.00	\$ 1,13 0.00	\$ (124. 00)	City Builder INC	Yes	24/1/ 2023	15/12/23	12/31 /2023	Pen ding	
6	IFB No. PPCC/RFQ/ 005/2023	Repairs & Maint Vehicle	RFQ	GO L	6/1/2023	13/01 /2023	1	1/3/2 023	\$ 7,00 0.00	\$ 1,65 3.00	\$ 5,34 7.00	CACTUS ENT., 4WHEELERS & IGNITION	Yes	17/2/ 2023	15/12/23	12/31 /2023	Con trac t mgn t ong ong	
7	IFB No. PPCC/RFQ/ 006/2023	Scratch Cards	RFQ	GO L	9/1/2023	16/1/ 2023	1	1/3/2 023	\$ 4,50 0.00	\$ - 0.00	\$ 4,50 0.00	Harbel Supermarket Corp	Yes	7/2/2 023	15/12/23	12/31 /2023	Con trac t mgn t ong ong	

Prepared By:
Kardee Troh
Procurement Manager

Date: _____
Approved by:
Stevenson S. Yond
Director, Finance & Administration

Date: 08/08/23



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
FIRST QUARTER: JANUARY 1, 2023 – March 31, 2023

SBA GOL

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Estimated Cost	Actual Contract Value	Variance Between planned and actual	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Date Contract Signed	Date of Delivery/Inspection	Proposed contract completion Date	Contract progress Status (Amount Paid, ongoing)
1	IFB No. PPCC/SBA/RB/001/23	Petroleum	RB	GOL	9/1/2023	24/1/2023	2	1/3/2023	\$ 29,000.00	\$ 2,610.00	\$ 26,390.00	SUPER PETROLEUM	Yes	28/3/2023	15/12/2023	31/12/2023	Contract Mmg ongoing
2	IFB No. PPCC/SBA/RFO/001/23	Repair & Maint A/C	RFO	GOL	28/12/2022	5/1/2023	2	1/3/2023	\$ 500.00	\$ 348.00	\$ 152.00	GREEN CITIES	Yes	7/12/2023	15/12/2023	31/12/2023	Contract Mmg ongoing
4	IFB No. /PPCC/SBA/RFO/002/23	Catering Services	RFO	GOL	6/3/2023	10/3/2023	3	16/3/2023	\$ 5,000.00	\$ 1,510.00	\$ 3,490.00	ELITE BAR & RESTURANT & RU	Yes	7/3/2023	15/12/2023	31/12/2023	contract Mmg ongoing
5	IFB No. PPCC/SBA/RFO/003/23	Vehicle Rental	RFO	GOL	6/1/2022	13/01/2022	3	1/3/2022	\$ 3,000.00	\$ -	\$ 3,000.00						
6	IFB No. PPCC/SBA/RFO/004/23	Hall Rental Services	RFO	GOL	20/01/2023	25/01/2023	3	1/3/2023	\$ 3,000.00	\$ 500.00	\$ 2,500.00	RLU - LIBERIA	YES	7/3/2023	15/12/2023	31/12/2023	contract Mmg ongoing
7	IFB No. PPCC/SBA/RFO/005/23	Printing & Binding Service	RFO	GOL	6/1/2022	13/01/2022	3	1/3/2022	\$ 2,211.00	\$ 75.00	\$ 2,136.00	DEVINE GRAPHIX	YES	7/3/2023	15/12/2023	31/12/2023	contract Mmg ongoing
8	IFB No. PPCC/SBA/RFO/007/22	Garbage Collection	RFO	GOL	6/1/2022	13/01/2022	3	1/3/2022	\$ 500.00		\$ 500.00	TBA					
9		Repairs & Maint Civil		GOL	1/6/2022	6/6/2022		3		\$ 732.50	\$ (732.50)	City Builder INC	YES	7/3/2023	15/12/2023	31/12/2023	contract Mmg ongoing

Prepared By: [Signature]
Karnee Troh
Procurement Manager

Date: _____
Approved by: [Signature]
Stevenson S. Yond
Director, Finance & Administration

Date: 08/08/23



Date: August 9, 2023

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Ref: Quarterly Procurement Report

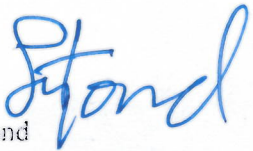
Dear Hon. Johnson:

The Procurement Committee of the Public Procurement and Concessions Commission (PPCC) herewith submits to your office its *Second Quarter* Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities implemented at the PPCC for the period under review.

