



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RI/CEO/598/'98

September 20, 2022

Mr. Stevenson S. Yond

DIRECTOR OF FINANCE AND ADMINISTRATION

Public of Procurement and Concessions Commission

Republic of Liberia

Dear: Mr. Yond:

Subject: RECEIPT AND APPROVAL OF PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION SPECIAL PROJECT SBA, CORE BUDGET PROCUREMENT PLAN.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission request to use the Restricted Bidding Method with a reduction in lead from four weeks to two weeks for the purchase of a 32-seater bus for employees of the Commission is hereby granted in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission upon review of PPCC's request hereby informs the PPCC that its Project Procurement Plan is approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Jargine Rosaline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER



PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION
SBA PROCUREMENT PLAN
Source of Funding: GOL
FY 2022



1	2	4	5	6	7	8	9	10	11	12	13	14	16	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES								
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCS/TECH SPECS	BID INVITATION N & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIATION COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNE D 1	IFB No. P/PC/SSA/RB/001/22	Petroleum	Fuel 5+4000 Gallons Gas 4,80+3 125 Gallons	G4661	35,000	RB	14/12/21	15/12/21	17/12/21	27/12/21	07/01/22	13/01/22	14/01/22	17/01/22	N/A	31/12/22	31/12/22	
UPDATE																		
ACTUAL																		
PLANNE D 2	IFB No. P/PC/SSA/RB/001/22	Repair & Maint A/C	1 firm	59522	1,500	RFQ	14/12/21	15/12/21	17/12/21	27/12/21	2/01/22	6/01/22	14/01/22	17/01/22	N/A	31/12/22	31/12/22	
UPDATE																		
ACTUAL																		
PLANNE D 3	IFB No. P/PC/SSA/RB/001/22	Catering Services	1 firm	15621	35,000	RB	14/12/21	15/12/21	17/12/21	27/12/21	12/01/22	14/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22	
UPDATE																		
ACTUAL																		
PLANNE D 4	IFB No. P/PC/SSA/RB/003/22	Vehicle Rental	1 firm	14922	5,000	RFQ	14/12/21	15/12/21	17/12/21	28/12/21	4/01/22	7/01/22	10/01/22	12/01/22	N/A	31/12/22	31/12/22	
UPDATE																		
ACTUAL																		
Sub Total					US\$51,500													

Prepared by:
Kayfee Troh
Procurement Manager

Date: _____

Approved by:
Stevenson S. Yond
Chairman, Proc. Committee/Head of Entity

Date: 1/14/2022





PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION
SBA PROCUREMENT PLAN
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FY 2022



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20					
BASIC DATA										IMPLEMENTATION DATES														
ITEM NO	PACKAGE NUMBER (CODE)			CONTRACT PACKAGE	QTY	BUSINES 5 ACTIVITY V/CODE	ESTIMA TED COST (USD)	PROCUR EMENT METHOD	TECHNICAL SPECS/BQO Q/DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION & COMPLETION	ACCEPTAN CE & FINAL PAYMENT	REMAR KS				
PLANNED	5	IFB No. PPCC/SBA/RFQ/004/22	Hall Rental Services	1 firm	L6810	10,000	RFQ	15/12/21	16/12/21	17/12/21	21/12/21	31/01/21	4/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22						
Update																								
Actual																								
Planned	6	IFB No. PPCC/RFQ/005/22	Repairs & Maint Civil	1 firm	F41100	3,500	RFQ	14/12/21	15/12/21	17/12/21	27/12/21	12/01/22	14/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22						
Update																								
Actual																								
Planned	7	IFB No. PPCC/SS/001/22	Internet Services	1 firm	J6120	4,800	SS	14/12/21	15/12/21	17/12/21	27/12/21	12/01/22	14/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22						
Update																								
Actual																								
Planned	8	IFB No. PPCC/SBA/RFQ/006/22	Newspaper, Books & Periodical	Assort ed	G4761	2,500	RFQ	14/12/21	15/12/21	17/12/21	27/12/21	12/01/22	14/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22						
Update																								
Actual																								
Planned	9	IFB No. PPCC/SBA/RFQ/007/22	Garbage Collection	Assort ed	G4761	900	RFQ	14/12/21	15/12/21	17/12/21	27/12/21	12/01/22	14/01/22	17/01/22	19/01/22	N/A	31/12/22	31/12/22						
Update																								
Actual																								
SUB - Total					US\$21,700																			
GRAND TOTAL					73,200.00																			

