



# *Rural and Renewable Energy Agency*

*Securing modern energy access for all Liberians*  
Old LEC Substation-New Port Street



*Office of the Executive Director*

Date: *July 15, 2023*

**Executive Director**

Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

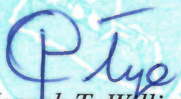
Dear *Mr. Johnson*,

The Procurement Committee of *the Rural and Renewable Energy Agency* herewith submits to your office its *2nd Quarter* Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities implemented at the *Rural and Renewable Energy Agency* for the period *April to June 30<sup>th</sup> 2023*.

Kind Regards.

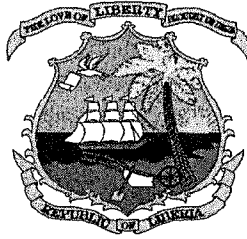
Sincerely yours



*Joseph T. Williams*  
Executive Director

# REPUBLIC OF LIBERIA

*RURAL AND RENEWABLE ENERGY AGENCY*



Quarterly Procurement Report

Calendar Year 2023

For the third (2nd) *Quarter (April–June )*

Date of Submission: 07/15/2023

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## 1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *2nd Quarter & Calendar Year 2023*, for your review and consideration.

During the period under review, *the Rural and Renewable Energy Agency* has completed the implementation of *the procurement package*, **Supply and installation solar panels and its accessories within Marshall City, Margibi County**. *There is only one planned Contract Packages* within our approved Special Project procurement plan for the period under review.

During the implementation this procurement package, *the National Competitive bidding method* was used for the **Supply and installation solar panels and its accessories within Marshall City, Margibi County**.

## 2.0 Challenges


*The main challenges faced here with this package, was the approval of the procurement plan by the Commission due to different approaches used by each compliance officer in their review process each year.*

## 3.0 Recommendations


*It is recommended that a clear and generalized checklist given to compliance officers as well as procuring entities to have a common idea as what should be done in relation to the approval of Procurement Plan. When this is done, it will help to avoid the use of different approaches by compliance officers each succeeding year to come.*

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Prepared by:   
*Augustine Moore*  
Procurement Director

Date: July 14, 2023

Approved by:   
*Joseph J. Williams*  
Head of Entity/ Chairman PC



Date: 7-14-2023

**Annex B: Copies of the quarterly actualized procurement plans**  
*See attached actual Procurement Plan*

**Annex C: Copies of notice of award**  
*See Notification of Award*

**Annex D: Copies of signed contracts**  
*See attached signed Contract*

**Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report**  
*See attached Quarterly Endorsement Report*



# Rural and Renewable Energy Agency

Securing modern energy access for all Liberians  
Old LEC Substation-New Port Street



*Office of the Executive Director*

Date: August 17, 2023

**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Mr. Johnson,

The Procurement Committee of the *Rural and Renewable Energy Agency* herewith submits to your office its *3rd Quarter Procurement Report for Fiscal Year 2023*.

This report summarizes the procurement activities implemented at the *Rural and Renewable Energy Agency* for the period *July to September 30<sup>th</sup> 2023*.

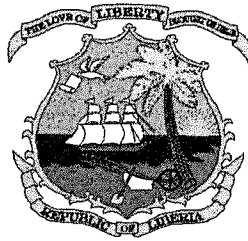
Kind Regards,

Sincerely yours

  
Joseph T. Williams  
Executive Director

# REPUBLIC OF LIBERIA

*RURAL AND RENEWABLE ENERGY AGENCY*



Quarterly Procurement Report

Calendar Year 2023

For the third ( 3<sup>rd</sup> ) Quarter (July –September )

Date of Submission: 08/17/2023

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## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *3rd Quarter & Calendar Year 2023*, for your review and consideration.

During the period under review, *the Rural and Renewable Energy Agency* has completed the implementation of *the procurement package, the supply of petroleum product only* out of two *total number of planned Contract Packages* within our approved SBA and Project procurement plan for the period under review.

Out of the total procurement packages implemented thus far, *the restrictive bidding was used for the supply of petroleum product.*

## **2.0 Challenges**

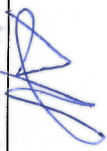
*The main challenges faced here with this package, was the approval of the procurement plan by the Commission due to different approaches used by each compliance officer in their review process each year.*

## **3.0 Recommendations**

*It is recommended that a clear and generalized checklist given to compliance officers as well as procuring entities to have a common idea as what should be done in relation to the approval of Procurement Plan. When this is done, it will help to avoid the use of different approaches by compliance officers each succeeding year to come.*

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Prepared by:   
*Augustine Moore*  
Procurement Director

Date: August 17, 2023

Approved by:

  
*Joseph T. Williams*  
Head of Entity/ Chairman PC

Date: 08/17/2023

**Annex B: Copies of the quarterly actualized procurement plans**

*See attached actual Procurement Plan*

**Annex C: Copies of notice of award**

*See Notification of Award*

**Annex D: Copies of signed contracts**

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