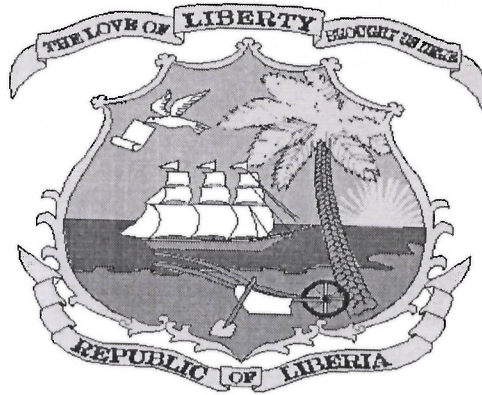


REPUBLIC OF LIBERIA

Webbo Rural Teacher Training Institute (WRTTI)



Quarterly Procurement Report FY-2022

For the 4th Quarter (October - December 2022)

Date of Submission: December 30, 2022



1.0 Introduction and Summary

In keeping with Section 27(g) and 43(9) of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, WRTTI is pleased to submit the Procurement Report for First 4th Quarter for the period (October to December 2022), for your review and consideration.

The following bidding processes approved on the Procurement Plan- 2022 were concluded during the reporting period:

1) Food Stuff	(IFB. No.WRTTI/SBA/NCB/001/2022)
2) Petroleum Product	(IFB.No.WRTTI/SBA/RFQ/001/2022)
3) Cleaning Materials	(IFB.No.WRTTI/SBA/RFQ/002/2022)
4) Drug Medical Consumables	(IFB.No.WRTTI/SBA/RFQ/003/2022)
5) Stationery	(IFB.No.WRTTI/SBA/RFQ/005/2022)
6) Educational Materials	(IFB.No.WRTTI/SBA/RFQ/006/2022)
7) Building Materials	(IFB.No.WRTTI/SBA/RFQ/007/2022)
8) Spare Parts for Vehicle	(IFB.No.WRTTI/SBA/RFQ/004/2022)

2.0 Challenges

Challenges faced during the implementation of the procurement activities for the quarter under review are enormous. The WRTTI had limited or no budget to support the publication of the procurement package for assorted food items and to regularly print out related documents such as contract and reports. Also, delay on the part of the MFDP to approve allotment for the food items and other budget line items made it impossible to do timely delivery of food items on campus which greatly impacted the institution programmed activities. Lastly, due to the lack of prompt payment by government after vendors have delivered goods and services, most of the vendors now a day are uninterested to take part in most of our procurement processes, thereby affecting our implementation lead-times. Difficult obtaining quotes from potential suppliers especially for commercially standard goods.

Increase in transaction cost in processing small scale procurement.

Reluctance by vendors to submit repetitive quotes for smaller items, works and services.

The road condition makes it even impossible for the timely delivery of goods and services to WRTTI and to implement some procurement activities.

3.0 Recommendations

In view of the above challenges, the below is recommended:

That the PPCC as a regulator of procurement processes, collaborates with the MFDP to ensure that the WRTTI allotment is approved in a timely manner to allow the institution implements its procurement activities in a timely and efficient manner.



Webbo Rural Teacher Training Institute
Konowroken City, Webbo Statutory District
River Gee County
Republic of Liberia

Date: *December 30, 2022*

Atty. Jargbe Roseline Nagbe-Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear *Atty. Kowo*

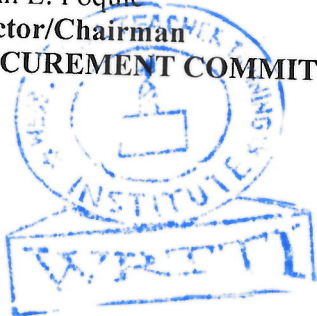
The Procurement Committee of *Webbo Rural Teacher Training Institute* herewith submits to your office its 4th *Quarter* Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the *WRTTI* for the period October - December 2022 (4th Quarter).

Kind Regards.

Sincerely yours


Martin L. Poquie
Director/Chairman
PROCUREMENT COMMITTEE



4.0 Annexes:

Annex A: Summary Table

General Information
Webbo Rural Teacher Training Institute
Quarterly Procurement Report
4 th Quarter, Fiscal Year-2022



SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract Award Notice by PC	Actual Contract Value	Name of Supplier /Contractor/Consultant/Service Provider	Business Legal Owner	Business Beneficiary Owner	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid) USD	Remarks
1	IFB NO WRTTI/NC B/001/2022	Supply of Assorted Food Items	NCB	GOL	24/1/2022	24/2/2022	2	N/A	130,315.00 USD	Tus Business Center	Martha TUS Tamba	Martha TUS Tamba	7/28/22	Ongoing	12/30/2022	49,826.00	Delivery Ongoing
2	IFB NO WRTTI/SBA /RFQ/001/2022	Petroleum products	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	9,029.00 USD	Super Petroleum (SP)	A.Karim Kanneh	A.Karim Kanneh	10/14/22	Ongoing	12/30/2022	2,640.00	Delivery Ongoing
3	IFB NO WRTTI/SBA /RFQ/002/2022	Cleaning Materials	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	4,000.00 USD	Tus Business Centre	Martha TUS Tamba	Martha TUS Tamba	10/14/22	Ongoing	12/30/2022	998.00	Delivery Ongoing
4	IFB NO WRTTI/SBA /RFQ/003/2022	Drug & Medical Consumables	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	4,000.00 USD	Lucky Devop. Corp.(Pharmacy)	Shankar Jhannani	Shankar Jhannani	10/14/22	Ongoing	12/30/2022	1,996.00	Delivery Ongoing
5	IFB NO WRTTI/SBA /RFQ/005/2022	Stationery	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	4,000.00 USD	African Books & Stationery Store	David T. Tamba	David T. Tamba	10/22/22	Ongoing	12/30/2022	1,007.00	Delivery Ongoing

6	IFB NO WRTT/SBA /RFQ/006/20 22	Educational Materials	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	8,000.00 USD	African Books & Station ery Store	David T. Tamba	David T. Tamba	10/22/22	Ongoi ng	12/30/ 2022	1,990. 00	Del y On
7	IFB NO WRTT/SBA /RFQ/007/20 22	Building Materials	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	4,000.00 USD	Building Material s Center(BMC)	Ali A. Kobei ssi	Ali A. Kobeissi	10/14/22	Ongoi ng	12/30/ 2022	995.00	Del y On
8	IFB No. WRTT/SBA/R FQ/004/2022	Spare parts for vehicle	RFQ	GOL	9/28/2022	10/6/2022	3	N/A	4,000.00 USD	Genuine Standars Auto Service	Willia m Bomb o	William Bombo	10/30/22	Ongoi ng	12/30/ 2022	1,940. 00	Del y On

Prepared by: Mr. Jeremiah D.W. Tarty
Procurement Director

Date: January 4, 2023

Approved: Mr. Martin L. Poquie
Head of Entity/ Chairperson PC

Date: Jan. 4, 2023