Public Procurement

PPCC

Session

Public Procurement

PPCC

Prepared by:
Kantee Troh
Procurement Manager

Date: _____

Approved by:

Stevenson S. Yond

Chairman, Proc. Committee/Head of Entity

Date: 9/14/2022





PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION
SBA PROCUREMENT PLAN
Source of Funding: GOL
FY 2022



Explanatory Notes

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/SBA/RB/001/22	Petroleum	This contract package is intended for the acquisition of petroleum products 4,000 gallons fuel @ the current market value of US\$5.00 & 3,125 gallons of gas @ the total unit price of US\$3.80
2	IFB No. PPCC/SBA/RFQ/001/22	Repairs & Maintenance A/C	This contract package is intended to procure the services of a vendor to carry on repairs and maintenance work on air-conditions and other machinery equipment of the Commission, @ US\$3,000. Payment for this package will be made machinery & Equipment budget line.
3	IFB No. /PPCC/SBA/RFQ/002/22	Catering Services	This package is intended to acquire a firm to provide catering services for workshop, meetings, seminar and conferences of the commission. US\$10,000 will be taken for the budget line workshop, conferences and seminar, as detailed below: 1. Catering-----\$10,000.00 2. Hall Rental-----\$10,000.00 3. Vehicle Rental-----\$5,000.00 4. DSA-----\$20,000.00 Total-----\$45,000.00
4	IFB No. PPCC/SBA/RFQ/003/22	Vehicles Rental Services	This contract package is intended to procure the services of a vehicle rental firm for the regional workshop for local government official to be held in Zwedru, Grand Gedeh, Gbanga City, Bong County and Kakata, Margibi County @ US\$5,000.00. Payment for this package will be made from budget line workshop, conferences and seminar.
5	IFB No. PPCC/SBA/RFQ/004/22	Hall Rental Service	This package is intended to acquire Halls to host workshop, meetings, seminar and conferences of the Commission. The amount of US\$10,000 will be taken from budget line workshop, meetings, seminar and conferences.

Prepared by:
Karlee Troh
Procurement Manager

Date: 14/9/2022
Approved by:
Stevenson S. Yond
Chairman, Proc. Committee/Head of Entity






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SBA PROCUREMENT PLAN
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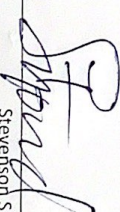
6	IFB No. PPCC/SBA/Rfq/005/22	Repairs & Maint. Civil	This contract package is intended to hire a contractor to carry out repair works, including replacement of locks, doors, ceiling works, painting, office partitioning and expansion, or general modification of the PPCC office building.
7	IFB No. PPCC/SBA/Rfq/007/22	Newspaper, books and periodical	This is intended to pay for newspaper, books and periodical services used by the Commission. To publish announcements etc, at the total cost of US\$2,500 and is from the budget line newspapers, books and periodicals.
8	IFB No. PPCC/SS/001/22	Internet connectivity	The contract package is from the budget line Internet Service Provider. This is intended to acquired internet service from LIBTELCO due to that fact that it's the only fiber optic cable provider in the Country; hence the SOLE SOURCE method of procurement will be used. The estimated amount of US 4, 800.
9	IFB No. PPCC/SBA/Rfq/008/22	Garbage Collection	This is intended to pay for the collection of garbage from the Commission. The total amount of US\$900.00 will be taken from the budget line cleaning materials.


PPCC
14/9/2022


PPCC
9/14/2022

Prepared by: 
Kantee Troh
Procurement Manager

Date: *14/9/2022*

Approved by: 
Steven S. Yond
Chairman, Proc. Committee/Head of Entity

Date: *9/14/2022*