

REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcs.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0483/25'**

April 15, 2025

Hon. Catherine T. Cooper, MD.

ACTING MINISTER/CMO

RiverGee County Health Team

RiverGee County

Republic of Liberia

Dear Hon. Cooper:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the RiverGee County Health Team (RGCHT) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the RGCHT annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the RGCHT that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that the RGCHT submit its contract award information report and contract copies for the Fiscal Year 2024.

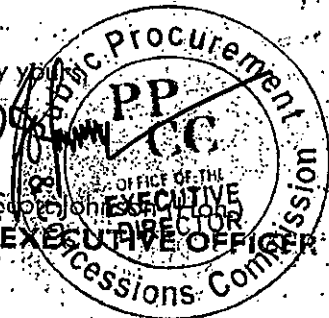
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Stephen
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Deputy Minister
Chief Medical Officer
Ref. No.:

MOH/GOL/CTC/CMO/133/'25

April 4, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:

Ref: Submission of the River Gee County Health Team Procurement Plan with the explanatory notes and budget summary under the Government of Liberia funded budget for FY: 2025.

I present warm compliments and herein write to submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for **FY-2025**, regarding the procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53(1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

We look forward to a speedy response to enhance the process.

Sincerely,

Catherine Cooper, MD

Catherine T. Cooper. MD.
Acting Minister/Chief Medical Officer-RL.

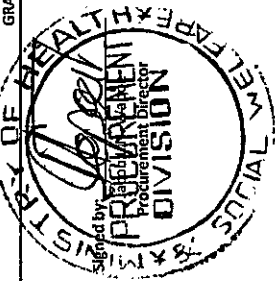
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MINISTRY OF HEALTH
REPUBLIC OF LIBERIA

Funding Source: GOL

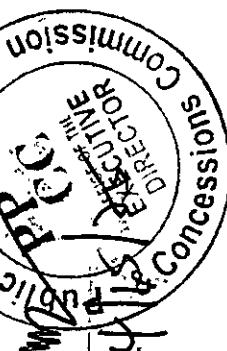
Fiscal Year: 2025 (MARCH - DECEMBER 2025)

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCUREMENT	IMPLEMENTATION DATES										REMARKS/R responsible
							TECHNICAL SPECS/BOQ	PREP. OF BID DOCUMENT	PC APPROVAL	BID INVITATION	BID SUBMISSION	PC APPROVAL	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION	ACCEPTANCE & FINAL PAYMENT	
1	RGCHT/GOL/RFQ/001/25	Petroleum Products	G-4661	1,166.6 Gallons @6.00	\$ 7,000.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
2	RGCHT/GOL/RFQ/002/25	Stationery and Supplies	G-4761	Assorted	\$ 4,000.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
3	RGCHT/RFQ/003/25	Event Catering	J-621	1 Firm	\$ 500.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
4	RGCHT/GOL/RFQ/004/25	Communication Cards	J-6190	160 per @5.00	\$ 800.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
5	RGCHT/GOL/RFQ/005/25	ICT Equipment (Computer Laptop)	G-4741	5pcs	\$ 1,200.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
6	RGCHT/GOL/RFQ/006/25	Drugs & Medical Consumables	G-4772	Assorted	\$ 4,800.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
7	RGCHT/GOL/RFQ/007/25	Repair & Maint. - Civil	F-4100 / 4330	Assorted	\$ 6,000.00	RFQ	31-Mar-25	7-Apr-25	14-Apr-25	21-Apr-25	28-Apr-25	12-May-25	9-Jun-25	N/A	28-Nov-25	31-Dec-25	
UPDATE																	
ACTUAL																	
GRAND TOTAL					\$ 24,300.00												



4556/25
4/14/25

Approved by: Catherine Cooper, MD
MINISTER
Procurement
Director
Public Procurement Commission
Proc. Cttee. Staffperson



14 DEC 2024

NON - \$BA BUDGET

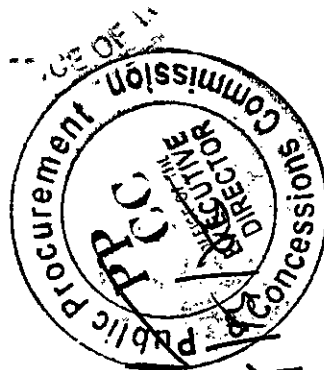
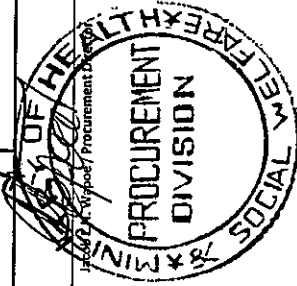
Signed by:

