

DRAFT

Liberian Senate  
Procurement Plan SBA (Core Budget)  
Source of Funding: GOL Special National Budget  
Fiscal year: July-December 2021

| 1       | 2        | 3                         | 4                             | 5               | 6              | 7                    | 8                    | 9                            | 10                    | 11                              | 12                                   | 13                             | 14                                  | 15                                | 16                       | 17                              | 18                                           | 19     |
|---------|----------|---------------------------|-------------------------------|-----------------|----------------|----------------------|----------------------|------------------------------|-----------------------|---------------------------------|--------------------------------------|--------------------------------|-------------------------------------|-----------------------------------|--------------------------|---------------------------------|----------------------------------------------|--------|
|         | ITEM NO. | BASIC DATA                |                               |                 |                |                      | IMPLEMENTATION DATES |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
|         |          | PACKAGE NUMBER (CODE)     | CONTRACT PACKAGE              | BUS. ACT. CODE: | QTY.           | ESTIMATED COST (USD) | PROCUREMENT METHOD   | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL- BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC. | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL- BIDEVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVA NCE PAYMENT (MOBILIZATION) | DELIVERY/INSPECTION (SUBSTANTIAL COMPLETION) | ACCE P |
| PLANNED | 1.       | IFB NO. LS/SBA/SS/001/21  | Petroleum Products            | G4661           | 144,285.52gals | 548,285.00           | SS                   | 07/1/21                      | 07/9/21               | 07/29/21                        | 09/21/21                             | 10/19/21                       | 10/25/21                            | 10/29/21                          | 11/5/21                  | N/A                             | 12/23/21                                     | 12/    |
| UPDATE  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
| ACTUAL  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
| PLANNED | 2.       | IFB No. LS/SBA/NCB/001/21 | Stationery                    | G4761           | * Assorted     | 14,471.00            | NCB                  | 07/1/21                      | 07/9/21               | 07/29/21                        | 09/21/21                             | 10/19/21                       | 10/25/21                            | 10/29/21                          | 11/5/21                  | N/A                             | 12/23/21                                     | 12/    |
| UPDATE  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
| ACTUAL  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
| PLANNED | 3.       | IFB No. LS/SBA/RFQ/001/21 | Printing and Binding services | C1811           | 1 firm         | 1,498.00             | RFQ                  | 07/1/21                      | 07/9/21               | 07/29/21                        | 09/21/21                             | 10/5/21                        | 10/12/21                            | 10/19/21                          | 10/26/21                 | N/A                             | 12/23/21                                     | 12/    |
| UPDATE  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
| ACTUAL  |          |                           |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
|         |          | Sub. Total                |                               |                 |                |                      |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |
|         |          |                           |                               |                 |                | 564,254.00           |                      |                              |                       |                                 |                                      |                                |                                     |                                   |                          |                                 |                                              |        |

Prepared by: Johnny A. Clarke 09/09/21  
Johnny A. Clarke Director/Procurement Unit

Approved by: [Signature]  
Nyonblee Karngar Lawrence Head of Entity/Chairman Proc. Committee

Date: 9/16/21



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Liberian Senate  
Procurement Plan SBA (Core Budget)  
Source of Funding: GOL Special National Budget  
Fiscal year: July-December 2021