Kind Regards.

Sincerely yours,

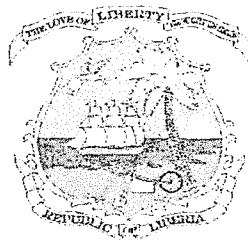


Stevenson S. Yond
Director of Finance and Administration/Chairman Procurement Committee

Received:
Theophilus Hollie
August 10, 2023
Time: 12:30pm²

REPUBLIC OF LIBERIA

Public Procurement and Concessions Commission



Quarterly Procurement Report

FY 2023

For the 2nd Quarter (April -June 2023)

Date of Submission: August 7, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *the first quarter of FY 2023*, for your review and consideration.

During the period under review, the Public Procurement and Concessions Commission has completed the implementation of ten activities out of the fifteen contract packages within our approved procurement plan for 2023 fiscal year.

Eight of the contract packages were implemented using the RFQ method of procurement, whilst one activity was conducted through Restricted Bidding (RB) Procedures, petroleum products. Please see details attached in appendix A.

2.0 Challenges

The PU is faced with logistical challenges in pursue of its functional and administrative objectives in keeping with requirements of the PPCA.

3.0 Recommendations

The function of procurement Unit is critical support to the overall operation of the Commission. The procurement Unit seeks resource support (Assigned Vehicle) to meet its logistical challenges to efficiently execute its functional responsibilities in keeping with section 29 of the PPCA.



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
SECOND QUARTER: APRIL 1, 2023 – JUNE 30, 2023



SECOND QUARTER PROCUREMENT REPORT - 2023 (SBA-GOL)

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract Award Notice by PC	Estimated Cost	Actual Contract Value	Variance Between Planned and Actual	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPCC VR Status	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract Progress Status (Amount Paid)	Remarks
1	IFB No. PPCC/RB/001/22	Petroleum	RB	GOL	12/1/2022	26/1/22	3	22/2/2022	\$ 26,390.00	\$ 495.00	\$ 25,895.00	SUPER PETROLEUM	Yes	15/2/2023	15/12/2023	30/12/23	Contract Mm gnt ong oing	
2	IFB No. PPCC/SBA/RFQ/001/22	Repair & Maintenance A/C	RFQ	GOL	18/1/2022	27/1/2022	3	4/4/2022	\$ 500.00	\$ 348.00	\$ 152.00	GREEN CITIES	Yes	15/2/2023	15/12/2023	30/12/23	Contract Mm gnt ong oing	
4	IFB No. /PPCC/SBA/RFQ/002/22	Catering Services	RFQ	GOL	18/1/2022	27/1/2022	3	4/4/2022	\$ 3,490.00	\$ 472.50	\$ 3,017.50	ELITE BAR & RESTURANT & RUJ	Yes	15/2/2023	15/12/2023	30/12/23	Contract Mm gnt ong oing	

Prepared By: P. Dakum DD Topel Date: August 8, 2023
Kartee Troh
Procurement Manager
Approved by: Stevenson S. Yond Date: 08/08/23
Director, Finance & Administration



Public Procurement and Concessions Commission

QUARTERLY PROCUREMENT REPORT

SECOND QUARTER: APRIL 1, 2023 – JUNE 30, 2023



		Regions																	Ongoing	
5	IFB No. PPCC/SBA/RF Q/003/22	Vehicle Rental	Rfq	GOL	18/1/2022	27/1/ 2022		4/4/20 22	\$ 3,000.00	\$ -	\$ 3,000.00								Pending	
6	IFB No. PPCC/SBA/RF Q/004/22	Hall Rental Services	Rfq	GOL	18/1/2022	27/1/ 2022		4/4/20 22	\$ 10,000.00	\$ -	\$ 10,000.00	RLU - LIBERIA	RLU - LIBERIA		15/2/ 2023	15/12/202	30/12/ 23			
8	IFB No. PPCC/SBA/RF Q/006/22	Repairs & Maintenance Civil	Rfq	GOL	18/1/2022	27/1/ 2022		4/4/20 22	\$ -	\$ 693.00	\$ (693.00)	City Builder INC	City Builder INC		15/2/ 2023	15/12/202	30/12/ 23			
9	IFB No. PPCC/SBA/SS /001/22	Internet Services	SS	GOL	18/1/2022	27/1/ 2022		4/4/20 22	\$ -	\$ -	\$ -	Blue See	Blue See		15/2/ 2023	15/12/202	30/12/ 23	Contract Mm gnt ong oing		
10	IFB No. PPCC/SBA/RF Q/06/22	News paper, Books & Periodical	Rfq	GOL	18/1/2022	27/1/ 2022		4/4/20 22	\$ 1,560.00	\$ -	\$ 1,560.00	Divine Graphy	Divine Graphy		15/2/ 2023	15/12/202	30/12/ 23	Contract Mm gnt ong oing		

