



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0679/'19

September 30, 2019

Dr. Paul T. Whesseh  
**MEDICAL DIRECTOR**  
Redemption Hospital  
Republic of Liberia

Dear Dr. Whesseh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Redemption Hospital SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for RH's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
Jargbe Roseline Nagbe Kowo (Atty)  
**CHIEF EXECUTIVE OFFICER**

SBA  
PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA  
FISCAL YEAR - 2019/2020

Approved

| 1         | 2          | 3                            | 4                     | 5                         | 6                   | 7                    | 8                      | 9                             | 10                    | 11                               | 12                                  | 13                             | 14                                  | 15                                  | 16                       | 17                                  | 18  | 19                         | 20        |  |
|-----------|------------|------------------------------|-----------------------|---------------------------|---------------------|----------------------|------------------------|-------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---|----------------------------|-----------|--|
|           | ITEM S NO. | BASIC DATA                   |                       |                           |                     |                      | IMPLEMENTATION DATES   |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           |            | PACKAGE NUMBER (CODE)        | CONTRACT PACKAGE      | Business Activity Code(s) | QTY                 | ESTIMATED COST (USD) | PROC URE MEN T MET HOD | TECHNICAL SPECS/BOQ/ DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADV ANCE PAY MEN T (MO BLIZ ATIO N) | DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N) | ACCEPTANCE & FINAL PAYMENT | RE MA RKS |  |
|           | PLANNED 1  | IFBNO, RH/SBA /RB/001/19/20  | Sewage Collection     | E3812                     | 1 Firm              | 24,812.00            | RB                     | 8/21/2019                     | 9/4/2019              | 9/11/2019                        | 9/13/2019                           | 10/11/2019                     | 10/25/2019                          | 11/1/2019                           | 11/22/2019               | N/A                                 | 6/19/2020                                       | 6/30/2020                  |           |  |
|           | UPDATE     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | ACTUAL     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | PLANNED 2  | IFBNO, RH/SBA /NCB/001/19/20 | Printing & Binding    | C1812                     | Assorted            | 14,524.00            | NCB                    | 8/22/2019                     | 9/5/2019              | 9/12/2019                        | 9/13/2019                           | 10/11/2019                     | 10/25/2019                          | 10/31/2019                          | 11/22/2019               | N/A                                 | 6/23/2020                                       | 6/30/2020                  |           |  |
|           | UPDATE     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | ACTUAL     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | PLANNED 3  | IFBNO, RH/SBA /RB/002/19/20  | Petroleum Products    | G4661                     | 95,789 Gallons@ 3.8 | 363,999.00           | RB                     | 8/21/2019                     | 9/4/2019              | 9/11/2019                        | 9/13/2019                           | 10/11/2019                     | 10/25/2019                          | 11/1/2019                           | 11/22/2019               | N/A                                 | 6/15/2020                                       | 6/30/2020                  |           |  |
|           | UPDATE     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | ACTUAL     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | PLANNED 4  | IFBNO, RH/SBA /RFQ/001/19/20 | Internet Connectivity | J6120                     | 1 Firm              | 5,000.00             | RFQ                    | 8/19/2019                     | 8/26/2019             | 9/12/2019                        | 9/9/2019                            | 9/16/2019                      | 9/23/2019                           | 9/30/2019                           | 10/7/2019                | N/A                                 | 6/15/2020                                       | 6/30/2020                  |           |  |
|           | UPDATE     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | ACTUAL     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | PLANNED 5  | IFBNO, RH/SBA /RFQ/002/19/20 | Scratch Cards         | J6190                     | 1832 pcc.           | 9,161.00             | RFQ                    | 8/19/2019                     | 8/26/2019             | 9/12/2019                        | 9/9/2019                            | 9/16/2019                      | 9/23/2019                           | 9/30/2019                           | 10/7/2019                | N/A                                 | 6/26/2020                                       | 6/30/2020                  |           |  |
|           | UPDATE     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
|           | ACTUAL     |                              |                       |                           |                     |                      |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |
| SUB-TOTAL |            |                              |                       |                           |                     | 417,496.00           |                        |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                     |   |                            |           |  |

