

**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357Ref. **PPCC/RL/CEO/1348/'20**

July 3, 2020

Hon. Joseph S. D. Suah, Sr.

DIRECTOR, FINANCE & ADMINISTRATION

Public Procurement & Concessions Commission

Republic of Liberia

Dear Hon. Suah:

Subject: **RECEIPT AND APPROVAL OF THE SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

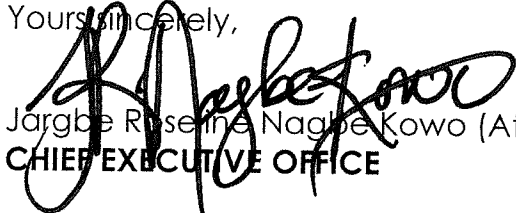
We present our compliments and wish to acknowledge receipt of your letter which sought the of the Commission for Public Procurement and Concessions Commission SBA and Non SBA Procurement Plan for Fiscal Year 2020/2021 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission however wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in its plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

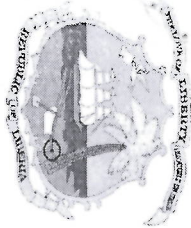
The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

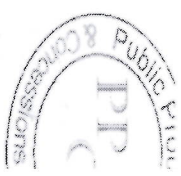
Yours sincerely,


Jargbe Roseina Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



PROJECT PROCUREMENT PLAN (SBA CORE BUDGET)
REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
Source of Funding: GOL 2020/2021



	2	3	4	5	6	7	8	95	10	11	12	13	14	16	16	17	18	19
	BASIC DATA																	
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITIES/ CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQS/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNE D	1	IFB No. PPCC/PROJ/SBA/RFQ/00 1/20	Catering	1firm	I5621	\$5,500	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	3/08/20	N/A	30/06/21	30/06/20
UPDATE																		
ACTUAL																		
PLANNE D	2	IFB No. PPCC/PROJ/SBA/RFQ/00 2/19	Printing & Publications service	1 Firm	C1811	3,000	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	3/08/20	N/A	30/06/21	30/06/20
UPDATE																		
ACTUAL																		
Planned	3	IFB No. PPCC/PROJ/SBA/RFQ/03/ 20	Hall Rental	1 firm	N7990	5,000	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	3/08/20	N/A	30/06/21	30/06/20
UPDATE																		
ACTUAL																		
PLANNE D	4	IFB No. PPCC/PROJ/SBA/RFQ/00 4/20	Newspaper, books & Periodical	Assorted	C1811	900	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	11/08/20	N/A	30/06/21	30/06/20
UPDATE																		
ACTUAL																		
PLANNE D	5	IFB No. PPCC/PROJ/SBA/RFQ/00 5/20	Air-conditioners	Assorted	G4759	2,500	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	14/08/20	N/A	30/06/21	30/06/20
UPDATE																		
ACTUAL																		
PLANNE D	6	IFB No. PPCC/PROJ/SBA/RFQ/00 6/20	Fuel & Lubricants Vehicle	1,000 gallons of gas 1,855 gallons of	G4661	10,000	RFQ	10/07/20	11/07/20	12/07/20	14/07/20	20/07/20	21/07/20	23/07/20	17/08/20	N/A	30/06/21	30/06/20

Prepared by: Procurement Manager

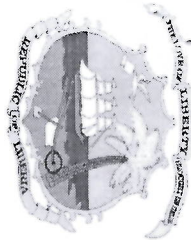
Date: 29/6/2020

Approved by: Chairman, Proc. Committee/Head of Entity

Date: 6/29/2020

7/3/20

July 3, 2020



PROJECT PROCUREMENT PLAN (SBA CORE BUDGET)
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PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
Source of Funding: GOL 2020/2021



Item N0.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/PROJ/SBA/RFQ/001/20	Catering	Is from the budget line Workshop. The amount of US\$5,500 will be used to acquire the services of a catering firm to provide catering services during workshops., is from the budget line Workshop, Conference, symposia & Seminar at the total cost of -US\$5,500.0
2	IFB No. PPCC/PROJ/SBA/RFQ/002/20	Printing & Publications services	This contract package is intended to procure the services of a publication house to publish the Commission's opinion as the need arise @ US\$1,500. Payment for this package will be made from printing, and publication services budget line
3	IFB No. PPCC/PROJ /SBA/RFQ/003/20	Hall Rental	The contract package is from the budget Line Workshop, The estimated amount of US\$5,000 will be used to rent halls to host workshops, is from the budget line Workshop, Conference, symposia & Seminar at the total cost of -US\$5,000.0
4	IFB No. PPCC /PROJ/SBA/RFQ/004/20	Newspaper, books & Periodical	Is intended to procure Stationeries items for the commission. Items to be procured include: A4 sheet, Pens, Note pads, Legal paper, stick on pads, markers etc at the cost of US\$2,435
5	IFB No. PPCC /PROJ/SBA/RFQ/005/20	Machinery & Equipment	This contract package is intended to procure the services of a vendor to carry on repairs and maintenance work on air-conditions and other machinery equipment of the Commission, @ US\$2,500. Payment for this package will be made machinery & Equipment budget line.
6	IFB No. PPCC /P/SBA/RFQ/006/20	Fuel & Lubricants Vehicle	This contract package is intended for the acquisition of 2,655 gallons of petroleum products for the Commission at an estimated unit cost of 3.50.
7	IFB No. PPCC /PROJ/SBA/RFQ/007/20	Repairs & Maintenance of non-residential building	This contract package is intended to hire a contractor to carry out repair works, including replacement of locks, doors, ceiling works, painting, office partitioning and expansion, or general modification of the PPCC office building

Prepared by: _____ Date: _____

Procurement Manager

Approved by: _____

Chairman, Proc. Committee/Head of Entity

Date: 6/29/2020

7/03/20