

REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/015/25'**

January 14, 2025

Hon. Samuel Bocay Nagbe, Jr
EXECUTIVE DIRECTOR
Rural and Renewable Energy Agency
LEC Sub Station, Newport Street
Republic of Liberia

Dear Hon. Nagbe:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Rural and Renewable Energy Agency (RREA) draft Procurement Plan. Following a thorough review, the Commission hereby approves the RREA's draft procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the Agency that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

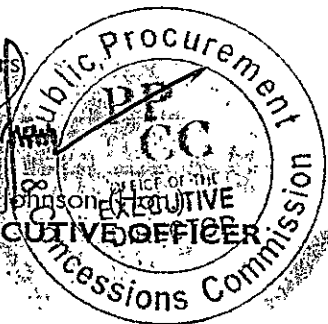
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours

Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER





Republic of Liberia
Rural and Renewable Energy Agency
Securing Modern Energy Access for All Liberians



Office of the Deputy Executive Director for Finance and Administration

RL/RREA/DLW/DEDF/013/12/06/24

December 06, 2024

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Ground
Capitol Hill, Monrovia
Republic of Liberia

**RE: REQUEST FOR APPROVAL OF RREA DRAFT NATIONAL BUDGET
PROCUREMENT AND CASH PLANS FOR THE FISCAL YEAR 2025**

Dear Hon. Johnson:

We present our compliments and wish to formally submit, for your approval, the Rural and Renewable Energy Agency (RREA) National Budget Procurement and Cash Plan attached to this letter.

Our Agency is committed to full compliance with the Public Procurement and Concessions Act (PPCA), particularly Section 40(4), which states: "A Procuring Entity shall not divide a procurement order into parts or lower the estimated contract price of a procurement order to avoid the application of the procedures for public procurement prescribed in this Act. Such actions, if carried out, shall constitute a contravention of the PPCA."

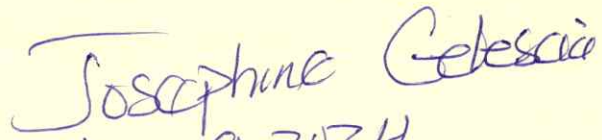
In this regard, we kindly request your approval of this Procurement Plan. Your timely adherence to this request will enable us to promptly implement the outlined projects without unnecessary delays.

We look forward to your swift consideration as we strive to ensure the economic and efficient use of public funds in the procurement process.

Best regards,

Sincerely yours,


Dehkontee Liles Wymon
Actg. Executive Director/Deputy Executive Director for Finance and Administration


Dec. 9, 2024
11:40 AM

Rural and Renewable Energy Agency
PROCUREMENT PLAN FOR Good and Services
Source of Funding: GOL National Budget
December 5, 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCU REMEN T METH OD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB NO. RREA/GOL/RFQ/001/2025	Repair & maintenance- ICT	S-9511	1 firm	US\$ 4,800	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/26/25	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. RREA/GOL/RFQ/002/2025	Repair and Maintenance (Vehicle)	G-4520	1 firm	US\$ 6,000.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. RREA/GOL/RFQ/003/2025	Vehicle Insurance	K_6512	1 firm	US\$ 1,700.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
Sub Total						US\$ 12,500.00													

Prepared by: _____

Augustine Moore
Procurement Director

Date: _____

Dec. 5, 2024

Approved by: _____

Samuel Bocay Nagbe Jr.
Executive Director

Date: _____

Dec 5, 2024



11/13/25

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCU REMEN T METH OD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	4	IFB NO. RREA/GOL/RFQ/004/ 2025	Repair and Maintenance (Building)	F-4100	1 firm	US\$ 3,600.00	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. RREA/GOL/RFQ/005/ 2025	Provision of Air Ticket	N7911	1 firm	US\$ 8,000.00	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. RREA/GOL/RFQ/006/ 2025	Workshop	L6810	Firm	4,856.00	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
Sub Total						US\$ 16,456.00													

Prepared by:

Augustine Moore
Procurement Director

Date:

Dec 5, 2024

Approved by:

Samuel Boyay Nagbe Jr.
Executive Director

Date:

