



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0497/25'**

April 22, 2025

Dr. Louise M. Kpoto

MINISTER

Ministry of Health

Oldest Congo Town

Republic of Liberia

Dear Dr. Kpoto:

Subj: **APPROVAL OF RIVERCESS COUNTY REFERRAL HOSPITAL ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the River-Cess Referral Hospital (RCRH) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the River-Cess County Referral Hospital annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the County Hospital that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that the Hospital submit its contract award information report and contract copies for the Fiscal Year 2024.

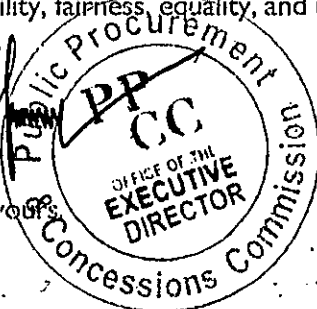
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Minister
MOH/RL/LMK-M/1067/25

April 17, 2025

Dear Hon. Johnson:

Submission of the Rivercess Referral Hospital Procurement Plan with the Explanatory Notes and Budget Summary under the Government of Liberia Funded Budget for FY: 2024-2025

I am pleased to present my compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2024-2025.

Regarding those procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53(1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

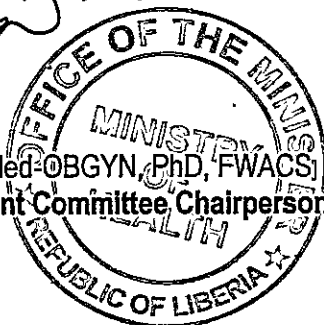
Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS
Minister of Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia



*Received:
Theophilus B. Kelly
April 19, 2025
Time - 12:08 PM*

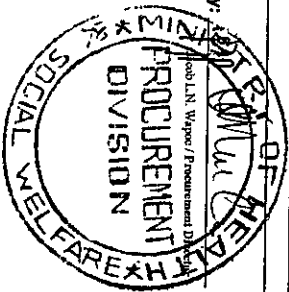
MINISTRY OF HEALTH

Riverside District Referral Hospital- PROCUREMENT PLAN (SBA)
Source of Funding: GOL (GOVERNMENT OF LIBERIA) January- December

Operational Year: 2024-2025

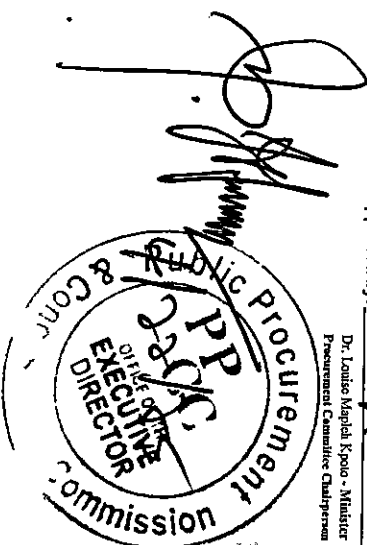
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ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP OF BID DOCUMENT	APPROVAL OF BID DOCUMENT	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	APPROVAL OF BID EVALUATION REPORT	CONTRACT AWARD & SIGNED	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/REMARKS BY PERSON
PLANNED	1	IFB No. MOH/RDRH/GOL/SBA/RB/001/2025	Generator Purchase (150KVA)	1 unit	\$ 37,000.00	RB	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. MOH/RDRH/GOL/SBA/RQ/001/2024	Furniture & Fixture	assorted	\$ 7,000.00	RQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	1-May-25	8-May-25	15-May-25	29-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. MOH/RDRH/GOL/SBA/RB/002/2025	Stationery & Office Supplies	Assorted	\$ 11,000.00	RB	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	1-May-25	8-May-25	15-May-25	29-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. MOH/RDRH/GOL/SBA/RB/003/2025	Cleaning Materials	Assorted	\$ 14,000.00	RB	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. MOH/RDRH/GOL/SBA/RQ/003/2025	Repair & Maintenance building (Civ)	Assorted	\$ 27,400.00	RQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	1-May-25	8-May-25	15-May-25	19-May-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$ 96,400.00													

Signed by:



4/22/25

Approved by:



Date:

April 17 2025

MINISTRY OF HEALTH
RIVERCESS DISTRICT REFERRAL HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES
Fiscal Year: January - December 2025