| 1       | 2        | 3                         | 4                  | 5               | 6          | 7                    | 8                    | 9                        | 10                    | 11                              | 12                                   | 13                             | 14                                  | 15                                | 16                       | 17                             | 18                                           | 19    |
|---------|----------|---------------------------|--------------------|-----------------|------------|----------------------|----------------------|--------------------------|-----------------------|---------------------------------|--------------------------------------|--------------------------------|-------------------------------------|-----------------------------------|--------------------------|--------------------------------|----------------------------------------------|-------|
|         | ITEM NO. | BASIC DATA                |                    |                 |            |                      | IMPLEMENTATION DATES |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
|         |          | PACKAGE NUMBER (CODE)     | CONTRACT PACKAGE   | BUS. ACT. CODE: | QTY.       | ESTIMATED COST (USD) | PROCUREMENT METHOD   | TECHNICAL SPECIFICATIONS | PREP. OF BID DOCUMENT | PC APPROVAL- BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC. | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL- BIDEVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY/INSPECTION (SUBSTANTIAL COMPLETION) | ACCEP |
|         | 4.       | IFB NO. LS/SBA/RFO/002/21 | Cleaning Materials | G4773           | * Assorted | 1,250.00             | RFQ                  | 07/1/21                  | 07/9/21               | 07/29/21                        | 09/21/21                             | 10/5/21                        | 10/12/21                            | 10/19/21                          | 10/26/21                 | N/A                            | 12/23/21                                     | 12/   |
| PLANNED |          |                           |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
| UPDATE  |          |                           |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
| ACTUAL  |          |                           |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
| PLANNED | 5.       | IFB No. LS/SBA/RFO/003/21 | Food Stuff         | G4711           | * Assorted | 5,000.00             | RFQ                  | 07/1/21                  | 07/9/21               | 07/29/21                        | 09/21/21                             | 10/5/21                        | 10/12/21                            | 10/19/21                          | 10/26/21                 | N/A                            | 12/23/21                                     | 12/   |
| UPDATE  |          |                           |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
| ACTUAL  |          |                           |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
|         |          | Sub. Total                |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
|         |          | Grand Total               |                    |                 |            |                      |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
|         |          |                           |                    |                 |            | 6,250.00             |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |
|         |          |                           |                    |                 |            | 570,504.00           |                      |                          |                       |                                 |                                      |                                |                                     |                                   |                          |                                |                                              |       |

Prepared by: MA Clarke 09/09/21  
Johnny A. Clarke Director/Procurement Unit

Approved by: [Signature]  
Sen. Sen. Nyonblee Karnagar Lawrence Head of Entity/Chairman Proc. Committee

Date: 9/10/21

[Signature]  
Sept 20, 2021

[Signature]  
Sept 22, 2021  
[Signature]

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Name of Entity: Liberian Senate  
Procurement Plan SBA (Special Core Budget) Explanatory Notes  
Fiscal Year: July-December 2021

| Item NO. | Contract Package Code     | Contract Package              | Content of Contract Package                                                                                                                                                                                                                                                                                      |
|----------|---------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.       | IFB NO. LS/SBA/SS/001/21  | Petroleum Products            | Mixed Petroleum Product 548,285.00/3.8=144,285.52gals. The amount (548,285.00) estimated in the plan is a sum for petroleum products for the Pro-termopore and the senate.                                                                                                                                       |
| 2.       | IFB NO. LS/SBA/NCB/001/21 | Stationery                    | A-4 cartons of sheets, envelopes, paper glues, Diaries, ledgers, paper clips, Engel inks, refill pad, staple machines, erasers, carbon papers, dictionary oxford, s/s, disk box, makers (various colors), various computers inks, legal sheet, note pad, stick on pad, ball pens, ink, toner, A-4 manila folder. |
| 3.       | IFB NO. LS/SBA/NCB/002/21 | Printing and binding services | This package is intended to hire the services of a qualified printing firm to do the printing of the following: Letter heads, Transmitting slips, envelops.                                                                                                                                                      |
| 4.       | IFB NO. LS/SBA/NCB/003/21 | Cleaning Materials            | Detergent, (chloral, delta) floor mops, toilet tissues, floor towel, dust pan, vim, hard broom, soft broom, clean tide soap, spray gone.                                                                                                                                                                         |
| 5.       | IFB NO. LS/SBA/NCB/005/21 | Food Stuff                    | This came from the budget line Entertainment Representation & Gift. This package is used to purchase items such as, Soft drink, juices, biscuits, water, etc.....                                                                                                                                                |

Prepared by: M. A. G. Lahe 09/09/21

Procurement Director

Date: Sept. 9, 2021