Prepared By: R. Diksum DD Tolgal Date: August 8, 2025
Kartee Troh
Procurement Manager
Approved by: Stevenson S. Yond Date: 08/08/23
Director, Finance & Administration



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
SECOND QUARTER: APRIL 1, 2023 – JUNE 30, 2023



SECOND QUARTER NON-SBA

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract	Estimated Cost	Actual Contract Value	Variance Between Planned and Actual	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPCC VR Status	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract Progress Status (Amount Paid)	Remarks
1	IFB No. PPCC/RFQ/001/22	Cleaning Materials	RFQ	GOL	12/1/2022	26/01/23	3	25/3/22	\$ 452,600	\$ 295,000	\$ 157,600	Harbel Supermarket Corp	Yes	25/3/23	15/12/23	12/30/2023	Contract mgmt ongoing	
2	IFB No. PPCC/RFQ/02/22	Stationery	RFQ	GOL	12/1/2022	26/01/23	4	22/2/22	\$ 3,226.00	\$ 705.00	\$ 2,521.00	SOURCE IT	Yes	22/2/23	15/12/23	12/30/2023	Contract mgmt ongoing	
3	IFB No. PPCC/RFQ/003/2023	Food stuff/Comsumables	RFQ	GOL	12/2/2022	26/01/23	3	10/2/22	\$ 2,385.85	\$ 94.50	\$ 2,291.35	Harbel Supermarket Corp	Yes	10/2/23	15/12/23	12/30/2023	Contract mgmt ongoing	
4	IFB No. PPCC/RFQ/004/22	Rice	RFQ	GOL					\$ 4,604.00	\$ 4,604.00	\$ 0						Pending	
5	IFB No. PPCC/RFQ/008/2023	Mach & Other Equip	RFQ	GOL	12/6/2022	8/6/23	3	9/6/2022	\$ 1,006.00	\$ 1,130.00	\$ (124.00)	RAJ ENT & RAZZOUK BRO		9/6/2023		12/30/2023	UNDER IMPLRN TATION	

Prepared By: Dr. Daktun D. Tegal Date: August 8, 2023
Kartee Troh
Procurement Manager

Approved by: Stevenson S. Yond Date: 8/6/23
Director, Finance & Administration



Public Procurement and Concessions Commission
QUARTERLY PROCUREMENT REPORT
SECOND QUARTER: APRIL 1, 2023 – JUNE 30, 2023



6	IFB No. PPCC/RFO/ 005/2023	Repairs & Maint Vehicle	RFO	GOL	12/3/2022	24/3/ 2023	4	27/4/2 022	\$ 5,34 7.00	\$ 305. 00	\$ 5,04 2.00	CACTUS ENT, 4WHEELERS & IGNITION	Yes	13/1 /23	15/12/23	12/30 /2023	Contract t mgnt ongoing	
7	IFB No. PPCC/RFO/ 006/2023	Scratch Cards	RFO	GOL	12/20/202	25/5/ 2023	1		\$ 4,50 0.00	\$ - 0.00	\$ 4,50 0.00	Harbel Supermarket Corp	Yes	13/1 /23	15/12/23	12/30 /2023	Contract t mgnt ongoing	
8	0	Repairs & Maint Furniture	RFO	GOL	12/10/202	24/3/ 2022			\$ (2,70 1.00)	\$ 2,70 1.00	\$ (5,40 2.00)	SKY TECH, UNITED OFFICE SUPPLY	Yes	13/1 /23	15/12/23	12/30 /2023	Contract t mgnt ongoing	
Total									\$ 18,8 20.4	\$ 5,23 0.50	\$ 13,5 89.9							

Prepared By: K. Dakuma Date: August 8, 2023
Kartee Troh
Procurement Manager

Approved by: Stevens S. Yond
Stevens S. Yond
Director, Finance & Administration

Date: 08/08/23