



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/088/'23

August 9, 2023

Mr. Stevenson S. Yond
Director of Finance and Administration
Public Procurement and Concessions Commission
Executive Mansion Grounds
Republic of Liberia

Dear Mr. Yond:

Subject: RECEIPT AND APPROVAL OF THE PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2023.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Public Procurement and Concessions Commission Special Project Procurement Plan in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the PPCC that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

You are therefore advised that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Judge Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
SPECIAL PROJECT PROCUREMENT PLAN SBA (CORE BUDGET)
Source of Funding: GOL
FY 2023



BASIC DATA			IMPLEMENTATION DATES													REMARKS	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY/CO-DE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/DRAWINGS	PREPARED DOCUMENT	PC APPROVAL L-BID DOCUMENTS/TECHNICAL SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL L-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED 1	IFB No. PPCC/SP/SBA/SP/RFQ/001/2023	Repair & Maintenance Civil	1 firm	F4100	\$5,000.00	RFQ	07/19/23	07/21/23	07/23/22	08/01/23	08/4/23	08/7/23	0/10/23	08/11/23	N/A	8/21/23	12/20/23
Update																	
Actual																	
PLANNED 2	IFB No. PPCC/SP/SBA/SS/001/2023	PETROLEUM	5*2000 =10000	G4661	\$36,701.55	SS	07/19/23	07/21/23	07/23/22	08/01/23	08/18/23	08/23/23	09/4/23	09/5/23	N/A	09/18/23	12/20/23
Update																	
Actual																	
PLANNED 3	IFB No. PPCC/SP/SBA/RFQ/002/2023	Catering Services	1 firm	I5621	\$9,995.00	SS	07/19/23	07/21/23	07/23/22	08/01/23	08/4/23	08/7/23	0/10/23	08/11/23	N/A	8/21/23	12/20/23
Update																	
Actual																	
SUB-TOTAL					US\$46,696.55												

Prepared by: [Signature] Date: July 31, 2023
Kartee Troh
Procurement Manager

Approved by: [Signature] Date: July 31, 2023
Stevenson S. Yond
Chairman, Proc. Committee/Head of Entity

Date: July 31, 2023
[Signature] 8/9/23

[Signature]
August 3, 2023



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PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
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PLANNE D	4	IFB No. PPCC/SP/SBA/RFQ/003/2023	Hall Rental	1 firm	L6810	\$5,000	RFQ	07/19/23	07/21/23	07/23/22	08/01/23	08/04/23	08/07/23	08/10/23	08/11/23	N/A	8/21/23	12/20/23
Update																		
Actual																		
PLANNE D	5	IFB No. PPCC/SP/SBA/SS/002/2023	Printing, Binding & Publication	1 firm	C1812	\$3,184.0	SS	07/19/23	07/21/23	07/23/22	08/01/23	08/04/23	08/07/23	08/10/23	08/11/23	N/A	8/21/23	12/20/23
Update																		
Actual																		
PLANNE D	6	IFB No. PPCC/SP/SBA/SS/003/2023	Website Hosting	1 firm	G	\$3,000.0	SS	07/19/23	07/21/23	07/23/22	08/01/23	08/04/23	08/07/23	08/10/23	08/11/23	N/A	09/18/23	12/20/23
Update																		
Actual																		
SUBTOTAL						US\$11,186.00												
GRAND-TOTAL						US\$57,880.55												



Prepared by: Date: 31/7/2023
Karltee Troh
Procurement Manager

Approved by: Date: 31/7/2023
Stevenson S. Yond
Chairman, Proc. Committee/Head of Entity

August 3, 2023



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Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/SP/RFQ/001/2023	Repair & Maintenance Civil	This package is intended to acquire services of a firm to do repair and maintenance work on the Commission Building. Payment (US\$5,000.00) from the budget line repair and maintenance
2	IFB No. PPCC/SP/SS/002/2023	Petroleum	This contract package is intended for the acquisition of petroleum products, 2,000 gallons gasoline @ the current market value of US\$5.00 & 4,855 gallons of fuel @ the total unit price of US\$5.50
3	IFB No. PPCC/SP/SS/003/2023	Catering Services	This package is intended to acquire a firm to provide catering services for workshop, meetings, seminar and conferences of the commission. US\$9,950 will be taken for the budget line workshop, conferences and seminar.
4	IFB No. PPCC/SP/RFQ/004/2023	Hall Rental	This package is intended to acquire Halls to host workshop, meetings, seminar and conferences of the Commission. The amount of US\$5,000 will be taken from budget line workshop, meetings, seminar and conferences.
5	IFB No. PPCC/SP/SS/002/2023	Printing, Binding & Publication	This is intended to pay for printing and binding services, the total cost of US\$3,184.00 and is from the budget line printing, binding and publication
6	IFB No. PPCC/SP/SS/003/2023	Website Hosting	This package is intended to acquire services of a firm to host the Commission website Payment (US\$10,000.00) from the budget line other utilities expense



Prepared by:

Kartee Troh
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Procurement Manager

Approved by:

Stevenson S. Yond
Stevenson S. Yond
Chairman, Proc. Committee/Head of Entity

Date:

July 31, 2023

Kartee Troh
Aug 3, 2023

8/1/23