



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0542/25'**

May 6, 2025

Dr. Louise M. Kpoto

MINISTER

Ministry of Health

Congo Town

Republic of Liberia

Dear Hon. Kpoto:

Subj: **APPROVAL OF TELLEWOYAN MEMORIAL HOSPITAL (GoL) ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Tellewoyan Memorial Hospital (TMH) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the TMH's annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the Hospital that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that the TMH submit its contract award information report and contract copies for the Fiscal Year 2024.

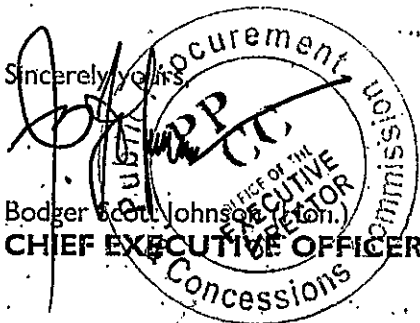
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that *"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Jr.)
CHIEF EXECUTIVE OFFICER





Office of the Minister

REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

MOH/RL/LMK-M/1091/25

April 29, 2025

Dear Hon. Johnson:

Submission of the Tellewyan Memorial Hospital GOL Procurement Plan for Fiscal Year 2025

I am pleased to present my compliments and submit the Tellewyan Memorial Hospital GOL Procurement Plan for the fiscal year 2025, as required by section 40 of the restated 2010 PPC Acts. The Government of Liberia allotted One Hundred Fifty Thousand United States Dollars (\$150,000.00 Budget 263342) to the TMH for the FY: 2025. However, One Hundred Forty-Four Thousand United States Dollars (\$144,000.00) was allotted towards procurement.

The Ministry of Health through the Tellewyan Memorial Hospital is requesting the Commission's No Objection to allow the Ministry through the Tellewyan Memorial Hospital to execute the procurement packages in line with the various thresholds.

Please see below the Procurement Committee listing:

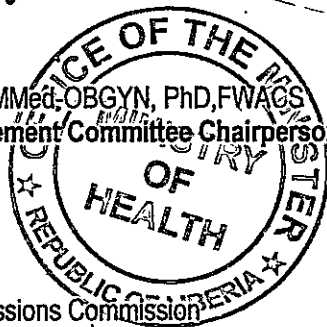
<u>Name</u>	<u>Position</u>
1. Dr. G. Galakpa Johnson	Medical Director/Chairman
2. Mr. Albert M. Colee	Administrator/Co-Chairman
3. Mr. Vamuyan O. Sheriff	Procurement Officer/Secretary (Non-Voting Member)
4. Ms. Sonnie Kollie	Accountant/Member
5. Mr. Jusu M. Dunor	Pharmacist/Member
6. Dr. Christopher Dike	Chief Of Medical Staff Member

We look forward to your approval as soon as possible.

Sincerely yours, .

Louise M. Kpoto, MD, MPH, MMed, OBGYN, PhD, FWACS
Minister of Health – Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol-Hill
Monrovia, Liberia



John Seino
April 30/2025
TIME: 1:28 PM

MINISTRY OF HEALTH

PROCUREMENT PLAN (Tellewoyan Memorial Hospital) NON-3BA Budget
Source of Funding: GOL

