



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0457/'19

August 15, 2019

Hon. Joseph S.D. Suah, Sr.

DIRECTOR, FINANCE & ADMINISTRATION

Public Procurement & Concessions Commission

Republic of Liberia

Dear Hon. Suah:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated July 23, 2019 which sought the approval of the Commission for the Public Procurement & Concessions Commission SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for PPCC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

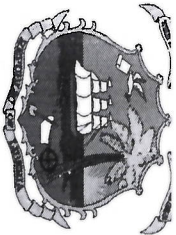
The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagne Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Public Procurement and Concessions Commission
PROCUREMENT PLAN (SBA-Core Budge)
Source of Funding: GOL
2019/2020



1	2	3	4	5	6	7	8	9	10	11	12	13	14	17	17	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS- ACTIVITY/CO DE	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ /DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. PPC/SBA/RFO/001 /19/20	Petroleum Products	2,164 gals.@ 3.70	G4661	8,008	RFQ	12/7/19	16/7/19	18/7/19	22/7/19	29/7/19	31/7/19	2/8/19	5/8/19	N/A	14/6/20	17/6/20
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. PPC/SBA/RFO/002 /19/20	Printing, Binding	1firm	C1812	1,000	RFQ	11/7/19	12/7/19	17/7/19	19/7/19	29/7/19	31/7/19	2/8/19	6/8/19	N/A	14/6/20	17/6/20
UPDATE																		
Actual																		
PLANNED	3	IFB No. PPC/SBA/RFO/003 /19/20	Publication	1firm	J5813	500	RFQ	11/7/19	12/7/19	17/7/19	19/7/19	29/7/19	31/7/19	2/8/19	6/8/19	N/A	14/6/20	17/6/20
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. PPC/SBA/RFO/004 /19/20	Newspapers, Books & Periodicals	1 firm	G4761	900	RFQ	11/7/19	13/7/19	17/7/19	19/7/19	29/7/19	31/7/19	2/8/19	6/8/19	N/A	14/6/20	17/6/20
UPDATE																		
ACTUAL																		
Sub-Total						10,408												

Prepared By: Procurement Manager

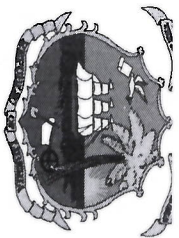
Date: 23/7/2019

Approved by: Director, Finance & Administration

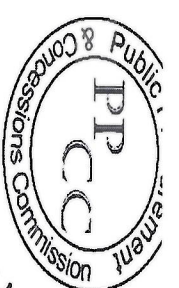
Date: 24/7/19

Member of Commission
August 15, 2019

at Islamabad
August 14, 2019



Public Procurement and Concessions Commission
PROCUREMENT PLAN (SBA-Core Budget)
Source of Funding: GOL
2019/2020



Praveen

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY/CO DE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	5	IFB No. PPCC/SBA/SS/001/19/20	Internet connectivity	1 firm	J6120	2,000	SS	11/7/19	12/07/19	16/07/19	18/07/19	25/07/19	30/07/19	31/07/19	02/08/19	N/A	25/06/19	30/06/20
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. PPCC/SBA/RFQ/005/19/20	Repairs & Maint-Civil	Assorted	F44100	700	RFQ	10/7/19	16/07/19	18/07/19	19/07/19	31/07/19	2/08/19	5/08/19	08/08/19	N/A	25/06/19	30/06/20
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. PPCC/SBA/RFQ/006/19/20	Vehicle Insurance	1Firm	K6512	3,000	RFQ	11/7/19	12/07/19	16/07/19	17/07/19	25/07/19	30/07/19	31/07/19	02/08/19	N/A	25/06/19	30/06/20
UPDATE																		
ACTUAL																		
Sub-Total														5,700				
Grand Total														16,108				

Prepared By: *[Signature]*
Procurement Manager

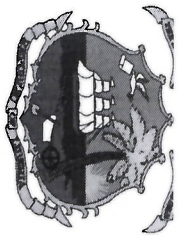
Date: *23/7/2019*

Approved by: *[Signature]*
Director, Finance & Administration

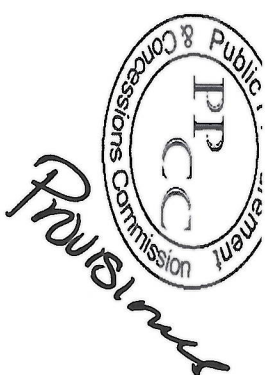
Praveen
August 15, 2019

Date: *24/7/19*

attdone
August 14, 2019



Public Procurement and Concessions Commission
Procurement Plan Notes (SBA-Core Budget)
Source of Funding: GOL
2019/2020



Item NO.	Contract Package Code	Contract Package	Contents of Contract Package
1	IFB No. PPCC/SBA/RFO/01/19/20	Petroleum Products	This contract package is intended for the acquisition of 2,164 gallons of petroleum products (fuel) for utility vehicles and generator at the current market value of US\$ 3.70
2	IFB No. PPCC/SBA/RFO/02/19/20	Printing, Binding &	This contract package is intended to acquire the services of a printing press to print the Commission's requisition book, receipt books, flyers and banners at the cost Of US\$1,000
3	IFB No. PPCC/SBA/RFO/003/19/20	Publication Service	This contract package is intended to acquire the services of a publisher to provide publication services to the Commission; this involves newspaper publication of notices and newsletter at the cost of US\$0500
4	IFB No. PPCC/SBA/RFO/004/19/20	Newspapers, Books & Periodicals	This package will be used to acquire the services of a service provider to supply newspapers, books and periodical on a need basis.
5	IFB No. PPCC/SBA/SS/01/19/20	Internet connectivity	Internet connectivity is a package intended acquire internet connections for the Commission through LIBTELCO.
6	IFB No. PPCC/SBA/RFO/005/19/20	Repairs & Maint-Civil	This contract package is intended to hire a contractor to carryout repair works, including replacement of locks, doors, ceiling works, replacement of commodes etc.
7	IFB No. PPCC/SBA/RFO/006/19/20	Vehicle Insurance	This package is intended to secure Comprehensive insurance coverage for the VEHICLES and motorbikes owned by the Commission.
			Water and sewage budget line is a direct payment to be made to the Water and Sewage Corporation as monthly bills for water supply to the PPCC building.

08/15/19
R. J. Reyes

Prepared By: _____
Procurement Manager

Date: _____

Approved by: _____
Director, Finance & Administration

Date: 24/7/19

celebrated
August 14, 2019