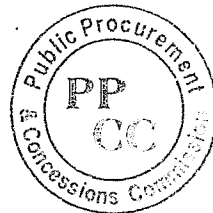


REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/094/'23

August 15, 2023

Hon. Martin L. Porqui
DIRECTOR
Webbo Rural Teacher Training Institute
Republic of Liberia

Dear Hon. Porquie:

Subject: RECEIPT AND APPROVAL OF SBA CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2023

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Webbo Rural Teacher Training Institute (WRTTI) Procurement Plans for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

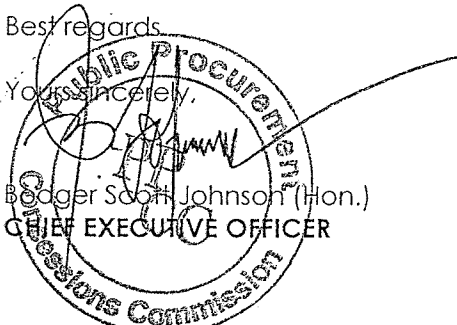
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours sincerely,


Badger Sooh Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Regulating Procurement Compliance for National Development

Webbo Rural Teacher Training Institute (WRTTI)

Procurement Plan (SBA Core Budget)

Source of Funding: 2023 National Budget

Budget Period/Fiscal Year: January 1, 2023 - December 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONT. PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOC/TECH SPECS	BID INVAION & RELEASE OF BID DOC.	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION PRPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
↓	IFB No. WRTTI/SBA/RF 1 Q/001/2023	Petroleum Products	G4661	1,527.75	9,029.00	RFQ	1/3/2023	1/9/2023	1/16/2023	1/27/2023	2/2/2023	2/8/2023	2/14/2023	2/20/2023	N/A	12/15/2023	12/30/2023		
ATE																			
JAL																			
↓	IFB No. WRTTI/SBA/RF 2 Q/002/2023	Cleaning Materials	G4773	Assorted	4,000.00	RFQ	2/22/2023	2/28/2023	3/9/2023	3/16/2023	3/23/2023	3/30/2023	4/6/2023	6/12/2023	N/A	12/15/2023	12/30/2023		
ATE																			
JAL																			
↓	IFB No. WRTTI/SBA/RF 3 Q/003/2023	Drug & Medical Consumables	G4772	Assorted	4,000.00	RFQ	2/13/2023	2/20/2023	2/27/2023	3/6/2023	3/13/2023	3/20/2023	3/27/2023	4/30/2023	N/A	12/15/2023	12/30/2023		
ATE																			
JAL																			
↓	IFB No. WRTTI/SBA/RF 4 Q/004/2023	Spare parts for Vehicle	G4530	Assorted	4,000.00	RFQ	2/22/2023	2/28/2023	3/9/2023	3/16/2023	3/23/2023	3/30/2023	4/6/2023	6/12/2023	N/A	12/15/2023	12/30/2023		
ATE																			
JAL																			
↓	IFB No. WRTTI/SBA/RF 5 Q/005/2023	Stationery	G4761	Assorted	4,000.00	RFQ	1/3/2023	1/9/2023	1/16/2023	1/27/2023	2/2/2023	2/8/2023	2/14/2023	2/20/2023	N/A	12/15/2023	12/30/2023		
ATE																			
JAL																			
	Sub Total				25,029.00														

Signed: _____

Jeremiah D. W. Tarty
Procurement Officer/WRTTI

Date: _____

Approved _____

Martí L. Poquie
Director/WRTTI

Budget Period/Fiscal Year: January 1, 2023 - December 31, 2023

[illegible]

Jeremiah D. W. Tarty
Procurement Officer/WRTTI

Page 2

2. Wes Poque
WRWRTA



Webbo Rural Teacher Training Institute (WRTTI)
Explanatory Note to Procurement Plan (SBA Core Budget)