Annual Budget Period: January 1 to December 30, 2025

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	GOL/G2G PRF/RDF Approval Status and Comments
PLANNED	1 IFB/MOH/TMH/GOL/R B/001/2025	Petroleum Product (Fuel & Lubricants)	G-4661	4666.6 gals	\$31,000.00	RB	21-Apr-25	28-Apr-25	5-May-25	12-May-25	9-Jun-25	16-Jun-25	23-Jun-25	7-Jul-25	N/A	30-Nov-25	30-Dec-25	
PLANNED	2 IFB/MOH/TMH/GOL/R B/002/2025	Stationery & Office Supplies	G-4761	Assorted	\$9,000.00	RFQ	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	16-Jun-25	N/A	30-Nov-25	30-Dec-25	
PLANNED	3 IFB/MOH/TMH/GOL/R B/002/2025	Cleaning Materials	G-4772	Assorted	\$25,000.00	RB	21-Apr-25	28-Apr-25	5-May-25	12-May-25	9-Jun-25	16-Jun-25	23-Jun-25	7-Jul-25	N/A	30-Nov-25	30-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	4 IFB/MOH/TMH/GOL/R B/003/2025	Rep.&Maint. Civil Construction of fence	F-4100	1 firm	\$45,000.00	RB	21-Apr-25	28-Apr-25	5-May-25	12-May-25	9-Jun-25	16-Jun-25	23-Jun-25	7-Jul-25	N/A	11/30/25	30-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	5 IFB/MOH/TMH/GOL/R B/002/2025	Computer Supplies and IT Equipment	G-4761	Assorted	\$3,500.00	RFQ	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	17-Jun-25	N/A	30-Nov-25	30-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	6 IFB/MOH/TMH/GOL/R B/003/2025	Lawn Mower	G-4659	2 Units	\$1,000.00	RFQ	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	17-Jun-25	N/A	30-Nov-25	30-Dec-25	
UPDATE																		
ACTUAL																		
					114,500.00													

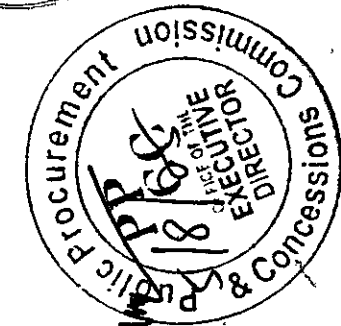
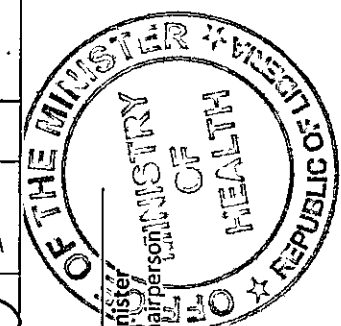
Signed:

Date:

Jacob L. Wapole
Procurement Director

Approved by:

Dr. Louise M. Kpoto, Minister
Procurement Committee Chairperson



5/7/25

TELLEWOYAN MEMORIAL HOSPITAL PROCUREMENT PLAN (NON -SBA BUDGET)

FUNDING SOURCE: GOL

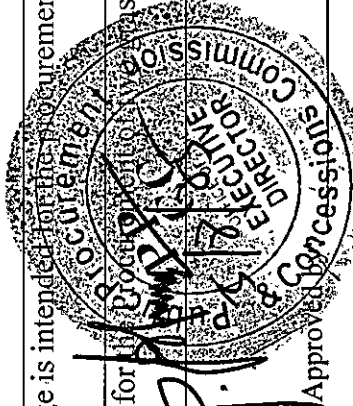
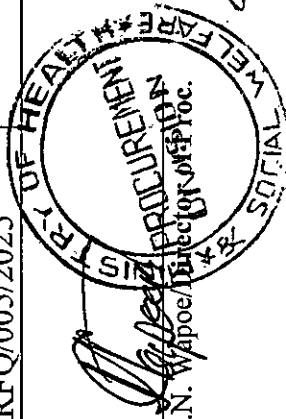
FISCAL YEAR: JANUARY-DECEMBER 2025

EXPLANATORY NOTES TO PROCUREMENT PLAN			
Item No.	Contract Package Code	Contract Package	EXPLANATION
1.	IFB NO. MOH/TMH/RB/001/2025	Petroleum Products (Fuel & Lubricant)	This package is intended for the acquisition of 4,666.6 gallons of petroleum product for use by the hospital's generators and Ambulances. Unit price per gallon of petroleum products is estimated @6USD. And the total estimated is \$28,000.00USD and 4 drums of engine oil total amount is \$3,000.00
2.	IFB No MOH/TMH/SBA/RFQ/002/2025	Stationery	This package is intended for the procurement of cartoons of ream of sheets, cartoons of batteries, cartoon of pens, cartridges, markers, box folders Big size photocopy machine, color printer small sizes 3 pcs,(3 in 1), and other office supplies. And it is estimated at \$9,000.00USD
3.	IFB No MOH/TMH/RB/003/2025	Cleaning Materials (IPC)	This procurement package is intended to procure cleaning materials and IPC products such as Tide soap, bath soap, cloras, Dettol, mosquito spray, floor mob, hand gloves, brooms, vim, and other sanitary materials. And it is estimated at \$25,000.00USD
4.	IFB No MOH/TMH/RB/001/2025	Building of Fence	This procurement package is intended to build fence around the hospital facility and it is estimated at \$45,000.00USD.
5	IFB NO MOH/TMH/RFQ/004/2025	Computer supplies and IT Equipment	This procurement package is intended for the procurement of a big Lester jet printer and it is estimated at \$3,500.00USD
6	IFB NO MOH/TMH/RFQ/005/2025	Lawn Mover	This package is intended for the procurement of lawnmowers and grass cutting Machines and it is estimated at \$ 1000.00 USD