SBA (GOODS)			
Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/RDRH/SBA/GOL/RB/001/2025	Purchase of Generator (150KVA)	This line item refers to the purchase of (1) generator (150KVA) as a back-up light for the Rivercess District Referral Hospital @ the estimated cost of \$37,000.00
2.	IFB No. MOH/RDRH/SBA/GOL/RFQ/001/2025	Furniture and Fixture	This contract package refers to the purchase of chairs, tables and etc for the Medical Director and Resident Doctors homes @ the estimated cost \$7,000.00
3.	IFB No. MOH/RDRH/SBA/GOL/RFQ/002/2025	Stationery Supplies	This contract package refers to the purchase of cartridge, pen, sheets and etc for offices and various wards used @ the estimated cost of \$11,000.00
4.	IFB No. MOH/RDRH/SBA/GOL/RB/002/2025	Cleansing Materials	This contract package refers to the purchase of assorted cleansing materials such as tide soap, Dettol, clora, tissues and etc for the hospital @ the estimated cost of \$14,000.00
5.	IFB No. MOH/RDRH/SBA/GOL/RB/002/2025	Repair and Maintenance (civil)	This contract package refers to buying building materials for renovation of the hospital and staff quarters (zinc, nails, tile, cement and etc) @ the estimated cost of \$27,400.00.
+			

Handwritten signature and date
4/22/25

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Public Procurement Commission
Chairman

Signed by: *Handwritten signature*
Jacob L.N. Wapoh, Procurement Director

Approved by: *Handwritten signature*
Hon. Louise Mapleh Kpoto, MD, MPH, MMed-OBGYN, PHD
MINISTER- Procurement Committee Chairperson

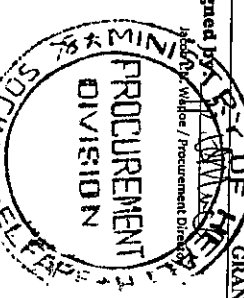
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MINISTRY OF HEALTH
PROCUREMENT PLAN (NON-3BA BUDGET)-(RIVERCESS DISTRICT REFERRAL HOSPITAL)

Source of Funding: COL (GOVERNMENT OF LIBERIA) January-December
Operational year: 2025

4/22/25

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACAGE NUMBER (CODE)	BASIC DATA	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/DOC/PIRA	PREP OF BID	PC APPROVAL	BID OPENING	BID	SUBMISSION	REPRESENTATION	PC APPROVAL	CONTRACT AWARD	ADVANCE PAYMENT	DELIVERY/INSPECTION	REMARKS/ISSUE
1	IFB No. MOH/DRH/GO/LRB/001/2025	Pharmaceutical Products	G-4661	4500 gals	\$ 22,500.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
2	IFB No. MOH/DRH/GO/LRB/002/2025	Laboratory Reagents/Equipment	G-4669	5	\$ 14,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
3	IFB No. MOH/DRH/GO/LRB/003/2025	ICT Equipment	G-4741	Assorted	\$ 11,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
4	IFB No. MOH/DRH/GO/LRB/004/2025	Drugs (Essentials)	G-4772	Assorted	\$ 27,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
5	IFB No. MOH/DRH/GO/LRB/005/2025	Medical Equip/Supplies	G-4772	Assorted	\$ 16,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
6	IFB No. MOH/DRH/GO/LRB/006/2025	Electrical Appliances	G-4759	Assorted	\$ 5,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
7	IFB No. MOH/DRH/GO/LRB/007/2025	Repair & Maintenance (Vehicle)	G-4750	Assorted	\$ 7,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
8	IFB No. MOH/DRH/GO/LRB/008/2025	Repair/Maintenance (General)	G-4661	Assorted	\$ 1,350.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
9	IFB No. MOH/DRH/GO/LRB/009/2025	Printing Binding & Publication	C-1812	Assorted	\$ 3,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
10	IFB No. MOH/DRH/GO/LRB/010/2025	Communication Cards	J-6190	Assorted	\$ 5,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
11	IFB No. MOH/DRH/GO/LRB/011/2025	Small Tools & Household Material (General)	G-4759	Assorted	\$ 6,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
12	IFB No. MOH/DRH/GO/LRB/012/2025	Repair & Maintenance Machinery	C-3312	Assorted	\$ 8,000.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
13	IFB No. MOH/DRH/GO/LRB/013/2025	Repair/Maintenance Water Sewage	G-4759	Assorted	\$ 3,500.00	RFQ	3-Apr-25	10-Apr-25	17-Apr-25	24-Apr-25	24-Apr-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	28-Nov-25	29-Dec-25
GRAND TOTAL					126,950.00													



Signed by: _____
Approved by: _____
M. Leibel Magpie Kpomo - Minister / Proc. Committee Chairperson

