

MINISTRY OF HEALTH

PROCUREMENT PLAN (GRAND GEDEH COUNTY HEALTH TEAM)

Source of Funding: USAID (FARA YEAR-5)  
Fiscal Year: 2020/2021

ITEM NO		PACKAGE NUMBER (CODE)	BASIC DATA		QTY	ESTIMATED COST (USD)	PROCURE MENT	TECHNICAL SPECS/BOQ/DBA	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION	ACCEPTANCE & FINAL PAYMENT	REMARKS/ RESPONSIBLE
PLANNED	1	IBB No. MOHREGCIT/FA/AR/BB/01/2021	CONTRACT PACKAGE	BUSINESS ACTIVITY	1 Firm	\$ 105,240.00	RB	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	2	IBB No. MOHREGCIT/FA/AR/BB/01/2021	Stationery and Supplies	G-4761	Assorted	\$ 29,188.00	NCB	17-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	31-Aug-20	7-Sep-20	14-Sep-20	5-Oct-20	N/A	26-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	3	IBB No. MOHREGCIT/FA/AR/BB/02/2021	Catering Service	J-5621	1 Firm	\$ 18,225.00	RB	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	4	IBB No. MOHREGCIT/FA/AR/BB/03/2021	Scratch Cards	J-6190	Assorted	\$ 14,960.00	RB	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	5	IBB No. MOHREGCIT/FA/AR/BB/04/2021	Motor Cycle Repair & Maintenance	G-4540	Assorted	\$ 14,760.00	RB	20-Jul-20	27-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	6	IBB No. MOHREGCIT/FA/AR/BB/01/2021	Non-Medical Equipment	G-4771	Assorted	\$ 9,605.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	29-Aug-20	19-Sep-20	N/A	17-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	7	IBB No. MOHREGCIT/FA/AR/BB/06/2021	Medical Equipment	G-4772	Assorted	\$ 14,125.00	RB	20-Jul-20	27-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	8	IBB No. MOHREGCIT/FA/AR/BB/01/2021	Office Equipment	G-5313	Assorted	\$ 6,375.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	29-Aug-20	19-Sep-20	N/A	17-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	9	IBB No. MOHREGCIT/FA/AR/BB/01/2021	Furniture	G-4759	Assorted	\$ 3,500.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	29-Aug-20	19-Sep-20	N/A	16-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
PLANNED	10	IBB No. MOHREGCIT/FA/AR/BB/01/2021	Motor Cycle	G-4540	9	\$ 45,000.00	RB	20-Jul-20	27-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 260,978.00													



PLANNED	11	IBB No. MOHGGCHT/FABARQ08/20/21	Drugs & Medical Supplies	G-4772	Assorted	\$	13,600.00	RFQ	20-Jul-20	27-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	22-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	12	IBB No. MOHGGCHT/FABARQ04/20/21	Procurement of Generator	G-4741	4	\$	1,400.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	27-Aug-20	17-Sep-20	N/A	8-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	13	IBB No. MOHGGCHT/FABARQ03/20/21	Cleaning Materials	J-5629	Assorted	\$	37,260.00	NCB	17-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	31-Aug-20	7-Sep-20	14-Sep-20	5-Oct-20	N/A	26-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	14	IBB No. MOHGGCHT/FABARQ03/20/21	Vehicle Repair & Maintenance (parts)	G-4520	1 Firm	\$	54,000.00	NCB	17-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	31-Aug-20	7-Sep-20	14-Sep-20	5-Oct-20	N/A	26-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	15	IBB No. MOHGGCHT/FABARQ06/20/21	Generator Repair & Maintenance	C-3514	1 Firm	\$	2,700.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	27-Aug-20	17-Sep-20	N/A	8-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	16	IBB No. MOHGGCHT/FABARQ09/20/21	Coil Repair & Maintenance	F-4100	1 Firm	\$	86,350.00	RB	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	17-Sep-20	N/A	8-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	17	IBB No. MOHGGCHT/FABARQ06/20/21	Hall Rental	L-6810	1 Firm	\$	3,900.00	RFQ	20-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	20-Aug-20	27-Aug-20	17-Sep-20	N/A	8-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
PLANNED	18	IBB No. MOHGGCHT/FABARQ07/20/21	Modem	J-6110	8 Pcs	\$	2,000.00	RFQ	20-Jul-20	23-Aug-20	30-Jul-20	06-Aug-20	13-Aug-20	20-Aug-20	27-Aug-20	17-Sep-20	N/A	08-Oct-20	30-Jun-21
UPDATE																			
ACTUAL																			
Sub Total:						\$	201,210.00												
GRAND TOTAL						\$	462,188.00												

