

REPUBLIC OF LIBERIA

BUREAU OF STATE ENTERPRISES



Quarterly Procurement Report

FY - 2022

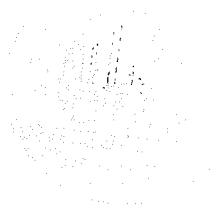
For the 2nd Quarter (April-June)

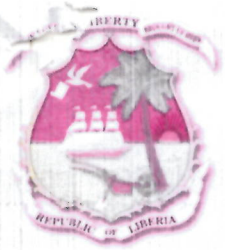
Date of Submission: December 5, 2022



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REPUBLIC OF LIBERIA
BUREAU OF STATE ENTERPRISES (BSE)

Capitol byepass, Old Gender Ministry
1000 Monrovia, 10 Liberia

Cell: +231-777799562/+231-776439525/+231776006009
dgbse001@gmail.com



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December 5, 2022

Hon. Jargbe Roseline Nagbe Kowo (Atty)
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Atty. Kowo:

The Procurement committee of the Bureau of State Enterprises herewith submits to your office its 2nd Quarter Procurement Report for Fiscal Year 2022.

This report summaries the procurement activities implemented at the Bureau of State Enterprises for the 2nd Quarter (April 1, 2022).

Kind Regards,

Sincerely Yours

Hon. Jamoil P. Cummings Sr.
Director General & Chairman Procurement Committee

1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *[Indicate Quarter & Fiscal Year]*, for your review and consideration.

During the period under review, *[Insert Name of Procuring Entity]* has completed the implementation of *[indicate number of procurement packages implemented]* out of the *[Insert total number of planned Contract Packages]* of contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, *[Indicate total number of contract packages acquired through each method of procurement along with the titles of the packages, e.g. the RFQ was used for the acquisition of three contract packages (XYZ), whereas the NCB method of procurement was used for the acquirement of two (2) contract packages (X&Y). Additionally, the LCS method was used to hire the consultant for the provision of Legal Consultant service].*

2.0 Challenges

[Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities]

3.0 Recommendations

[Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities]

4.0 Annexes:

Annex A: Summary Table

General Information
Bureau of State Enterprises
Quarterly Procurement Report
2 nd Quarter, 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittion of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/C contractor/C consultant/Service Provider	Supplier/ Contractor/C consultant/Ser vice Provider PPCC VR Status	Date of Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
5	IFB NO. BSE/ SBA/ RB/001/2022	Office Building Renovation	RB	GOL	May 2, 2022	June 20, 2022	Three (3)	N/A	\$51,955.88	Liberia Renaissance Construction Company (LRCC)	Current	July 20, 2022	August 15, 2022	August 5, 2022	Amount paid	Works was completed

Prepared by: 
Wilton D. Sesay
Procurement Director

Date: 12/2/22

Approved by: 
Jamoil P. Cummings Sr.
Director General & Chairman PC

Date: 12/5/22

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]