



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppec.gov.lr | Email: info@ppec.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/614/'22

October 5, 2022

Hon. Nagbe Chea, Sr.
SUPERINTENDENT
Sinoe County Administration/Ministry of Internal Affairs
Republic of Liberia

Dear Hon. Chea:

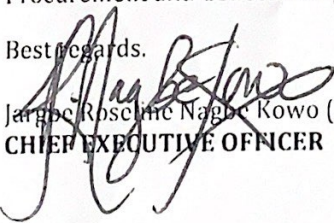
Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF INTERNAL AFFAIRS SPECIAL PROJECT, SBA PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Sinoe County Administration Special Project, SBA Procurement Plan, in accordance with Section 40 (3) of the PPCA, 2010 informs the Sinoe County Administration that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

**SINOE COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND (CDF)**

Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENTS	IC APPROVAL - BID DOCS/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION & OPENING	IC APPROVAL - BID EVALUATION REPORT	IC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (AMOUNT)	DELIVERABLES (SPECS)	DELIVERABLES (SPECS)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IBB NO SC/SBA/NCB001/22	G4540	20units	20,000.00	NCB	9/1/22	9/5/22	9/9/22	10/3/22	10/24/22	10/28/22	10/31/22	11/11/22	N/A	12/15/22	12/30/22	
UPDATE																		
AC11 AI																		
PLANNED	2	IBB NO SC/SBA/NCB002/22	I4100	1 unit	32,000.00	NCB	9/1/22	9/5/22	9/9/22	10/3/22	10/24/22	10/28/22	10/31/22	11/11/22	N/A	12/15/22	12/30/22	
UPDATE																		
AC11 AI																		
PLANNED	3	IBB NO SC/SBA/NCB003/22	I4100	2 units	20,000.00	RTQ	9/1/22	9/5/22	9/9/22	10/3/22	10/24/22	10/28/22	10/31/22	11/11/22	N/A	12/15/22	12/30/22	
UPDATE																		
AC11 AI																		
SUB-TOTAL					\$72,000.00													

Prepared by: Alex J. Monahan Date: 09/26/22

Alex J. Monahan
Procurement Director

Hon. Lee Nagbe Chel
Superintendent/ Chairman Procurement Committee



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**SINOE COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND (CDF)**

Fiscal year: 2022

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PI ANNE ID	4	IFB NO SC /SBA /RIQ 002/22	1-4100	1 unit	25,000.00	RIQ		9/1/22	9/5/22	9/9/22	10/3/22	10/14/22	10/18/22	10/21/22	10/31/22	N/A	12/15/22	1/2/30/22
UPDATE:																		
ACTUAL																		
PI ANNE ID	5	IFB NO SC /SBA /RIQ 001/22	64520	2 units	11,000.00	RIQ		9/1/22	9/5/22	9/9/22	10/3/22	10/14/22	10/18/22	10/21/22	10/31/22	N/A	12/15/22	1/2/30/22
UPDATE:																		
ACTUAL																		
PI ANNE ID	6	IFB NO SC /SBA /RIQ 003/22	64761	500 gallons of USD60	3,000.00	RIQ		9/1/22	9/5/22	9/9/22	10/3/22	10/24/22	10/28/22	10/31/22	11/11/22	N/A	12/15/22	12/30/22
UPDATE:																		
ACTUAL																		
GRAND-TOTAL					\$39,000.00													
					\$11,000													

Prepared by: *Alex J. M.../Alex J. M.../Alex J. M...* Date: 09/26/22

Approved by: *Hon. Lee Nagbe Chea* Superintendent/ Chairman Procurement Committee

Procurement Director



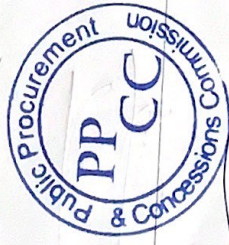
Signature of Alex J. M.../Alex J. M.../Alex J. M...

Signature of Hon. Lee Nagbe Chea

SINOE COUNTY ADMINISTRATION
EXPLANATORY NOTES
SBA PROCUREMENT PLAN FOR FY2022
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(SDF)



NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB NO.SC/SBA/NCB/001/2022	Motorbikes	This contract package is intended to procure motorbikes from the following budget lines: • Five motorbikes for four commissioners and one District inspector-----\$5,000.00 • Five motorbikes for local authority within Sanquin Statutory District-----\$5,000.00 • Motorbikes for District Superintendents and Mayor-----\$10,000.00 Grand total-----<u>\$20,000.00</u>
2	IFB NO.SC/SBA/NCB/002/2022	Construction of Administration building	This contract package is intended to hire a firm for the construction of an Administration building in Diyankpo city, Jaedae Statutory district.
3	IFB NO.SC/SBA/RFQ/001/2022	Renovation of Public building	This contract package is intended to hire a firm to carry out renovation of two public buildings: • Butaw administration building--\$15,000.00 • Greenville city corporation-----\$5,000.00 Total-----<u>\$20,000.00</u>



Saye 001.5, 2022

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Republic of Liberia

4	IFB NO.SC/SBA/RFQ/002/2022	Completion of Administrative building	This contract package is intended to hire a firm to complete the construction of the Seebeh Administration building
5	IFB NO.SC/SBA/RB/001/2022	Vehicle repair and maintenance service	This contract package is intended to hire the services of a firm to carry out repair and maintenance services on the following vehicles: • Repair of Fiscal Superintendent vehicle--\$6,000.00 • Repair of Development Superintendent vehicle--\$5,000.00
6	IFB NO.SC/SBA/RFQ/003/2022	Petroleum products	This contract package is intended to procure petroleum product for the operations of the Joint Security in Sinoe county as follows: • Gasoline-----250gallons • Fuel-----250gallons

Prepared by: *[Signature]* Date: 09/26/22

Alex J. Monduble

Procurement Director

Approved by: *[Signature]*
Hon. Lee Nagbe Chea
Superintendent/Chairman Procurement Committee



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