Signed by:   
 Mr. L.N. Wapoo/Procurement Director  
 Date: 8/13/20



Approved By:   
 Dr. Wilhemina S. Jallah MD, MPH, CHES, FLCP, FWACP  
 Minister of Health



8/13/20



**GRAND GEDEH COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTE**  
**Fiscal Year: 2020 - 2021**

*[Signature]*  
 8/19/2020

**A CORE BUDGET - FARA Project**

N O	PACKAGE NO. (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO. MOH/GGCHT/FARA/RB/001/20/21	Petroleum products & Lubricants	This line item refers to the provision of 11,366 gals. Diesel( 11,366 gals X 6.00=USD 68,196) for 3 ambulances for referral services, 3 CHT vehicles for Joint Integrated Supportive Supervision and outreaches and running of 2 generators at the two health centers and 1 generator situated at the CHT Administrative Block. 5,028 gallons of gasoline( 5,08 gals X5.00=USD 25,140 ) for health facilities, District Health Teams to conduct supervisions and outreaches, 456 gallons of kerosene(456 gals X15.00 =6,840 ) for sterilization at health facilities, 500 quarts of 2-stroke oil for 40( 500 quarts X5.00 =USD 2,500 )motor bikes and 292 quarts of engine oil (oil 40)(292 quarts X 5.00 = USD1,400) and 55 gallons of oil SAE 50 ( 55gals X20.00 =USD 1,100 ) for vehicles and generators. <b>Total = USD 105,236</b>
	IFB NO. MOH/GGCHT/FARA/NCB/001/20/21	Stationery and Supplies	This line item is intended for the procurement of stationery items to print pantographs, referral forms, JISS Supervisory Checklist, report collection form, LMIS, Data Validation forms, etc
2			Ream of A4 Paper <b>180 Ctn</b>
			Cartridge 737A <b>40 Pc</b>
			Cartridge 728A <b>5 Pc</b>
			Cartridge 05A <b>12 Pc</b>
			Cartridge 17A <b>5 Pc</b>
			Cartridge 63A <b>10 Set</b>
			Cartridge 61A <b>4 Set</b>
			Stapler M/S <b>30 Pc</b>
			Staple Pin, Box @ 10 <b>25 Boxes</b>
			Calculator M/S <b>30 Pc</b>
			Note Pad (Steno Pad) <b>12 Dozen</b>
			Ledger L/S <b>40 Pc</b>
			Ink Pen (Blue & Red)- Blue=60 & Red=20 <b>80 Pc</b>
			Permanent Marker (Red, Blue, Black & <b>160 Pk</b>

*[Signature]*  
 8/31/20



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6/17/20

			Green)		
			Flip Chart	10	Chart
			Poster Sheet @ 100 pcs per ream	15	Ream
			Correction fluid	10	Pk
			Thinner for correction fluid	10	Pk
			Highlighter	24	Pk
			Battery D-Size for Megaphone	9	ctns
			White Board 4'x6'	44	PCS
		Catering Service	This contract package is for the provision of catering service during 6 workshops and 3 meetings		
3	IFB NO. MOH/GGCHT/FARA/RB/002/20/21	Scratch Card	This line item refers to the procurement of 1,992 pcs of Lonestar GSM Cards sole @ US\$5. and 1,000 pcs of Orange GSM Cards sole @ US\$5.00. Cards are meant communicate referral from H/Fs to hospital and to recharge internet modems for data entry and other relevant communications		
4	IFB NO. MOH/GGCHT/FARA/RB/004/20/21	Motor Cycle Repair & Maintenance	This contract package is intended for the repair and maintenance of 22 bikes assigned at health facilities to conduct outreaches and other supervisions, 18 bikes assigned to district health teams to carry out report collections, data validation, outreaches and other health related activities.		
5			Tyre # 18 -RR	55	Pcs
			Tyre # 19-FF	40	Pcs
			Brake Shoes -RR	40	Pk
			Brake Shoes-FF	40	Pk
			Clutch Disc	8	Pcs
			Wheel Bearing-FF	25	Pcs
			Wheel Bearing-RR	25	Pcs
			Connecting Rod	10	Pcs
			Connecting Rod Bearing	14	Pcs
			Engine Bearing	22	Pcs