Dec. 5, 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	7	IFB NO. RREA/GOL/Rfq/007/2025	Petroleum product Vehicle and Generator	G-4661	1,852.73 gallons	7,800.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO. RREA/GOL/Rfq/008/2025	Internet Service Provider	J-6120	1 firm	4,800.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB NO. RREA/GOL/Rfq/009/2025	Stationery	G-4761	1 firm	2,400.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
Sub Total						US\$ 15,000.00													

Prepared by:

Augustine Moore
Procurement Director

Date:

Dec 5, 2024

Approved by:

Samuel Bocay Nagbe Jr.
Executive Director

Date:

Dec. 5, 2024

1/13/25



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	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	10	IFB NO. RREA/GOL/Rfq/010/2025	Scratch Cards		480	2,400.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB NO. RREA/GOL/Rfq/011/2025	Cleaning Materials	G-4773	Assorted	1,200.00	RFQ	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
Sub Total						US\$ 3,600.00													

Prepared by:

Augustine Moore
Procurement Director

Date:

Dec 5, 2024

Approved by:

Samuel Bocay Nagbe Jr.
Executive Director

Date:

Dec. 5, 2024

1/13/25

1/24/25

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCU REMEN T METH OD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	12	IFB NO. RREA/GOL/RFQ/012/ 2025	Purchase of Computer	G-4741	2	2,400.00	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB NO. RREA/GOL/RFQ/SS/0 01 2025	Guard and Security Service	N- 8010	4	2,400.00	SS	1/20/25	1/21/25	1/24/25	1/25/25	2/1/25	2/6/25	2/12/25	2/17/25	N/A	2/24/25	2/26/25	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB NO. RREA/GOL/RFQ/013/ 2025	Publication	M- 7310	1 Firm	1,200.00	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
PLANNED	15	IFB NO. RREA/GOL/RFQ/014/ 2025	Vehicle Rental service	H_4922	1 Firm	1,000	RFQ	4/21/25	4/22/25	4/24/25	4/25/25	5/2/25	5/5/25	5/12/25	5/19/25	N/A	5/23/25	5/28/25	
UPDATE																			
ACTUAL																			
Sub Total						7,000.00													
GRAND TOTAL						US\$ 55,756.00													

Prepared by:

Augustine Moore
Procurement Director

Date:

Dec 5, 2024

Approved by:

Samuel Bocay Nagbe Jr.
Executive Director

Date:

Dec. 5, 2024



Rural and Renewable Energy Agency
CORE BUDGET PROCUREMENT PLAN Explanatory Notes
December 5, 2025

Item No.	Contract Package Code	Contract Package	Explanatory Note
1.	IFB NO. RREA/GOL/RFQ/001/2025	Repair & maintenance-ICT	Cost of supplying repair and maintenance services for RREA Office computers and printers. This amount will be taken from the GOL Core Budget 2025 under the category goods and services.
2.	IFB NO. RREA/GOL/RFQ/002/2025	Repair and Maintenance (Vehicle)	Cost of repairing the supplied vehicle. This amount will be taken from the GOL 2025 Budget line under use of goods and services
3.	IFB NO. RREA/GOL/RFQ/003/2025	Vehicle Insurance	Cost of providing insurance services. This amount will be taken from the GOL 2025 Budget line under use of goods and services
4.	IFB NO. RREA/GOL/RFQ/004/2025	Repair and Maintenance (Building)	Cost of RREA Office Building Maintenance. This amount will be taken from the GOL 2025 Budget line under use of goods and services
5.	IFB NO. RREA/GOL/RFQ/005/2025	Provision of Air Ticket	Cost of Round-Trip Tickets for the RREA Management to travel abroad. This amount will be taken from the GOL 2025 Budget line under use of goods and services Foreign Travel-Means of travel
6.	IFB NO. RREA/GOL/RFQ/006/2025	Workshop	Cost of conducting workshop. This amount will be taken from the GOL 2025 Budget line workshop, conference and seminar under use of goods and services
7.	IFB NO. RREA/GOL/RB/007/2025	Petroleum Product for vehicle and generator	Cost of providing petroleum product 1,852.73 gallon @ at US\$ 4.21 for RREA vehicles and generator. This amount will be taken from the GOL 2025 Budget lines Fuel and Lubricants - Vehicles and generator under use of goods and services
8.	IFB NO. RREA/GOL/RFQ/008/2025	Internet Service Provider	Cost of hiring internet service provider for RREA Office. This amount will be taken from the GOL Core Budget 2025-line Internet Service Provider under the category goods and services.