Jacob L. Wapoe / Procurement Director

Approved by:

mp Catherine Cooper, ms
 t. Juise Maple Kooto - Minister
 Procurement Committee Chairperson

**Dr. Yulise Mapleh Xpoto - Minister
Procurement Committee Chairperson**



4/14/25

MINISTRY OF HEALTH

SBA PROCUREMENT PLAN (RIVER GEE COUNTY HEALTH TEAM-RGCHT)

Source of Funding: GOL

Fiscal year: 2025 (MARCH - DECEMBER 2025)

Fiscal Year: 2025 (MARCH - DECEMBER 2025)																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19				
BASIC DATA							IMPLEMENTATION DATES															
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF	BID SUBMISSION/ PUBLIC	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS / Respondible person				
PLANNED	1	IFB No. RGCHT/GOL/SBAR/ FQ/001/25	Vehicle Repair & Maintenance	G-4520	Assorted	\$ 8,000.00	RFQ	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	10-Jun-25	N/A	28-Nov-25	31-Dec-24				
UPDATE																						
ACTUAL																						
PLANNED	2	IFB No. RGCHT/GOL/SBAR/ FQ/002/25	Cleaning Materials	G-4772	Assorted	\$ 4,000.00	RFQ	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	10-Jun-25	N/A	28-Nov-25	31-Dec-24				
UPDATE																						
ACTUAL																						
PLANNED	3	IFB No. RGCHT/GOL/SBAR/ FQ/003/25	Repair & Maint. - Generator	C-3314	1 Firm	\$ 3,000.00	RFQ	1-Apr-25	8-Apr-25	15-Apr-25	22-Apr-25	29-Apr-25	6-May-25	13-May-25	10-Jun-25	N/A	28-Nov-25	31-Dec-24				
UPDATE																						
ACTUAL																						
GRAND TOTAL					\$ 15,000.00																	

Signed by: Jacob L. N...

Minister - Procurement Cttee. Chairperson

Approved By: Dr. Catherine Cooper, MD

Minister - Procurement Cttee. Chairperson



4/14/25

MINISTRY OF HEALTH
RIVER GEE COUNTY HEALTH TEAM GOI PROCUREMENT PLAN FOR FISCAL YEAR 2025
JANUARY - DECEMBER 2025

SBA BUDGET

Item No	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. RGCHT/GOI/SBA/RFQ/001/25	VEHICLE REPAIR & MAINTENANCE	THIS CONTRACT PACKAGE IS MEANT TO PROCURE ASSORTED VEHICLE SPARE PARTS FOR USE BY THE RIVER GEE CHT VEHICLES.
2	IFB No. RGCHT/GOI/SBA/RFQ/002/25	CLEANING MATERIALS	THIS CONTRACT PACKAGE IS MEANT TO PROCURE ASSORTED NON-MEDICAL SUPPLIES FOR USE BY THE RGCHT AT COUNTY, DISTRICT AND HEALTH FACILITIES LEVELS. SOME OF THE NEEDED NON-MEDICAL SUPPLIES INCLUDE SOAP, HANDSANTIZERS, ETC.
3	IFB No. RGCHT/GOI/SBA/RFQ/003/25	REPAIR & MAINTENANCE GENERATOR	THIS CONTRACT PACKAGE IS MEANT TO HIRE THE SERVICES OF A FIRM FOR THE MAINTENANCE AND REPAIR OF THE CHT'S GENERATORS.

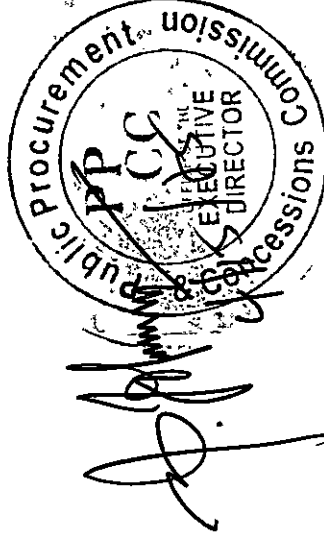
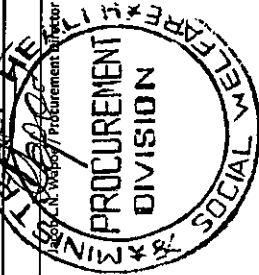
Signed by: _____

Procurement Director

Approved by: *pp Catherine Cooper, MD*

Dr. Louise Maple Kpoto - Minister

Procurement Committee Chairperson



WSS
4/14/25