

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1458/'20

September 18, 2020

Hon. Martin L. Poquie

DIRECTOR

Webbo Rural Teacher Training Institute
Republic of Liberia

Dear Hon. Poquie:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Webbo Rural Teacher Training Institute's SBA and Non SBA Core Budget Procurement Plans for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

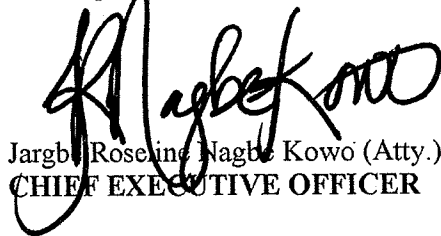
Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for WRTTI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.




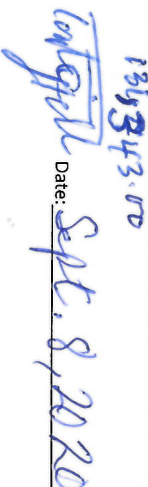
Jargb. Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER


Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

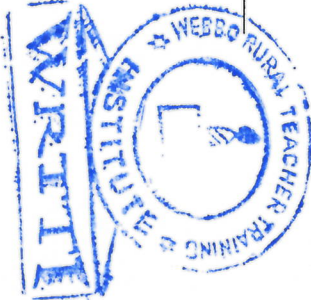
Webbo Rural Teacher Training Institute (WRTTI)
Draft Procurement Plan (Core Budget)
Source of Funding: 2020-2021 National Budget
Budget Period/Fiscal Year: July 1, 2020 - June 30, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
	BASIC DATA							IMPLEMENTATION DATES													
	ITEM NO.	PACKAGE NUMBER (CODE)	CONT. PACKAGE	BUSINESS ACTIVITIES (CODE(S))	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOC/TECH SPECS	BID INVATION & RELEASE OF BID DOC.	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION PRPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTAN CE & FINAL PAYMENT	REMARKS		
PLAN	1	WRTTI/NCB/001/2020/2	Trainees Food Items	G4630	Assorted	131,000.00	NCB	8/25/2020	9/1/2020	9/3/2020	9/9/2020	10/9/2020	10/15/2020	10/21/2020	10/27/2020	N/A		6/15/2021	6/29/2021		
UPDATE																					
ACTUAL																					
Total						131,000.00															

Signed: 
Jeremiah D. W. Tary
Procurement Officer/WRTTI

Date: Sept. 8, 2020


Approved: 
Martin L. Poquie
Director/WRTTI

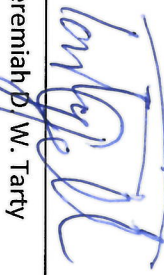



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Webbo Rural Teacher Training Institute (WRTTI)
Explanatory Note to Procurement Plan (Core Budget)
Fiscal Year 2020/2021

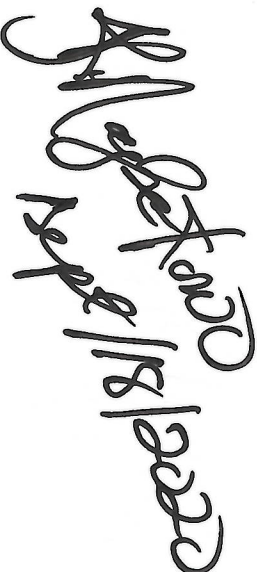
No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. WRTTI/NCB/001/2020/2021	Food Items	This contract package is intended to procure assorted food and catering items for trainees and trainers on campus such as rice, sardines, oil, sugar, baking powder, margarine, cornmeal, salt, canned mackerel, fish, egg, mampo, flour, cornmeal, cewamy wheat, cocoa dust, powder milk, quaker oats, onion, vita, yeast, froozen chicken, mayonnaisetea, black pepper, season all, smoked fish, canned beef, boneless meat, etc. This will be funded from the line item: Food and Catering Services. 10,989.00 USD from this line will be used to purchase local food items

Signed:  Sept. 8, 2020
Jeremiah D. W. Tarty Date
Procurement Officer/WRTTI

Approved: 
Martin L. Poquie
Director/WRTTI


9/18/20




Sept 18, 2020

