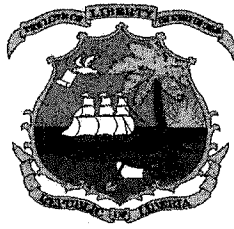


REPUBLIC OF LIBERIA

THE LIBERIAN SENATE



Quarterly Procurement Report

FY - 2022

For the four Quarters beginning 1st Quarter (January – March, 2022), 2nd Quarter (April – June, 2022) 3rd Quarter (July – September, 2022), and 4th Quarter (October – December, 2022)

Date of Submission: February 8, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for the 1st, 2nd and third *Quarters for the Fiscal Year 2022* for your review and consideration.

During the period under review, the Liberian Senate has partially completed the implementation of *three (3) procurement packages* out of the *eleven (11) planned Contract Packages* within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, *[Indicate total number of contract packages acquired through each method of procurement along with the titles of the packages, e.g. the RFQ was used for the acquisition of three contract packages (XYZ), whereas the NCB method of procurement was used for the acquirement of two (2) contract packages (X&Y). Additionally, the LCS method was used to hire the consultant for the provision of Legal Consultant service].*

2.0 Challenges

The overwhelming challenge we have is the availability of Allotments from the Ministry of Finance and Development Planning. The second would be getting our political actors especially those on the Procurement Committee to meet as required by law.

3.0 Recommendations

We recommend that the MFDP will improve their actions on making Allotments available at a regular timing and promote the e-procurement platform been introduced. We also recommend that PPCC engage with political actors (especially here at the Legislature) through workshops or Procurement actors meeting to emphasize the need for them to uphold their expected responsibilities as PC members.

4.0 Annexes:

Annex A: Summary Table

General Information
<i>The Liberian Senate</i>
Quarterly Procurement Report
1 st , 2 nd 3 rd , and 4th quarters

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value in USD	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PPCC VR Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid in USD)
1	IFB .LS NO./SB A/RB/01/22	Petroleum products	RB	GOL	February 23,2022	March 28, 2022	2	April 22, 2022	\$1,108.388	Aminata and Sons Inc.	VR Compliance	Emmanuel Togba	Emmanuel Togba	May 16, 2022	December 15, 2022	December 31, 2022	\$598,458.00
2	IFB LS NO./NCB/001/22	Stationery	NCB	GOL	March 1, 2022	March 14, 2022	2	N/A	\$114,779.00	Office Equip Inc	VR Compliance	Ishmael M.Tura	Ishmael M. Turay	May 2, 2022	December 15,2022	December 31, 2022	\$49,000.00
4	IFB.LS NO./CB /RB/001/22	Cleaning Materials	RFQ	GOL	5/30/22	6/10/22	3	N/A	\$60,000.00	Favor Production Industry	VR Compliance	Nucleus Nagbe	Nucleus Nagbe	June 16, 2022	December 15, 2022	December 31, 2022	\$824,986.00
5	LS NO./CB /NCB/002/22	Repair & Maintenance-	NCB	GOL	3/10/22	3/28/22	One unit	N/A	\$145,228.29.00	Liberia Renaissance Construction	VR Compliance	G. Delino Bryant Sr.	G. Delino Bryant	5/17/22	December 15,2022	December 31, 2022	\$75,000.00

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]