

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/086/'21

February 24, 2021

Mr. George T. Nimely CHIEF OF STAFF Office of the Vice President Republic of Liberia

Dear Mr. Nimely:

Subject: RECEIPT AND APPROVAL OF VPO's SBA CORE BUDGET PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the VPO's SBA Core Budget Procurement Plans (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission, upon review and scrutiny of your submission, thus, approves the VPO's SBA Core Budget procurement plans. Please note that a copy of this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), to enable processing of allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated procurement processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely

largue Roschad Nagoe Kowo (Atty. CHIEF EXECUTIVE OFFICER

OFFICE OF THE VICE PRESIDENT PROCUREMENT PLAN (SBA CORE BUDGET) SOURCE OF FUNDING: GOL

Fiscal year: 2020/2021

	ACTUAL	UPDATE			PLANNED	ACTUAL	UPDATE			PLANNED	ACTUAL	UPDATE			PLANNED					1
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			/002/20/21	NO.VPO/NCB	IFB			/RB/001/19/21	NO.VPO/SBA	IFB			/RB/001/20/21	NO.VPO/SBA	IFB	(COBE)	NUMBER	PACKAGE		3
			Vehicle	Maintenance-	Repair &					Stationery				Products	Petroleum		PACKAGE	CONTRACT	В.	4
S					G4510					G4761					G4661		CODE(S)	BUSINESS	ASIC	U
SUB-TOTAL				Vehicles	81					Assorted			@3.18	gals	25,157.24			QTY	BASIC DATA	6
\$113,600.00					16,800.00					16,800.00					80,000.00		CODE (USD)	ESTIMATED		1
					NCB					RB					RB		METHOD	PROCUREM		04
					6/3/20					6/3/20					6/3/20		DRAWINGS	TECHNICAL	IMPI	9
					6/5/20					6/5/20					6/5/20		DOCUMENT	PREP.OF BID	LEMENTATION DATES	10
					6/7/20					6/7/20					6/7/20	DOC/TECH/ SPECS	BID	PC	NTATI	II
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					03/05/21					03/05/21					03/05/21	REPORT	EVALUATE	SUBMISSION		14
					03/08/21					03/08/21					03/08/21	EVALUATION REPORT	BID	A PPROVAI		13
					03/12/21			,		03/12/21					03/12/21		SIGNING	CONTRACT		10
					N/A					N/A					N/A		(MOBILIZATION)	ADVANCE		1/
					N/A					N/A					N/A	COMPLETION)	(SUBSTANTIAL	DELIVERY		10

Prepared by: _ Procurementablire Approved by: _ Chairman Procurement Committee

Date: February 5, 2021

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OFFICE OF THE VICE PRESIDENT PROCUREMENT PLAN (SBA CORE BUDGET) SOURCE OF FUNDING: GOL

Fiscal year: 2020/2021

Prep		UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			1
Prepared by:			6			ઝા			4-	NO.		2
			IFB NO.VPO/SBA/ RB//003/20/21			IFB NO.VPO/SBA/ RB/002/20/21			IFB NO.VPO/SBA /NCB/002/20/21	PACKAGE NUMBER (CODE)		3
Procurement Director			Food Catering Service			Rep./Main./M ach/&Equip.F urniture			Air Ticket	CONTRACT PACKAGE		4
Ö	S		G4711						N7911	BUSINESS ACTIVITY CODE(S)		51
	Sub- total		Assorted			Assorted			Assorted	QTY	ATA	6
	* \$122,500.00		24,000.00			2,500.00			96,000.00	ESTIMATED CODE (USD)		7
22			RB			RB			NCB	PROCUR EMENT METHOD		8
Procure III			6/3/20			6/3/20			6/3/20	TECHNIC AL SPECS/BO Q/DRAWI NGS	IMPI	9
Approved by:			6/5/20			6/5/20			6/5/20	PREP.OF BID DOCUME NT	LEMENTATION DATES	10
			6/7/20			6/7/20			6/7/20	PC APPROVA L BID DOC/TEC H/SSPECS	NTAT	111
Chairman Proce			02/26/21			02/26/21		77. months (1. months)	02/26/21	BID INVITATI ON & RELEASE OF BID DOC.	NOI	12
			03/03/21			03/03/21			3/03/21	BID SUBMISSI ON/PUBLI C OPENING	DATE	13
ment Committee			03/5/21			03/05/21			03/05/21	SUBMISSI ON OF BID EVALUAT E REPORT	S	14
APPRO	0019		03/08/21			03/08/21			03/08/21	PC APPROVA L BID EVALUAT ION REPORT		15
F.			03/12/21			03/12/21			03/12/21	CONTRA CT AWARD & SIGNING		16
Date: Febr			N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)		17
ate: February 5, 2021			N/A			N/A			N/A	DELIVERY INSPECTION (SUBSTANTIA L COMPLETIO		18
			6/30/2			6/30/2			6/30/2	ACCE] & FIN, PAYM		