Signed By:

Jacob L.N. Wapoe/Director of Proc.

Dr. Louise M. Kporto, Minister / Procurement Committee Chairperson



5/7/25

MINISTRY OF HEALTH

TELLEWYAN MEMORIAL HOSPITAL- PROCUREMENT PLAN (SBA)

Source of Funding: Government of Liberia (GOL)

Operational year: January 1 to December 30, 2025

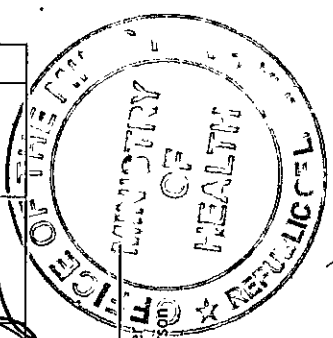
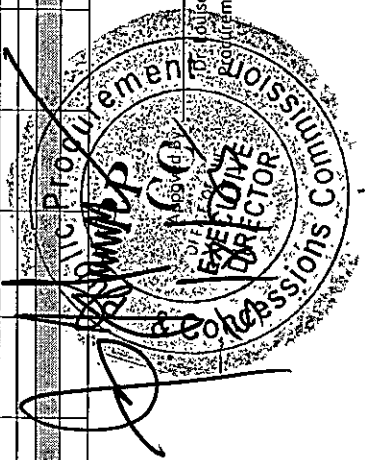
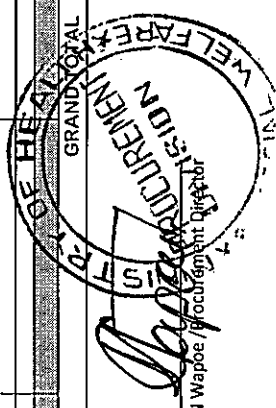
1	2	3	4	BASIC DATA				5	6	7	8	9	10	11	12	IMPLEMENTATION DATE			14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/DOC/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID SUBMISSION & PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNED	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS							
1	MOH/TMH/GOL/SBA/RFP/001/2025	Laboratory Consumables	G-4772	Assorted	\$ 3,000.00	RFQ	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	17-Jun-25	N/A	30-Nov-25	30-Dec-25							
2	MOH/TMH/GOL/SBA/RFP/002/2025	Communication Cards	J-6190	Assorted	\$ 3,000.00	RFQ	22-Apr-25	29-Apr-25	6-May-25	13-May-25	20-May-25	27-May-25	3-Jun-25	17-Jun-25	N/A	30-Nov-25	30-Dec-25							
3	MOH/TMH/GOL/SBA/RFP/003/2025	Water & Sewage	F-4290	Assorted	\$ 6,000.00	RFQ	23-Apr-25	30-Apr-25	7-May-25	14-May-25	4-Jun-25	11-Jun-25	18-Jun-25	2-Jul-25	N/A	30-Nov-25	30-Dec-25							
4	MOH/TMH/GOL/SBA/RFP/004/2025	Furniture & Fixture	G-4759	Assorted	\$ 3,500.00	RFQ	23-Apr-25	30-Apr-25	7-May-25	14-May-25	4-Jun-25	11-Jun-25	18-Jun-25	2-Jul-25	N/A	30-Nov-25	30-Dec-25							
5	MOH/TMH/GOL/SBA/RFP/005/2025	Drugs & Medical Consumable	G-4772	Assorted	\$ 3,000.00	RFQ	23-Apr-25	30-Apr-25	7-May-25	14-May-25	4-Jun-25	11-Jun-25	18-Jun-25	2-Jul-25	N/A	30-Nov-25	30-Dec-25							
6	MOH/TMH/GOL/SBA/RFP/006/2025	Repair & Maint. Generator	G-4540	2 pcs	\$ 3,500.00	RFQ	24-Apr-25	1-May-25	8-May-25	15-May-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	30-Nov-25	30-Dec-25							
7	MOH/TMH/GOL/SBA/RFP/007/2025	Repair & Maintenance - Vehicle	G-4520	Assorted	\$ 3,500.00	RFQ	24-Apr-25	1-May-25	8-May-25	15-May-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	30-Nov-25	30-Dec-25							
8	MOH/TMH/GOL/SBA/RFP/008/2025	Repair & Maint(Minor Renovation	F-4100	1 Firm	\$ 4,000.00	RFQ	24-Apr-25	1-May-25	8-May-25	15-May-25	22-May-25	29-May-25	5-Jun-25	19-Jun-25	N/A	30-Nov-25	30-Dec-25							
GRAND TOTAL					\$ 29,500.00																			