Prepared by:

*Teah D. Reeves*

Teah D. Reeves  
Procurement Director/ Manager

Date:

*September 4, 2019*

Approved by:

*Dr. Paul T. Winesen*

Dr. Paul T. Winesen  
Head of Entity/Chairman Proc. Committee

Date:

*9 Sept 2019*

*6/30/20*



REDEMPTION PROGRAM  
SBA PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA  
FISCAL YEAR-2019/2020

Provision

| 1          | 2               | 3                                  | 4                                      | 5                               | 6        | 7                       | 8                         | 9                                   | 10                       | 11   | 12   | 13                                      | 14   | 15   | 16                             | 17                                       | 18   | 19                               | 20               |
|------------|-----------------|------------------------------------|--|---------------------------------|----------|-------------------------|---------------------------|-------------------------------------|--------------------------|--|--|---|--|--|--------------------------------|--|--|----------------------------------|------------------|
| BASIC DATA |                 |                                    |  |                                 |          |                         | IMPLEMENTATION DATES      |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
|            | ITE<br>M<br>NO. | PACKAGE<br>NUMBER<br>(CODE)        | CONTRACT<br>PACKAGE                    | Business<br>Activity<br>Code(s) | QTY      | ESTIMATED<br>COST (USD) | PROCUREM<br>ENT<br>METHOD | TECHNICAL<br>SPECS/BOQ/<br>DRAWINGS | PREP. OF BID<br>DOCUMENT | PC<br>APPROVAL -<br>BID<br>DOC/TECH<br>SPECS | BID<br>INVITATION<br>& RELEASE<br>OF BID DOC | BID<br>SUBMISSION<br>/PUBLIC<br>OPENING | SUBMISSION<br>OF BID<br>EVALUATION<br>REPORT | PC APPROVAL -<br>BID<br>EVALUATION<br>REPORT | CONTRACT<br>AWARD &<br>SIGNING | ADVANCE<br>PAYMENT<br>(MOBILIZATI<br>ON) | DELIVERY,<br>INSPECTION<br>(SUBSTANTIAL<br>COMPLETION) | ACCEPTANCE<br>& FINAL<br>PAYMENT | RE<br>M/F<br>R/K |
|            | 6               | IFBNO.RH/S<br>BA/RFO/003<br>/19/20 | Vehicles<br>Rental<br>Services         | N7710                           | 1 Firm   | 2,421.00                | RFO                       | 8/19/2019                           | 8/26/2019                | 9/2/2019                                     | 9/9/2019                                     | 9/16/2019                               | 9/23/2019                                    | 9/30/2019                                    | 10/7/2019                      | N/A                                      | 6/15/2020  | 6/30/2020                        |                  |
| PLANNED    |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| UPDATE     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| ACTUAL     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
|            | 7               | IFBNO.RH/S<br>BA/RFO/004<br>/19/20 | Refuse<br>Collections                  | E3812                           | Assorted | 4,357.00                | RFO                       | 8/19/2019                           | 8/26/2019                | 9/2/2019                                     | 9/9/2019                                     | 9/16/2019                               | 9/23/2019                                    | 9/30/2019                                    | 10/7/2019                      | N/A                                      | 6/15/2020  | 6/30/2020                        |                  |
| PLANNED    |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| UPDATE     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| ACTUAL     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
|            | 8               | IFBNO.RH/S<br>BA/RFO/005<br>/19/20 | Advertising                            | J5819                           | 1 Firm   | 2,631.00                | RFO                       | 8/19/2019                           | 8/26/2019                | 9/2/2019                                     | 9/9/2019                                     | 9/16/2019                               | 9/23/2019                                    | 9/30/2019                                    | 10/7/2019                      | N/A                                      | 6/15/2020  | 6/30/2020                        |                  |
| PLANNED    |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| UPDATE     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| ACTUAL     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
|            | 9               | IFBNO.RH/S<br>BA/RFO/006<br>/19/20 | Repaire &<br>Maint.<br>Motor<br>Cycles | G4520                           | 1 Firm   | 726.00                  | RFO                       | 8/19/2019                           | 8/26/2019                | 9/2/2019                                     | 9/9/2019                                     | 9/16/2019                               | 9/23/2019                                    | 9/30/2019                                    | 10/7/2019                      | N/A                                      | 6/15/2020  | 6/30/2020                        |                  |
| PLANNED    |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| UPDATE     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| ACTUAL     |                 |                                    |  |                                 |          |                         |                           |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |
| SUB-TOTAL  |                 |                                    |  |                                 |          |                         | 10,135                    |                                     |                          |  |  |   |  |  |                                |  |  |                                  |                  |