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8/31/20

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01/09/2020

			Piston Complete		8	Set
			Spark Plug		50	Pcs
			Sprocket-FF		40	Pcs
			Sprocket-RR		40	Pcs
			Drive Chain-Double		40	Pcs
			Sprocket Bearing		20	Pcs
			Carburetor		5	Pcs
			Clutch Cable		22	Pcs
			Accelerator Cable		18	Pcs
			Clutch Cover		6	Pcs
			Chain Cover		4	Pcs
			Shaft		4	Pcs
			Inner Tube-RR		22	Pcs
			Inner Tube-FF		22	Pcs
			Sleeves		4	Pcs
			Brake Cable-FF		16	Pcs
			Battery 6V		16	Pcs
			Gear Level		10	Pcs
			Rim Complete-RR		8	Pcs
	IFB NO. MOH/GGCHT/FARA/RFO/001/20/21	Non-Medical Supplies	This line item refers to purchase of non-medical supplies (330 windows curtains to ensure privacy, 22 Kerosene Stove, 92 rain suits,) etc.			
6			Kerosene Stove (2 seated)		22	pcs
			Window Curtain		330	pairs
			Rain Gear		92	suits
7	IFB NO. MOH/GGCHT/FARA/RB/06/20/21	Medical Equipment	This contract package is intended for the procurement of medical equipment (Digital BP Cuff =115 pcs and Ostoscope = 44 pcs)			
8	IFB NO. MOH/GGCHT/FARA/RFO/002/20/21	Office Equipment	This line item refers to the procurement of 5 pcs laptops for Compliance Officer, CHSA, FARA Focus Person, County Pharmacist and CHDD. And 1pc printer for the Finance Office			

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8/8/17





01/01/2020  
J. K. K.

		Klin Soap, 150 sac per cartoon	180	Cartoon
		Dettol	24	Cartoon
		Hand Washing Soap, 72 pcs per cartoon	140	Cartoon
		Laundry Soap, 60 pcs per cartoon	60	Cartoon
		Soft Broom	150	Pcs
		Hard Broom	150	Pcs
		Floor Mop H/D	100	Pcs
		Hand Sanitizer	22	Cartoon
		Sprigone	16	Dozen
		Air Freshener	16	Dozen
		Alcohol M/S Bottle, 24 per cartoon	20	Cartoon
		Sanitary (Rubber) Glove H/D, pair	140	Dozen
		Commode Brush	16	Pcs
		Liquid Soap, L/S bottle, 24 per cartoon	26	Cartoon
		Door Mat H/D	8	Pcs

			This contract package is intended for the procurement of vehicle parts to maintain 3 ambulances to effect referral system and 3 vehicles of the County Health Team so as to respond to planned health activities (Joint Integrated Supervision, Medical Outreaches and related health activities) etc.	
			<b>VEHICLE REPAIR &amp; MAINTENANCE</b>	
			12	PC
			12	PC
			7	PC
			8	GAL
			6	PC
			14	PC
			12	PC
			4	PC
14				

IFB NO.  
MOH/GGCHT/FARA/NCB/003/20/21

Vehicle Repairs  
and Maintenance

8/31/20



9/6/00  
R. J. G. A.

