



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0679/19**

September 30, 2019

Dr. Paul T. Whesseh
MEDICAL DIRECTOR
Redemption Hospital
Republic of Liberia

Dear Dr. Whesseh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Redemption Hospital SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for RH's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargb. Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

REDEMPTION HOUSTAL
SBA
PROCUREMENT PLAN
Source of Funding: GOVERNMENT OF LIBERIA
FISCAL YEAR - 2019/2020

Power

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM S NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MORTGAGE BILLING)	DELIVERY, INSPECTION AT COMPLETE	ACCEPTANCE & FINAL PAYMENT	REMARKS	
1	IFBNO. RH/SBA /RB/001/19/20	Sewage Collection	E8812	1 Firm	24,812.00	RB	8/21/2019	9/4/2019	9/11/2019	9/13/2019	10/11/2019	10/25/2019	11/1/2019	11/22/2019	N/A	6/19/2020	6/30/2020		
2	IFBNO. RH/SBA /NCB/001/19/20	Printing & Binding	C1812	Assorted	14,524.00	NCB	8/22/2019	9/5/2019	9/12/2019	9/13/2019	10/11/2019	10/25/2019	10/31/2019	11/22/2019	N/A	6/23/2020	6/30/2020		
3	IFBNO. RH/SBA /RB/002/19/20	Petroleum Products	G4661	95,789 Gallons@ 3.8	363,999.00	RB	8/21/2019	9/4/2019	9/11/2019	9/13/2019	10/11/2019	10/25/2019	11/1/2019	11/22/2019	N/A	6/15/2020	6/30/2020		
4	IFBNO. RH/SBA /RFQ/001/19/20	Internet Connectivity	J6120	1 Firm	5,000.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020		
5	IFBNO. RH/SBA /RFQ/002/19/20	Scratch Cards	J6190	1832 pcc.	9,161.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/26/2020	6/30/2020		
SUB-TOTAL					417,496.00														

Prepared by: *Amur R. E.* Date: September 4, 2019
 Approved by: *W. P. S. D.* Date: 9 Sept 25 19/20
 Teah D. Reeves Procurement Director/ Manager
 Dr. Paul T. Whisen Head of Entity/Chairman Proc. Committee
S. P. S. D.
6/30/2020

**REDEMPTION HOSPITAL
SBA PROCUREMENT PLAN
Source of Funding: GOVERNMENT OF LIBERIA
FISCAL YEAR-2019/2020**

Provision

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BASIC DATA								IMPLEMENTATION DATES											
ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RE M/F R/K	
PLANNED	6	IFBNO. RH/S BA/Rfq/003 /19/20	Vehicles Rental Services	N7710	1 Firm	2,421.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	7	IFBNO. RH/S BA/Rfq/004 /19/20	Refuse Collections	E3812	Assorted	4,357.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	8	IFBNO. RH/S BA/Rfq/005 /19/20	Advertising	J5819	1 Firm	2,631.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	9	IFBNO. RH/S BA/Rfq/006 /19/20	Repaire & Maint. Motor Cycles	G4520	1 Firm	726.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
SUB-TOTAL						10,135													

Prepared by: *Teah D. Reeves*
Procurement Director/ Manager

Date: *September 4, 2019*

Approved by: *Dr. Paul F. Whessed*
Head of Entity/Chairman Proc. Committee

Date: *9 Sept 2019*
Dr. Paul F. Whessed

3/3/2019

6/1/2019

**HELEMPIION HOSPITAL
SBA PROCUREMENT PLAN
Source of Funding: GOVERNMENT OF LIBERIA
FISCAL YEAR - 2019/2020**

Provisional

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BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	R.M. RK	
PLANNED	10	IFBNO, RH/S BA/RB/007 /19/20	Public Relations	H5320	1 Firm	1,000.00	RFQ	8/19/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	9/23/2019	9/30/2019	10/7/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	11	IFBNO, RH/S BA/RB/003/ 19/20	Vehicles Insurance	K6512	1 Firm	10,893.00	RB	8/21/2019	9/4/2019	9/11/2019	9/13/2019	10/11/2019	10/25/2019	11/1/2019	11/22/2019	N/A	6/15/2020	6/30/2020	
UPDATE																			
ACTUAL																			
SUB-TOTAL																			
GRAND TOTAL (USD)																			
11,893																			
439,524																			