Prepared by: Teah D. Reeves Date: September 4, 2019 Approved by: Dr. Paul F. Whessed Date: 9 Sept 2019

Procurement Director/ Manager

Head of Entity/Chairman Proc. Committee

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REDEMPTION HOSPITAL  
SBA PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA  
FISCAL YEAR - 2019/2020

Provisional

| 1                 | 2               | 3                                  | 4                     | 5                               | 6      | 7                       | 8                             | 9                                   | 10                       | 11  | 12   | 13                                   | 14   | 15  | 16                             | 17                                       | 18   | 19                               | 20           |
|-------------------|-----------------|------------------------------------|-----------------------|---------------------------------|--------|-------------------------|-------------------------------|-------------------------------------|--------------------------|---|--|--------------------------------------|--|---|--------------------------------|--|--|----------------------------------|--------------|
| BASIC DATA        |                 |                                    |                       |                                 |        |                         | IMPLEMENTATION DATES          |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
|                   | ITE<br>M<br>NO. | PACKAGE<br>NUMBER<br>(CODE)        | CONTRACT<br>PACKAGE   | Business<br>Activity<br>Code(s) | QTY    | ESTIMATED<br>COST (USD) | PROCUR<br>EMENT<br>METHO<br>D | TECHNICAL<br>SPECS/BOQ/<br>DRAWINGS | PREP. OF BID<br>DOCUMENT | PC APPROVAL<br>- BID<br>DOC/TECH<br>SPECS | BID<br>INVITATION<br>& RELEASE<br>OF BID DOC | BID<br>SUBMISSION/P<br>UBLIC OPENING | SUBMISSION OF<br>BID<br>EVALUATION<br>REPORT | PC<br>APPROVAL -<br>BID<br>EVALUATION<br>REPORT | CONTRACT<br>AWARD &<br>SIGNING | ADVANCE<br>PAYMENT<br>(MOBILIZA<br>TION) | DELIVERY,<br>INSPECTION<br>(SUBSTANTIAL<br>COMPLETION) | ACCEPTANCE<br>& FINAL<br>PAYMENT | R<br>M<br>RK |
| PLANNED           | 10              | IFBNO.RH/S<br>BA/RFQ/007<br>/19/20 | Public<br>Relations   | H5320                           | 1 Firm | 1,000.00                | RFQ                           | 8/19/2019                           | 8/26/2019                | 9/2/2019                                  | 9/9/2019                                     | 9/16/2019                            | 9/23/2019                                    | 9/30/2019                                       | 10/7/2019                      | N/A                                      | 6/15/2020  | 6/30/2020                        |              |
| UPDATE            |                 |                                    |                       |                                 |        |                         |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
| ACTUAL            |                 |                                    |                       |                                 |        |                         |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
|                   |                 |                                    |                       |                                 |        |                         |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
| PLANNED           | 11              | IFBNO.RH/S<br>BA/RFQ/003/<br>19/20 | Vehicles<br>Insurance | K6512                           | 1 Firm | 10,893.00               | RB                            | 8/21/2019                           | 9/4/2019                 | 9/11/2019                                 | 9/13/2019                                    | 10/11/2019                           | 10/25/2019                                   | 11/1/2019                                       | 11/22/2019                     | N/A                                      | 6/15/2020  | 6/30/2020                        |              |
| UPDATE            |                 |                                    |                       |                                 |        |                         |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
| ACTUAL            |                 |                                    |                       |                                 |        |                         |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
| SUB-TOTAL         |                 |                                    |                       |                                 |        | 11,893                  |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |
| GRAND TOTAL (USD) |                 |                                    |                       |                                 |        | 439,524                 |                               |                                     |                          |   |  |                                      |  |   |                                |  |  |                                  |              |