OFFICE OF THE VICE PRESIDENT PROCUREMENT PLAN (SBA) SOURCE OF FUNDING: GOL

Fiscal year: 2020/2021

		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			H
Pr							7	NO.		2
Prepared by:							NO.VPO/SBA /RFQ/003/20/21	PACKAGE NUMBER (CODE)		3
Procurement Director WPO							Entertainment Presentation & Gift	CONTRACT PACKAGE	В	4
region WPO	GRAN						G4761	BUSINESS ACTIVITY CODE(S)	BASIC DATA	V1
	GRAND TOTAL						Assorted	QTV	ATA	6
008 Public	\$248,100.00						12,000.00	ESTIMATED CODE (USD)		7
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Jan Chan							6/3/20	TECHNIC AL SPECS/BO Q/DRAWI NGS		9
Ap							6/5/20	PREP.OF BID DOCUME NT		10
Approved by:							6/7/20	APPROVA L BID DOC/TEC H/SSPECS		11
Chairman							02/26/21	BID INVITATI ON & RELEASE OF BID DOC.	IMP	12
Procueme							03/03/21	BID SUBMISSI ON/PUBLI OPENING	LEM	13
Chairman Procuement Committee							03/05/21	SUBMISSI ON OF BID EVALUAT E REPORT	MPLEMENTATION DATES	14
Ouoo 8 Aug							03/08/21	PC APPROVA L BID EVALUAT ION REPORT	TION	15
Second Second	proc						03/12/21	CONTRA CT AWARD & SIGNING	DAT	16
							V/N	ADVANCE PAYMENT (MOBILIZA TION)	ES	17
Date: February 5, 202							N/A	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)		18
E E							6/30/.	ACCI E & F PAYN		19

OFFICE OF THE VICE PRESIDENT PROCUREMENT PLAN (SBA) EXPLANATORY NOTES FISCAL YEAR: 20/21

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IFB NO. VPO/SBA/RB/002/203/21	Provide Lease Agreement	IFB NO.VPO/SBA/RFQ/003/20/21	IFB NO.G77/SBA/RB/003/20/21	IFB NO.VPO/SBA/RFQ/001/20/21	IFB NO.VPO/SBA/RB/002/20/21	IFB NO.VPO/SBA/NCB/003/20/21		IFB NO.VPO/SBA/NCB/002/20/21	IFB NO.VPO/SBA/RB/001/20/21
Rep./main./mach./& equip. furniture	Residential Property and Lease	Entertainment & Presentation Gifts	Event Catering	Repairs and Maintenance Non- residential building	Air Ticket	Vehicles Repairs and Maintenance Services		Stationery	Petroleum Products
This package G77 for the repair of vehicles, maintenance with in the office, equipment and etc.	This package is intended for the existing contract residential property lease.	This is for the Office of the Vice President's Guests and Visitors.	This contract package is intended to hire a firm to provide regular food and catering services for the group of 77	This contract package is intended to hire a firm to carry out regular repairs and maintenance services.	This Package is intended to procure the services of a firm to supply air tickets for the use of the Office of the Vice President.	This contract package is intended to procure the services of a firm to carry out regular repair and maintenance of the Vehicles VPO	Brown Envelopes A4 size_1 Carton, Manila Folder Legal size-4 Cartoons, Manila Folder Assize_4 Cartons, Staple Machine, Gel Pens assorted, Ball Point Pen Assorted colors, Genuir Ink and Toner Cartridges, etc.	This contract intended to procure the items below: Legal Paper 215mmx356mm_10 Carton:	This Package is intended to procure petroleum products for the Office of the Vice President a) Gasoline-Gallons,80,000÷3.18=25,157.24 Gallons

Prepared by: _

Procurement Director

Approved by: __

Chairman, Procurement Committee

Date: February 5, 2021