

REPUBLIC OF LIBERIA

RURAL AND RENEWABLE ENERGY AGENCY



Quarterly Procurement Report

FY 2022 *[Indicate the Fiscal Year in which the report is being submitted]*

For the first quarter *1st Quarter (January – March)*

Date of Submission: 03/31/2022

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March 23
2023*

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *First Quarter & Fiscal Year 2022*, for your review and consideration.

During the period under review, *the Rural and Renewable Energy Agency* has completed the implementation of *the procurement package, the supply of petroleum product only* out of *three total number of planned Contract Packages* within our approved SBA and Project procurement plan for the period under review.

Out of the total procurement packages implemented thus far, *the restrictive bidding was used for the supply of petroleum product.*

2.0 Challenges

The main challenges faced here with this package, was the approval of the procurement plan by the Commission due to different approaches used by each compliance officer in their review process each year.

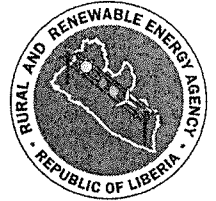
3.0 Recommendations

It is recommended that a clear and generalized checklist given to compliance officers as well as procuring entities to have a common idea as what should be done in relation to the approval of Procurement Plan. When this is done, it will help to avoid the use of different approaches by compliance officers each succeeding year to come.



Rural and Renewable Energy Agency

Securing modern energy access for all Liberians
Old LEC Substation-New Port Street



Office of the Executive Director

Date: *March 31, 2022*

Executive Director

Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear *Atty Kowo*,

The Procurement Committee of *the Rural and Renewable Energy Agency* herewith submits to your office its *1st Quarter* Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the *Rural and Renewable Energy Agency* for the period *January 4 to March 31st 2022*

Kind Regards.

Sincerely yours

Joseph T. Williams
Executive Director

Annex A: Summary Table

General Information
<i>Rural and Renewable Energy Agency</i>
Quarterly Procurement Report
January - March 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

[illegible]

Prepared by: Augustine Moore
Procurement Director

Date: _____

Approved by: _____



Joseph T. Williams
Head of Entity/ Chairman PC

Date: 3-31-22

Annex B: Copies of the quarterly actualized procurement plans
See attached actual Procurement Plan

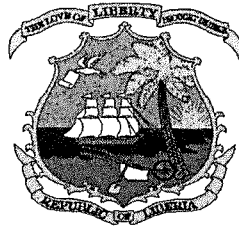
Annex C: Copies of notice of award
See Notification of Award

Annex D: Copies of signed contracts
See attached signed Contract

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report
See attached Quarterly Endorsement Report

REPUBLIC OF LIBERIA

RURAL AND RENEWABLE ENERGY AGENCY



Quarterly Procurement Report

FY 2022

For the first quarter 3rd Quarter (July –September 2022)

Date of Submission: 09/30/2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *third Quarter & Fiscal Year 2022*, for your review and consideration.

During the period under review, *the Rural and Renewable Energy Agency* has completed the implementation of *the procurement package, the supply of petroleum product only* out of *three total number of planned Contract Packages* within our approved SBA and Project procurement plan for the period under review.

Out of the total procurement packages implemented thus far, *the restrictive bidding was used for the supply of petroleum product.*

2.0 Challenges

The main challenges faced here with this package, was the delay in granting No objection of the evaluation by the Commission.

3.0 Recommendations

It is recommended that the Commission promptly comply with the No Objection timeline which is indicated within the PPCA.



Rural and Renewable Energy Agency

Securing modern energy access for all Liberians
Old LEC Substation-New Port Street



Office of the Executive Director

Date: September 30, 2022

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Atty Kowo,

The Procurement Committee of the Rural and Renewable Energy Agency herewith submits to your office its 3rd Quarter Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the Rural and Renewable Energy Agency for the period July to September 30th 2022

Kind Regards.

Sincerely yours

Joseph T. Williams
Executive Director

Annex A: Summary Table

General Information
Rural and Renewable Energy Agency
Quarterly Procurement Report
July -September 2022

[illegible]

Prepared by: Augustine Moore
Procurement Director

Date: _____

Approved by: Joseph T. Williams
Head of Entity/ Chairman PC

Date: 9-30-22

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]