Prepared by: Teah D. Reeves  
Procurement Director/ Manager

Date: September 4, 2019

Approved by: Dr. Paul T. Whesseh

Date: 5 Sept 19

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*9/30/19  
R. Nye  
6/1/2020*



**REDEMPTION HOSPITAL  
SBA PROCUREMENT PLAN EXPLANATORY NOTES  
FISCAL YEAR - 2019/2020**

*P. V. S. M. M.*

|    |                            |                               |   |
|----|----------------------------|-------------------------------|---|
| 1  | IFBNO.RH/SBA/RB/003/19/20  | Sewage Collections            | This contract package is from the budget line Water & Sewage Collection and is intended to hire the Service of a Firm for sewage collections in the amount of 24,812.00.<br><br>Number of Firm ----- 1 Firm   |
| 2  | IFBNO.RH/SBA/NCB/003/19/20 | Printing & Binding            | This contract package is intended to hire the service of a firm for Printing & Binding of various medical forms for the hospital in the amount of USD14, 524.00.  |
| 3  | IFBNO.RH/SBA/RB/002/19/20  | Petroleum Products            | This contract package is intended to procure the following Petroleum Products:<br>1. (US\$363,999.00/US\$3.8 = 95,789 gallons).<br>a. Generator Fuel ---- US\$ 197,000 -----56,285.71 gallons<br>b. Vehicles Fuel ---- US\$271,000.00 ----77,428.57 gallons |
| 4  | IFBNO.RH/SBA/RFO/001/19/20 | Internet Connectivity         | This contract package is from the budget line Tel. Internet, Postage & Courier and it is intended to hire the service of a firm for Internet Connectivity in the amount of UDSS5000.00: USD333.33.00 per months for 1.5 Meg                                 |
| 5  | IFBNO.RH/SBA/RFO/002/19/20 | Scratch Cards                 | This contract package is from the budget line items tel., internet, postage & courier and it is intended to procure the following Scratch Cards in the amount of USD 9,161.00<br>1. Lone Star --- 916 pcs<br>2. Orange ----- 916 pcs                        |
| 6  | IFBNO.RH/SBA/RFO/007/19/20 | Vehicles Rental Services      | This contract package is from the line items, Domestic Travel (USD2, 421.00) and it is intended to hire the service of a firm for vehicles rental services for domestics travel.  |
| 7  | IFBNO.RH/SBA/RFO/003/19/20 | Refuse Collections            | This contract package is intended to collect dead body from the hospital.   |
| 8  | IFBNO.RH/SBA/RFO/004/19/20 | Advertising                   | This contract package is from the budget line Advertising & Public Relations and it is intended for advertising purposes such as: invitation to bid & etc.  |
| 9  | IFBNO.RH/SBA/RFO/005/19/20 | Repairs & Maint. Motor Cycles | This contract package is intended to maintain & repair 2 Motor Cycles for the hospital. (Buying Spare parts and Servicing)  |
| 10 | IFBNO.RH/SBA/RFO/006/19/20 | Public Relations              | This contract package is from the budget line item Advertising & Public Relations and it is intended to hire the service of firms (   |

*S. S. S. S. S.*

*9/30/19  
P. V. S. M. M.*

|    |                           |                          |   |
|----|---------------------------|--------------------------|---|
|    |                           |                          | (Radio Stations) for public service announcement amount<br>USD1,000.00  |
| 11 | IFBNO.RH/SBA/RB/001/19/20 | Vehicles Insurances      | This contract package is intended to Insure the following Vehicles:<br>1. SUV ----- 2<br>2. Pick-Up ----- 3<br>3. Buses ----- 4<br>4. Ambulance ----- 1 |
| 12 |                           | Property Lease Agreement |   |

Prepared By: Yum R. E. Date: September 4, 2019 Approved By: W. R. F. Date: 9 Sept 2019  
 Procurement Director/Manager Head of Entity/Chairman Proc. Committee

*3/2/2019*

*M. Agboto*  
*09/30/19*