Signed by:

Jacob LN Wapoe, Procurement Director

Date:

5/7/25



TELLEWOYAN MEMORIAL HOSPITAL PROCUREMENT PLAN (SBA BUDGET)

FUNDING SOURCE: GOL

FISCAL YEAR: JANUARY-DECEMBER 2025

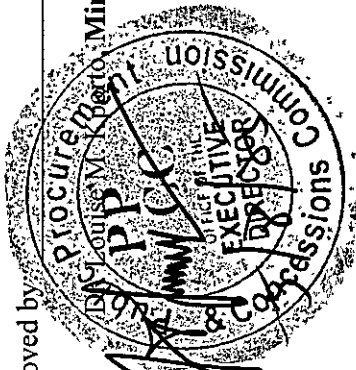
EXPLANATORY NOTES TO PROCUREMENT PLAN			
Item No.	Contract Package Code	Contract Package	EXPLANATION
1	IFB No MOH/TMH/SBA/RFQ/001/2025	Laboratory Consumables	This package is intended to purchase assorted laboratory reagent for support of the hospital Lab, and it is estimated at \$3000.00USD.
2	IFB No MOH/TMH/SBA/RFQ/002/2025	Communication Cards	This package is intended to procure 60 parks Of scratch cards for use by management and data services, and it's estimated at \$3,000.00USD
3	IFB No MOH/TMH/SBA/RFQ/003/2025	Water & Sewage	This package is intended to provide running water at all facilities of the hospital within the period of twelve months, and it is estimated at \$6,000.00
4	IFB No MOH/TMH/SBA/RFQ/004/2025	Furniture & Fixtures	This package is intended to purchase security uniforms, rain gear, rain booth flash light for hospital staff during raining season, and it is estimated at \$3,500.00USD
5	IBF NO MOH/TMH/SBA/RFQ/005/2025	Medical Supplies and Drugs	This contract package is intended to procure assorted drugs and equipment, and it is estimated at \$3000.00.
6	IBF NO MOH/TMH/SBA/RFQ/006/2025	Rep. & Maint Generator	This package is intended to procure assorted auto parts for the maintenance of the hospital generators. And it is estimated at \$3,500.00
7	IBF NO MOH/TMH/SBA/RFQ/007/2025	Rep. & Maint Vehicle	This package is intended to procure assorted auto parts for the maintenance of the hospital Vehicles and it's estimated at \$3,500.00
8	IBF NO MOH/TMH/SBA/RFQ/008/2025	Rep. & Maint. Civil(Minor Repair)	This package is intended for manor repairs of the hospital doors, windows, roof and it's estimated at \$4,000.00USD

Signed By:

Jacob L. N. Wapole



Approved by:



Minister / Procurement Committee Chairperson

5/7/25