BRAKE SHOE	12	Pk
BRAKE PAD	12	Pk
BRAKE FLUID	18	LITERS
BRAKE PISTON REPAIR KIT	6	SET
CLUTCH DISC	4	SET
CLUTCH PLATE	4	PC
FAN BELT	8	PC
ALTERNATOR BRUSHES	22	PC
4 WHEEL PROPELLER SHAFT	3	PC
FRONT SHOCK ABSORBER	8	PC
BACK SHOCK ABSORBER	8	PC
ALTERNATOR BELT	4	PC
SHOCK ABSORBER BUSHING BACK & FRONT	20	SET
STABILIZER BUSHING	30	PC
DIFFERENTIAL OIL SEAL	14	PC
WHEEL OIL SEAL	14	PC
DIFFERENTIAL BEARING	14	PC
BRAKE CALIBER	4	PC
HEAD LIGHT BULBS	20	PC
BRAKE CYLINDER REPAIR KIT	3	SET
LOWER CLUTCH CYLINDER REPAIR KIT	4	SET
CLUTCH IN-CYLINDER REPAIR KIT	4	SET
BACK BRAKE FLEXIBLE TUBE	4	PC
FUSES 10A, 15A, 20A, 25A, 30A (10 each)	50	PC
HEAVY DUTY GREASE GUN	1	PC
HEAVY GREASE BUCKET	2	BK
TRANSMISSION OIL (POWER STEERING	14	LITERS
KING PIN BEARINGS	14	PC
KNUCKLE HOUSING	2	PC
DIFFERENTIAL PIN BEARING	4	PC
BACK BRAKE ADJUSTMENT ROD OR PIN	3	SET

8/3/20



			<div> <div>HEATER PLUGS</div> <div>12</div> <div>PC</div> </div> <div> <div>RELEASE BEARING</div> <div>6</div> <div>PC</div> </div> <div> <div>FUEL DIVISOR</div> <div>3</div> <div>PC</div> </div> <div> <div>UNIVERSAL JOINT</div> <div>6</div> <div>PC</div> </div> <div> <div>BRAKE DISC</div> <div>6</div> <div>PC</div> </div> <div> <div>SPRING BUSHING</div> <div>6</div> <div>PC</div> </div> <div> <div>ARM BUSHING</div> <div>16</div> <div>PC</div> </div> <div> <div>AIR FILTER</div> <div>8</div> <div>PC</div> </div> <div> <div>CONTROLLED ARM BUSHING</div> <div>16</div> <div>PC</div> </div>	
15	IFB NO. MOH/GGCHT/FARA/RFO/005/20/21	Generator Repair and Maintenance	This contract package refers to the purchase of servicing parts to maintain 2 generators assigned at the health centers, 1 generator at the CHT Administrative Block and 4 standby generators to be bought for the DHTs. <b>20 KVA Perkins</b> FUEL FILTERS 8 pcs AIR FILTERS 3 pcs OIL FILTERS 8 pcs <b>9.5 KVA Perkins</b> FUEL FILTERS 10 pcs AIR FILTERS 4 pcs OIL FILTERS 10 pcs	
16	IFB NO. MOH/GGCHT/FARA/RB/009/20/21	Repair Maintenance - Civil	This line item refers to the repair and maintenance (painting) of 19 health facilities, rehabilitate 2 incinerators at Gbarzon Health Center and Konobo Health Center to meet the EPHS and IPC standards, to rehabilitate 9 toilets in Polar Clinic, Zai Clinic, Tuzon Clinic, Gboleken Clinic, Kanneh Community Clinic, Karlorwleh Clinic, Toffoi Clinic, Gorbowragba Clinic and Gbarzon Health Center to meet EPHS Standards. Rehabilitate delivery and post-partum rooms of Pennoken, Polar, Janzon, Beh and Kumah Town Clinics. Rehabilitate 2 incinerators at Gbarzon Jarwoodee Clinic and Konobo Health Center. To rehabilitate water facilities at Gbarzon Health Center, Beh Town Clinic Gboleken Clinic. Sumassible Pump and accessories, Hand Pump materials	

9/11/2020

17	IFB NO. MOH/GGCHT/FARA/RFO/006/20/21	Hall Rental	This contract package is intended for the hiring of service provider to provide well ventilated and tidy hall and quality service during 6 different workshops.
18	IFB NO. MOH/GGCHT/FARA/RFO/007/20/21	Modem	This contract package is intended for the provision of 8 pcs of modems for quality and easy access of internet at the CHT and DHTs levels.

Signed By: \_\_\_\_\_

Jacob L. N. Wajoe/ Procurement Director

Date: \_\_\_\_\_



Approved By: Dr. \_\_\_\_\_

Wilfemina S. Jallah MD, MPH, CHES, FLCP, EWACP  
Minister of Health



*Handwritten signature and date: 11/11/2020*

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