Prepared by: *Teah D. Reeves*
 Teah D. Reeves
 Procurement Director/ Manager

Date: *September 4, 2019*

Approved by: *Dr. Paul T. Whesseh*
 Dr. Paul T. Whesseh

Date: *9 Sept 19*

3/4/2019

*9/30/19
6/15/20
6/30/20*

**REDEMPTION HOSPITAL
SBA PROCUREMENT PLAN EXPLANATORY NOTES
FISCAL YEAR - 2019/2020**

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1	IFBNO.RH/SBA/RB/003/19/20	Sewage Collections	This contract package is from the budget line Water & Sewage Collection and is intended to hire the Service of a Firm for sewage collections in the amount of 24,812.00. Number of Firm ----- 1 Firm
2	IFBNO.RH/SBA/NCB/003/19/20	Printing & Binding	This contract package is intended to hire the service of a firm for Printing & Binding of various medical forms for the hospital in the amount of USD14, 524.00.
3	IFBNO.RH/SBA/RB/002/19/20	Petroleum Products	This contract package is intended to procure the following Petroleum Products: 1. (US\$363,999.00/US\$3.8 = 95,789 gallons). a. Generator Fuel ---- US\$ 197,000 -----56,285.71 gallons b. Vehicles Fuel ---- US\$271,000.00 ----77,428.57 gallons
4	IFBNO.RH/SBA/RFOQ/001/19/20	Internet Connectivity	This contract package is from the budget line Tel. Internet, Postage & Courier and it is intended to hire the service of a firm for Internet Connectivity in the amount of US\$5000.00: USD333.33.00 per months for 1.5 Meg
5	IFBNO.RH/SBA/RFOQ/002/19/20	Scratch Cards	This contract package is from the budget line items tel., internet, postage & courier and it is intended to procure the following Scratch Cards in the amount of USD 9,161.00 1. Lone Star --- 916 pcs 2. Orange ----- 916 pcs
6	IFBNO.RH/SBA/RFOQ/007/19/20	Vehicles Rental Services	This contract package is from the line items, Domestic Travel (USD2, 421.00) and it is intended to hire the service of a firm for vehicles rental services for domestics travel.
7	IFBNO.RH/SBA/RFOQ/003/19/20	Refuse Collections	This contract package is intended to collect dead body from the hospital.
8	IFBNO.RH/SBA/RFOQ/004/19/20	Advertising	This contract package is from the budget line Advertising & Public Relations and it is intended for advertising purposes such as: invitation to bid & etc.
9	IFBNO.RH/SBA/RFOQ/005/19/20	Repairs & Maint. Motor Cycles	This contract package is intended to maintain & repair 2 Motor Cycles for the hospital. (Buying Spare parts and Servicing)
10	IFBNO.RH/SBA/RFOQ/006/19/20	Public Relations	This contract package is from the budget line item Advertising & Public Relations and it is intended to hire the service of firms (

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*9/30/19
K. J. B. T. W. D.*

11	IFBNO. RH/SBA/RB/001/19/20	Vehicles Insurances	(radio stations) for public service announcement amount USD1,000.00 This contract package is intended to Insure the following Vehicles: 1. SUV ----- 2 2. Pick-Up ----- 3 3. Buses ----- 4 4. Ambulance ----- 1
12		Property Lease Agreement	

Prepared By: *Yun R. ...*
 Procurement Director/Manager

Date: *September 4, 2019*

Approved By: *WRF*

Head of Entity/Chairman Proc. Committee, Date: *9 sept 2019*

3/12/2019

M. Magbeto
09/30/19