



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: **PPCC/RL/CEO/1111/'20**

March 19, 2020

Hon. Dale G. Gbotoe
HEAD OF NATIONAL OFFICE (HNO)
The West African Examinations Council
Liberia National Office
Monrovia, Liberia

Dear Hon. Gbotoe:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for The West African Examinations Council SBA and Non SBA Procurement Plan for FY2019/2020 in the accordance with **Section 40(3)** of the PPCA Act, 2010. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it become necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that the approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be require to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concession Processes.

Kind regards.

Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

WEST AFRICAN EXAMINATIONS Council
PROCUREMENT PLAN (Non-SBA Core Budget)
Source of Founding GOL
July 1, 2019-June 30, 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	20:
ITEM NO.	PAC KAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINES S ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUR EMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	REF. OF BID DOCUMENT	PC APPROVAL BID DOC/TFCH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANC E PAYMEN T (MOBILI ZATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACC E ? PA
PLAN NED	101/19/20	Stationery	G4761	Assort ed	US\$54,562.00	NCR	2019/07/25	2019/07/30	2019/08/02	2020/03/09	2020/04/03	2020/04/10	2020/04/17	2020/05/01	N/A	2020/06/15	20:
UPDATE																	
ACTUAL																	
GRAND TOTAL					US\$54,562.00												


Prepared by: 

J. Nyemah Smith
Head of Procurement Unit

Approved by: 

Dale G. Gbotoe
Head of Procuring Entity

Date: 17/03/20



03/19/2020


Mar 18, 2020

THE WEST AFRICAN EXAMINATIONS COUNCIL
MONROVIA, LIBERIA
Explanatory NOTES Non SBA PROCUREMENT PLAN
July 1, 2019-June 30, 2020

ITEMS	CODE	CONTRACT PACKAGE	DESCRIPTION
1	IFB NO. WAECC/NCB/001/19/20	Stationery	Items to be procured include: A4 sheets -200 Cartons, Legal sheets -150 Cartons, A-3 Brown Envelope -100 Cartons, Note Pads-20 Boxes, Executive Ball Pen -100 boxes, 85A Ink Cartridge 150 Pieces, 61 ink Cartridge 50sets, 80A ink Cartridge 250 Pieces, carbon Paper – 25pks, etc.
2		Lower Level Examinations Development, Printing and Airfreighting	WAECC Liberia intend to use the US\$150,000.00 to develop, print and airfreight the LHSCE from either in WAECC- Nigeria or WAECC- Ghana to Liberia. This amount is also use to pay International Suppliers that supplied Examination supplies for the Lower Level Examinations.
3		Upper Level Examination Development, Printing and Airfreighting	WAECC-Liberia intends to use the US\$1,900,000.00 to develop, print and airfreight the WASSCE from either Nigeria- WAECC Office or Ghana-WAECC Office to Liberia. This amount is also use to pay International Suppliers that supplied Examination supplies for the Upper Level Examinations.
4		Local and other arrears	This amount of US\$ 3000,000.00 is intended to be used to pay portion of the Government of Liberia indebtedness to the Council

Prepared by: 
J. Nyemah Smith
Procurement Officer

Approved by: 
Dale G. Gbotoe
Head of Procuring Entity

Date: 17/03/20


Mar 18, 2020


8/19/2020