



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/1113/'20**

March 19, 2020

Hon. Julius K. Sele
EXECUTIVE DIRECTOR
Rubber Development Fund, Inc.
Airfield New Road
Monrovia, Liberia

Dear Hon. Sele:

Subject: **RECEIPT AND APPROVAL OF RUBBER DEVELOPMENT, INC. SBA, NON SBA AND CONSULTANCY PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for Rubber Development Fund, Inc. SBA, Non SBA and Consultancy Procurement Plan for FY2019/2020 in the accordance with **Section 40(3)** of the PPCA Act, 2010. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it become necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that the approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be require to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concession Processes.

Kind regards,


Jargbe Roseline Nagbe Kowo(Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Name of Entity: RUBBER DEVELOPMENT FUND INC.
PROCUREMENT PLAN - CORE BUDGET
Source of Funding: Government of Liberia
Fiscal year: 2019 - 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE
PLANNED	1	IFB NO:RFDI/RFQ/001/19/20	Stationary (Cartridges)	G4761	Assorted	2,000.00	RFQ	11/15/19	11/15/19	11/18/19	11/19/19	11/20/19	11/21/19	11/22/19	11/25/19	N/A	11/26/19	6/3/20
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO:RFDI/RFQ/002/19/20	Office Equipment Repair & Service	C3312	Assorted	500.00	RFQ	12/23/19	12/23/19	1/6/20	1/9/20	1/10/20	1/13/20	1/13/20	1/15/20	N/A	1/19/20	6/3/20
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO:RFDI/NCB/001/19/20	Agricultural Supplies & Inputs	G4773/ G4653	Assorted	53,171.00	NCB	2/3/20	2/7/20	2/10/20	2/17/20	3/2/20	3/6/20	3/11/20	3/17/20	N/A	3/20/20	6/3/20
UPDATE																		
ACTUAL																		
Grand Total						55,671.00												
Update																		

Prepared by: Esthainah
Procurement Director/ Officer

Approved by: [Signature]
Position/Chairman Procurement Committee

Date: 9/03/20



[Signature]
03/19/20