

MINISTRY OF HEALTH

PROCUREMENT PLAN FIXED AMOUNT REIMBURSEMENT AGREEMENT (FARA) CENTRAL OFFICE

Fiscal year: 2020/2021

ITEM NO.		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCUREMENT	TECHNICAL SPECS/REQ/DR	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF	BID SUBMISSION/PU	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION	ACCEPTANCE & FINAL PAYMENT	FARA Approval	
PLANNED	1	IFB No. MOH/FARA/RB/001/20/21	Fuel/Petroleum Products	G-4661	18,800 gallons @3.50	\$ 65,800.00	RB	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	24-Sep-20	15-Oct-20	N/A	12-May-21	30-Jun-21	
UPDATE																			
PLANNED	2	IFB No. MOH/FARA/RB/002/20/21	Communication Cncls	J-6190	Assorted	\$ 18,000.00	RB	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	24-Sep-20	15-Oct-20	N/A	12-May-21	30-Jun-21	
UPDATE																			
PLANNED	3	IFB No. MOH/FARA/RB/003/20/21	Office Equipment	C-3313	Assorted	\$ 7,500.00	RFQ	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	24-Sep-20	15-Oct-20	N/A	12-May-21	30-Jun-21	
UPDATE																			
PLANNED	4	IFB No. MOH/FARA/RB/004/20/21	Stationery & Supplies	G-4761	Assorted	\$ 8,000.00	RFQ	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	24-Sep-20	15-Oct-20	N/A	24-May-21	30-Jun-21	
UPDATE																			
PLANNED	5	IFB No. MOH/FARA/RB/005/20/21	Vehicle Insurance	K-6512	1 Firm	\$ 5,000.00	RFQ	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	24-Sep-20	15-Oct-20	N/A	24-May-21	30-Jun-21	
UPDATE																			
PLANNED	6	IFB No. MOH/FARA/RB/006/20/21	Vehicle Maintenance	G-4520	1 Firm	\$ 30,000.00	RB	10-Aug-20	17-Aug-20	20-Aug-20	3-Sep-20	17-Sep-20	1-Oct-20	8-Oct-20	29-Oct-20	N/A	25-May-21	30-Jun-21	
UPDATE																			
PLANNED	7	IFB No. MOH/FARA/RB/007/20/21	Annual Audit	M-7020	1 Firm	\$ 40,000.00	RB	10-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	24-Sep-20	1-Oct-20	22-Oct-20	N/A	25-May-21	30-Jun-21	
UPDATE																			
PLANNED	8	IFB No. MOH/FARA/RB/008/20/21	Printing	C-1811	Assorted	\$ 30,000.00	RB	11-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	8-Oct-20	15-Oct-20	N/A	26-May-21	30-Jun-21	
UPDATE																			
PLANNED	9	IFB No. MOH/FARA/RB/009/20/21	Vehicle Purchase	G-4510	1 Firm	\$ 30,000.00	RB	11-Aug-20	17-Aug-20	20-Aug-20	27-Aug-20	10-Sep-20	17-Sep-20	8-Oct-20	15-Oct-20	N/A	26-May-21	6/30/21	
UPDATE																			
GRAND TOTAL						\$ 234,300.00													

Signed by: 
Secretary, Procurement Division

Approved By: 
Dr. Wilhelmina S. Jallah, MD, MPH, CHES, MCP, FWACP
Minister of Health
Chairperson Procurement Committee

Date: 08-17-2020



8/18/20



May 2020

USAID/ FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

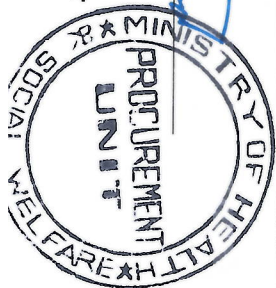
Fiscal Year: 2020 – 2021

1. CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/FARA/RB/001/20/21	Fuel/Petroleum Products	This contract package is meant to procure 18,800 gallons of fuel/petroleum products @US3.50 per gallon.
2	IFB No. MOH/FARA/RB/002/20/21	Telecommunication/Scratch Cards	This contract package is set to procure communication/scratch cards to enable staff communicate effectively while discharging their responsibilities and duties at the same time accessing the internet at central ministry and partners. Quantity to procure is 3600pcs @ \$US5.00 apiece for central ministry support.
3	IFB No. MOH/FARA/RFQ/001/20/21	Office Equipment	This contract package is set to procure assorted office equipment for central office use. Some of this equipment includes, laptops, heavy duty photocopier, printers, projectors, shredders, box files, etc.
4	IFB No. MOH/FARA/RFQ/002/20/21	Stationery & Supplies	This Contract package is set to procure assorted stationeries and supplies, (A4 Papers, Pencils, Pen, Cartridges, Box files, etc.) for central office use.
5	IFB No. MOH/FARA/RFQ/003/20/21	Motor Vehicle Insurance	This contract package is set to procure the services of Insurance firm for the insurance of four (4) vehicles for central office use.
6	IFB No. MOH/FARA/RB/003/20/21	Vehicle Repair & Maintenance	This contract package is meant to procure the services of vehicle repair and maintenance firms for four (4) vehicles for FARA Projects.
7	IFB No. MOH/FARA/RB/004/20/21	Annual Audit	This contract package is set to procure the services of Audit firms to conduct one (1) year audit for the FARA projects.
8	IFB No. MOH/FARA/RB/005/20/21	Printing	This contract package is set to procure the services of printing firms for the binding and printing of assorted materials. In the budget for printing, there is no allotted budget for publication, hence the pre-qualify vendors on the PPC website as well as the MOH data base will be to solicit bids.
9	IFB No. MOH/FARA/RB/006/20/21	Vehicle Purchase	This contract package is set to procure one (1) vehicle for use by the Project Management Unit (PMU).

Signed:

Jacob L.N Wapoe
Procurement Director



Approved:

Dr. Wilhelmina S. Jallah, MD, MPH, CHES, FLCP, FWACP
Minister of Health/Chairperson Procurement Committee