Fiscal Year 2023

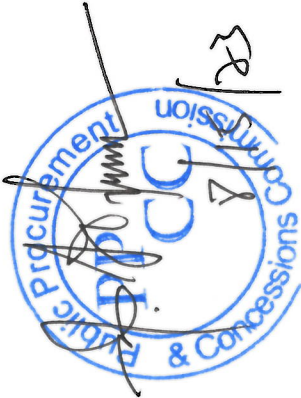
Contract Package Code	Contract Package	Content of Contract Package
IFB No. WRTTI/SBA/RFQ/001/2023	Petroleum products	This contract is intended to procure fuel WRTTI vehicles and generators
IFB No. WRTTI/SBA/RFQ/2023	Cleaning Materials and Service	This contract is intended to procure the following items: soaps, brushes, tide soaps, towels, tissues, mops, tissue, brooms, etc.
IFB No. WRTTI/SBA/RFQ/003/2023	Drugs and Medical Consumables	This contract package is intended to procure assorted drugs and other medical supplies for WRTTI clinic such as paracetamol, aspirin, and other first aid materials, etc.
IFB No. WRTTI/SBA/RFQ/004/2023	Spare Parts for Vehicle	This contract package is intended to procure spare parts for WRTTI vehicles: Tyres, bearings, battery, priming pumps, pump butt, break shoes, break pads, etc This contract package will be funded from the line item: Repair and Maintenance - Vehicle
IFB No. WRTTI/SBA/RFQ/005/2023	Stationery	This contract package is intended to procure assorted stationery items for administrative and academic use: sheets, cartridges, photo copiers, printers, ledgers, chalks,, glue, marker, pen, folders, staplers, staple pins, pencils, punch, ruler, poster sheets, glue, tapes, etc.
IFB No. WRTTI/SBA/RFQ/006/2023	Educational Materials	This contract package is intended to procure development and printing of assorted educational materials for academic purpose. Training modules/booklets: foundation, child development, pedagogy, teaching content, teacher plan book, teacher roll book, copy books, poster sheets, ect.

Signed: Jeremiah D. W. Tarty
Procurement Officer/WRTTI

Approved: Martin L. Poquie
Director/WRTTI

July 23, 2023
Date

Aug 8, 2023



Webbo Rural Teacher Training Institute (WRTTI)
Explanatory Note to Procurement Plan (Core Budget)
Fiscal Year 2023

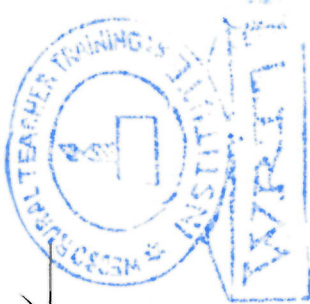
Contract Package Code	Contract Package	Content of Contract Package
IFB No. 1 WRTTI/CB/NCB/001/22023	Food Items	This contract package is intended to procure assorted food and catering items for trainees and trainers on campus such as rice, sardines, oil, sugar, baking powder, margarine, cornmeal, salt, canned mackerel, fish, egg, mampo, flour, cornmeal, cewamy wheat, cocoa dust, powder milk, quaker oats, onion, vita, yeast, frozen chicken, mayonnaise, black pepper, season all, smoked fish, canned beef, boneless meat, etc. This will be funded from the line item: Food and Catering Services. 10,989.00 USD from this line will be used to purchase local food items
IFB No. 2 WRTTI/CB/RFQ/001/2023	Building Materials	This contract package is intended to procure building materials: cement, electric wire, light bulbs. Various types of planks, nails, zinc, doors, door frames, tiles, sockets, sand, etc. This contract package is funded from the line item: Repair and maintenance - Civil.

Signed: Jeremiah O.W. Tarty
Procurement Officer/WRTTI

July 24, 2023
Date

Approved:

Martin L. Poquie
Director/WRTTI



8/8/23
8/15/23

