



Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/448/'21

October 19, 2021

Hon. Elijah Kaysaynee
ASSISTANT SUPERINTENDENT
Rivercess County Administration/Ministry of Internal Affairs
Republic of Liberia

Dear Hon. Kaysaynee:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN (SBA) FOR FISCAL YEAR 2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Rivercess County Administration/MIA Special Project Procurement Plan (SBA) in accordance with Section 55(d) and **Section 40 (3)** of the PPCA, 2010.

The Commission conveys to the Rivercess County Administration/MIA that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

RIVERCESS COUNTY ADMINISTRATION
SPECIAL PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)

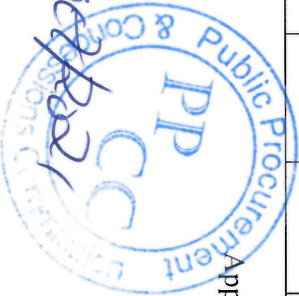
Fiscal year: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		BASIC DATA						IMPLEMENTATION DATES									
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICA L SPECS/BO Q/DRAWIN GS	PREP. OF BID DOCUMENT T	PC APPROVA L - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSIO N OF BID EVALUATIO N REPORT	PC APPROVAL - BID EVALUATI ON REPORT	CONTRA CT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVE RY, INSPECT ION (SUBSTA NTIAL COMPLE TION)
PLANNED	1	IFB NO. RC/SBA/RB/ 001/2021	Motorbike	G4540	13Units	11,700.00	RB	10/1/21	10/5/21	10/12/2 1	10/20/21	10/29/21	11/1/21	11/4/21	11/12/ 21	N/A	12/15/ 21
UPDATE																	
ACTUAL																	
PLANNED	2	IF NO. RC//SBA/RB /002/2021	Radio and audio equipment	G4649	Assorte d	15,000.00	RB	10/1/21	10/5/21	10/12/2 1	10/20/21	11/15/21	11/18/21	11/29/2 1	11/12/ 21	N/A	12/15/ 21
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. RC/SBA/RF Q/001/21	Renovation of non- residential building	F4100	3units	18,000.00	RFQ	10/1/21	10/5/21	10/12/2 1	10/20/21	10/29/21	11/1/21	11/4/21	11/12/ 21	N/A	12/15/ 21
UPDATE																	
ACTUAL																	
Planned	4	IFB NO.RC/SBA /RFQ/002/21	Completion of guest house	F4100	1 Unit	11,000.00	RFQ	10/1/21	10/5/21	10/12/2 1	10/20/21	10/29/21	11/1/21	11/4/21	11/12/ 21	N/A	12/15/ 21
Update																	
Actual																	
SUB-TOTAL						\$55,700.00											

Prepared by: PP. James V. Tanabe
Presley Grisgby
Procurement Director

Approved by: PP. David C. Langsam
Hon. J. Bismark Karbiah
Chairman Procurement Committee


Date: 10/14/2021



PP. David C. Langsam
10/10/21

RIVER CESS COUNTY ADMINISTRATION
 EXPLANATORY NOTES
 SPECIAL PROJECT PROCUREMENT PLAN (SBA)
 FY2019/20
 SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB NO.RC/SBA/RB/001/2021	Motorbike	This contract package is intended to hire a firm to procure thirteen (13) pieces of motorbikes to be used by Commissioners and District Superintendents
2	IFB NO.RC/SBA/RB/002/2021	Radio and Audio equipment	This contract package is intended to procure radio equipment and accessories for the opening of the County radio station in Morweh
3	IFB NO.RC/SBA/RFQ/001/2021	Renovation of non-residential building	This contract package is intended for the renovation of the following buildings: <ul style="list-style-type: none"> • Multi-purpose building--\$15,000.00 • Traditional Council building--\$1,000.00 • Administrative building-----\$2,000.00 <div style="text-align: right; border-top: 1px solid black; width: 100px; margin-left: auto;">\$18,000.00</div>
4	IFB NO.RC/SBA/RB/002/2021	Completion of guest house	This contract package is intended to hire a firm to carry out the completion work of a twenty bed



Maletano
08/19/2023

