



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RI/CFO/580/22

September 20, 2022

Hon. Keturah C. Smith-Chinch
MANAGING DIRECTOR
Liberia Medicines & Health Products regulatory Authority (LMHRA)
Republic of Liberia

Dear Hon. Chinch:

Subject: RECEIPT AND APPROVAL OF THE LIBERIA MEDICINES & HEALTH PRODUCTS REGULATORY AUTHORITY UPDATED SBA PROCUREMENT PLANS FOR FISCAL YEAR 2022.

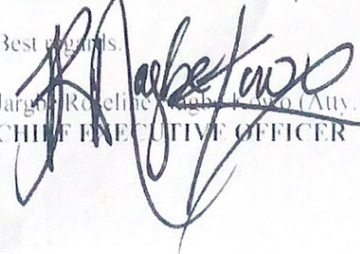
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Medicines & Health Products Regulatory Authority Updated SBA Procurement Plan.

The Commission conveys to the LMHRA that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon LMHRA's conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargah R. K. Smith, Esq. (Atty.)
CHIEF EXECUTIVE OFFICER

LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL & INTERNAL REVENUE GENERATION
FISCAL YEAR: 2022

		FISCAL YEAR: 2022																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
BASIC DATA										IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantiation) Completion	Accept. & Final Payment	Remarks		
planned	1	IFBNO.LMHRA/RB/001/2022	Vehicle purchase	G4510	3 units	135,000.00	RB	12/20/21	12/23/21	12/29/21	1/14/22	2/14/22	2/22/22	2/24/22	3/10/22	N/A	12/15/22	12/31/22			
update																					
Actual																					
Planned	2	IFBNO.LMHRA/RB/002/2022	Motorbike Purchase	G4540	5 units	19,000.00	RB	12/20/21	12/23/21	12/29/21	1/14/22	2/14/22	2/22/22	2/24/22	3/10/22	N/A	12/15/22	12/31/22			
Update																					
Actual																					
Planned	3	IFBNO.LMHRA/RFQ/003/2022	Laboratory Chemicals	G4669	Assorted	4,432.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/22/22	1/31/22	2/10/22	N/A	12/15/22	12/31/22			
Update																					
Actual																					
	Sub Total					\$158,482.00															

Submitted By: 
Hava T. Tambah
Head of Procurement

Date: Sept 8, 2022



Approved:



Pharm. Keturan C. Smith-Obineh
Managing Director/Chairman Procurement Committee

LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL & INTERNAL REVENUE GERNERATION
FISCAL YEAR: 2022

FISCAL YEAR: 2022																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantia Completion)	Accept. & Final Payment	Remarks	
4	IFBNO.LM/HRA/RFQ/002/2022	Stationery	G4761	Assorted	8,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	12/31/22		
	Planned																		
	Update																		
	Actual																		
5	IFBNO.LM/HRA/RFQ/003/2022	Network equipment	G4741	Assorted	2,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	12/31/22		
	Planned																		
	Update																		
	Actual																		
6	IFBNO.LM/HRA/RFQ/004/2022	Software and licenses	G4741	Assorted	4,000.00	RFQ	12/20/21	12/23/21	12/29/21	1/14/22	1/24/22	1/27/22	1/31/22	2/10/22	N/A	12/15/22	12/31/22		
	Planned																		
	Update																		
	Actual																		
	Sub Total					\$14,000.00													

Submitted By: 
Hwa T. Tambah
Head of Procurement

Date: Sept 9, 2022



Approved:



Pharm. Keturah C. Smith-Chineh
Managing Director/Chairman Procurement Committee

[illegible]Date: Sept 9, 2022

Approved: _____

Pharm. Keturah C. Smith-Chineh
Managing Director/Chairman Pro

WFO
Sept 12, 2022

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2022

SOURCE OF FUNDING: GOL and Internal Revenue Generation

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFBNO.LMHRA/RB/001/2022	Vehicle purchase	This contract package is taken from the budget line Transport Equipment and is intended to procure three (3) vehicles for the smooth operation of the LMHRA.
2	IFBNO.LMHRA/RB/002/2022	Motorbike purchase	This contract package is taken from the budget line Transport Equipment and is intended to procure five (5) motorbikes for the use of LMHRA's operations.
3	IFBNO.LMHRA/RFQ/001/2022	Laboratory Chemicals	This contract package is taken from the budget line Laboratory Consumable and shall be used to procure assorted laboratory consumables (reagents, glassware, disposable chemicals, etc.) for LMHRA's Quality Control Laboratory
4	IFBNO.LMHRA/RFQ/002/2022	Stationery	This contract package is intended to procure assorted stationery materials for LMHRA and is taken from the budget line Stationery.
5	IFBNO.LMHRA/RFQ/003/2022	Network Equipment	This contract package is taken from the budget line Information Communication Technology and is intended to procure assorted Network equipment for LMHRA ICT Section, (audio equipment, cables, testers, etc.).
6	IFBNO.LMHRA/RFQ/004/2022	Software Licenses	This contract package is intended to procure Software and License for the use of LMHRA IT Section.
7	IFBNO.LMBHRA/NCB/001/2022	Cleaning Materials	This contract package is funded from the budget line Equipment and Household Materials (US\$25,000.00) and intended to procure: toilet tissues, napkins/facial tissues, dusting tower, liquid hand soap, hand sanitizer, powder soap, air freshener, regular bleach, floor mop, soft broom, air freshener, paper towel, Dettol, etc.
8	IFBNO.LMHRA/NCB/002/2022	Electronic Materials	This contract package is taken from the budget line Machinery and other Equipment (US\$20,000.00) and it is intended to procure for assorted electronic materials and appliances for the operations of LMHRA offices across the country.
9	IFBNO.LMHRA/SS/001/2022	Generator	This contract package is taken from the budget line Machinery and other Equipment (HQ 60KVA generator). It is intended to procure 1 piece of 60 KVA generator for the smooth running the Head Office of LMHRA.

Prepared by: 
Hawa T. Tambah
Procurement Director

Approved by:


Pharm. Keturah C. Smith, Chinese
Chairman/ Procurement Committee

Date: Sept 9, 2022