MINISTRY OF HEALTH

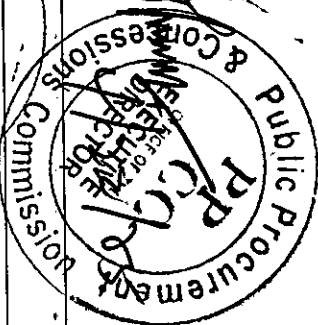
RIVERCESS DISTRICT REFERRAL HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: January - December 2025

NON-SBA (GOODS)

Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/RDRH/GOL/RB/001/2025	Petroleum Product (Diesel fuel and Gasoline)	This line item refers to the acquisition of Petroleum products and lubricant for Rivercess District Referral Hospital vehicles (2), motorbikes (2) & generators (2). US\$22,500.00 will be apportioned to the procurement of petroleum product (4500 gallons) @ (5.00 USD per gallons). The reason for selecting restricted bid is that there is limited supplier for petroleum product.
2.	IFB No. MOH/RDRH/GOL/RB/002/2025	Drugs (Essentials)	This line item is intended for the procurement of essentials Drugs @ US\$27,000.00 for the hospital.
3.	IFB No. MOH/RDRH/GOL/RB/003/2025	ICT Equipment	This contract package is intended to cover the procurement of computers/ Laptops, Printers and etc for the hospital. The estimated cost @ \$11,000.00
4.	IFB No. MOH/RDRH/GOL/RFQ/002/2025	Rep & Maint. Of Vehicles	This contract package refers to maintenance of ambulance and utility vehicle for the hospital @ estimated cost of \$7,600.00
5.	IFB No. MOH/RDRH/GOL/RB/002/2025	Laboratory Equipment and reagents	This contract package refers to the purchase of Laboratory equipment and reagents to effectively run the hospital Laboratory department @ the estimated cost of \$14,000.00
6.	IFB No. MOH/RDRH/GOL/RB/005/2025	Medical Equipment and Supplies	This contract package refers to procurement of medical equipment and supplies for various wards within the hospital for the smooth running of the facility @ the estimated cost of \$16,000.00
7.	IFB No. MOH/RDRH/GOL/RFQ/001/2025	Electrical Appliances	This contract package refers to the purchase of electrical materials (assorted) such as wires, light bulbs, sockets, switch and etc @ the estimated cost of \$5,000.00
8.	IFB No. MOH/RDRH/GOL/RFQ/003/2025	Repair maintenance (Generator)	This contract package refers to the maintenance of the hospital 5KVA generator for pumping of water from the reservoir @ the estimated cost of \$1,350.00

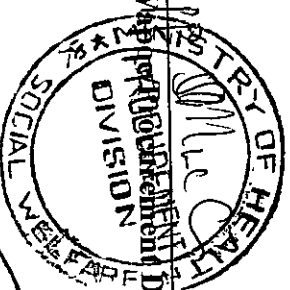
Description of Package



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9.	IFB No. MOH/RDRH/GOL/RFQ/004/2025	Printing, Binding and Publication	This contract package refers to printing of various patients chats, such as Nurses note, Doctor order, and etc @ the estimated cost of \$3,000.00.
10.	IFB No. MOH/RDRH/GOL/RFQ/005/2025	Communication cards	This contract package refers to the purchase of scratch cards orange and lonestar for the hospital internet services, outreaches, referral calls and etc @ the estimated cost of \$5,000.00.
11.	IFB No. MOH/RDRH/GOL/RFQ/006/2025	Small Tools & Household Materials (Utensils)	This contract package refers to purchase of dishes, cook spoons, tubs and etc for the Medical Director and Resident Doctors homes @ the estimated cost of \$5,000.00
12.	IFB No. MOH/RDRH/GOL/RFQ/007/2025	Repair and Maintenance (Machinery)	This contract package refers to maintenance of all the hospital equipment @ the estimated cost of \$6,000.00.
13.	IFB No. MOH/RDRH/GOL/RFQ/008/2025	Repair and Maintenance (Water Sewage)	This contract package refers to the maintenance of the hospital water system to purchase (assorted) plumbing materials such as Face basin fossels, face basin tract, commode brushes and etc @ the estimated cost of \$3,500.00.

Signed by: Jacob L.N. Wasip
Procurement Director



Handwritten signature
 14/22/25

Approved by:

Hon. Louise Mapleh Kpoto, MD, MPH, MMed-OBGYN, PHD
MINISTER- Procurement Committee Chairperson