Prepared by: _____

Augustine Moore
Procurement Director

Date: _____

Dec 5, 2024

Approved by: _____

Samuel Bocay Nagbe Jr.
Executive Director

Date: _____

Dec. 5, 2024

1/13/25



1/14/25

Rural and Renewable Energy Agency
CORE BUDGET PROCUREMENT PLAN Explanatory Notes
December 5, 2025

Item No.	Contract Package Code	Contract Package	Explanatory Note
9.	IFB NO. RREA/GOL/RFQ/009/2025	Stationery	Cost of purchasing stationery for RREA Office. This amount will be taken from the GOL Core Budget 2025-line Stationery under the category Goods and Services
10.	IFB NO. RREA/GOL/RFQ/010/2025	Scratch Cards	Cost of supplying scratch card for RREA management. This amount will be taken from the GOL 2024 Budget line under use of goods and services
11.	IFB NO. RREA/GOL/RFQ/011/2025	Cleaning Materials	Cost of providing assorted cleaning materials for RREA Office. This amount will be taken from the GOL 2025 Budget line under use of goods and services
12.	IFB NO. RREA/GOL/RFQ/012/2025	Purchase of Computer	Cost of supplying computers for RREA Office use. This amount will be taken from the GOL 2025 Budget line under use of goods and services
13.	IFB NO. RREA/GOL/SS/001 2025	Guard and Security Service	The Rural and Renewable Energy Agency (RREA) currently has an existing security service contract under the World Bank. However, the number of security staff currently deployed is insufficient to meet the Agency's security needs. To address this, additional security personnel will be required. Given that Executive Security and Consulting Services (EXECON) has consistently provided excellent service, the decision to increase the number of security staff is deemed necessary. This additional cost for topping up RREA's security services will be allocated from the Government of Liberia (GOL) Core Budget for 2025, specifically under the "Guard and Security Services" line item within the "Use of Goods and Services" category.
14.	IFB NO. RREA/GOL/RFQ/013/2025	Publication	Cost of providing publication services. This amount will be taken from the GOL 2025 Budget line under use of goods and services
15.	IFB NO. RREA/GOL/RFQ/014/2025	Vehicle Rental service	Cost of providing vehicle rental services. This amount will be taken from the GOL 2025 Budget line under use of goods and services

Prepared by: _____

Augustine Moore
Procurement Director

Date: _____

Dec 5, 2024

1/13/25

Approved by: _____

Samuel Bocay Nagbe Jr.
Executive Director

Date: _____

Dec. 5, 2024



Rural and Renewable Energy Agency
CORE BUDGET PROCUREMENT PLAN Explanatory Notes
December 5, 2025

Item No.	Contract Package Code	Contract Package	Explanatory Note
16.			The electricity supply for the Rural and Renewable Energy Agency (RREA) office will be provided by the Liberia Electricity Corporation (LEC), which is the sole distributor of electricity in the country. The cost associated with this electricity supply will be allocated from the Government of Liberia (GOL) Core Budget for 2025, specifically under the "Electricity Supply" line item within the "Goods and Services" category.
17.			The water supply for the Rural and Renewable Energy Agency (RREA) office will be provided by the Liberia Water and Sewage Corporation (LWSC), which is the primary entity responsible for water distribution in the country. The cost associated with this water supply will be allocated from the Government of Liberia (GOL) Core Budget for 2025, specifically under the "Water Supply" line item within the "Goods and Services" category.

Prepared by: _____

Augustine Moore
Procurement Director

Date: _____

Dec 5, 2024

Approved by: _____

Samuel Bocay Nagbe Jr.
Executive Director

Date: _____

Dec 5, 2024

11/13/25

